



CITY COUNCIL MEETING

Tuesday, August 6, 2024

City Council Chamber

7:30 p.m. *

AGENDA

CITY OF WINDOM, MN

444 Ninth Street, P. O. Box 38

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

* New time for this meeting. ("Night to Unite" activities earlier this evening.)

Call to Order

Pledge of Allegiance

1. Consent Agenda
 - Minutes
 - Council Minutes –July 16, 2024
 - License Applications
 - Exempt Gambling Permit – Cottonwood County Pheasants Forever – 9/14/2024
 - Exempt Gambling Permit – St. Francis Xavier Church – 9/15/2024
 - Exempt Gambling Permit – WML Cobras Youth Football – 10/19/2024
 - Exempt Gambling Permit – Windom Lions Club – 12/7/2024
 - Temporary Liquor Permit – Windom Lions Club – Tegels Park - 9/20/2024
 - Regular Bills
2. Department Heads
3. Resolution Accepting Donation
 - Windom Area Health – Additional Striping & Nets at Tennis Court – For Pickleball Courts
4. Flood Mitigation Efforts
 - Funding Options – Continued Discussion
 - Local Option Sales Tax – Ballot Question – Resolution
5. Electric Department – Large Tariff User Agreement
6. Audit Services RFP
7. ARPA Funds – Fire Department Wildland Truck Purchase & Street Department Equipment
8. Personnel – Hiring Recommendations
 - River Bend Liquor – P/T Liquor Store Clerk
9. Mayor Appointment
 - Hospital Board
10. New Business

11. Old Business

12. Contractor Change Order & Payments

- Generation Plant Addition – Wilcon Construction Services - PR#8 – Deduct \$13,935.00
- Generation Plant – Wilcon Construction Services – Pay Request No. 9 - \$510,921.45
- Liquor Store Project – Sussner Construction – Pay Request No. 6 - \$92,198.44
- Liquor Store Project – Sussner Construction – Pay Request No. 7 (Retainage) - \$38,455.36

13. Council Comments

14. Adjourn

**Regular Council Meeting
City Hall, Council Chamber
July 16, 2024
6:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Dominic Jones

2. Roll Call:

Council Present: Mayor Dominic Jones, Dennis Esplan, Marv Grunig, Jenny Quade, James Nelson and Scott Benson

Council Absent:

City Staff Present: Steve Nasby, City Administrator; Scott Peterson, Police Chief; Jason Sykora, Electric Utility Manager; Jon Ketzenberg, Streets & Parks Superintendent; Tim Hogan, Recreation Director; Tiffany Lamb, EDA Director; Todd Severson, Building Official; and Mary Hensen, Sr. Administrative Assistant

3. Pledge of Allegiance

4. Consent Agenda:

- Minutes
 - Council Minutes – June 24 - 25, 2024 and July 2, 2024
 - Utility Commission – June 26, 2024
 - Economic Development Authority – July 8, 2024
 - Community Center Commission – July 8, 2024
 - Planning Commission – July 9, 2024
 - Library Board – July 9, 2024
 - Parks & Recreation Commission – July 10, 2024
 - Housing and Redevelopment Authority – July 10, 2024
- License Applications
 - Night to Unite – August 6, 2024
 - Cottonwood County Ag Society – August 7-10, 2024
- Regular Bills

Motion by Quade seconded by Benson approving the Consent Agenda. Motion carried 5 – 0.

5. Resolution of Expressing Appreciation:

Council Member Benson introduced the Resolution No. 2024-30, entitled “A RESOLUTION EXPRESSING SINCERE APPRECIATION TO TIM HACKER FOR HONORABLE AND DEVOTED PUBLIC SERVICE AS AN EMT FOR THE CITY OF WINDOM, MINNESOTA” and moved its adoption. The Resolution was seconded by Nelson and on roll call vote: Aye: Quade, Esplan, Nelson, Grunig and Benson. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

Tim Hacker said that it is tough to retire from the Ambulance Service. He thanked the City for all their support of the Ambulance over the years and for approving the equipment purchases they need to provide excellent patient care. He thanked law enforcement, dispatch, hospital staff and the Fire

Department for all their work in partnership with the Ambulance Service. He said the EMTs have all been excellent.

Council Member Esplan introduced the Resolution No. 2024-31, entitled “A RESOLUTION EXPRESSING SINCERE APPRECIATION TO KIM POWERS FOR HONORABLE AND DEVOTED PUBLIC SERVICE AS AN EMT FOR THE CITY OF WINDOM, MINNESOTA” and moved its adoption. The Resolution was seconded by Grunig and on roll call vote: Aye: Grunig, Esplan, Nelson, Quade and Benson. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

Kim Powers said that she echoes Hacker’s comments on the partnerships and support. She also thanked the EMTs she served with as a great bunch of people.

6. Public Comment – Bill Hanson – Flood Related Permits:

Mr. Hanson said he is speaking to the City Council about the City’s Building Office charging for permits related to furnaces, water heaters or other repair work that is needed due to the recent flooding. He questioned why a permit was needed and felt the \$50-55 could be a lot for some people. He thinks the City should have forgiveness of the permit fees.

Jones said he would like the Planning Commission to review permit fees and that no action is requested from them other than a review.

7. Department Heads:

None.

8. Night to Unite Proclamation:

Council Member Grunig introduced the Resolution No. 2024-32, entitled “WINDOM’S NIGHT TO UNITE PROCLAMATION” and moved its adoption. The Resolution was seconded by Quade and on roll call vote: Aye: Nelson, Grunig, Benson, Quade and Esplan. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

Quade said she and others are working on organizing this event and encouraged the public to attend. She said the event is on a Tuesday night from 5 – 7 pm so she asked that the regular City Council meeting that night (August 6th) start at 7:30 pm instead of the usual 6:30 pm start.

Motion by Benson second by Grunig to approve a 7:30 pm start for the August 6th City Council meeting. Motion carried 5 – 0.

9. Flood Emergency Update – Consider Resolution Extending Emergency Declaration:

Jones asked the EDA Director to provide an update on the FEMA visits and the individual damage assessment process status.

Tiffany Lamb, EDA Director, said that FEMA and State officials were in town for three days for individual assistance damage assessments. They visited over 200 homes and determined that 95 were classified as major damage and seven as destroyed. They visited the most heavily impacted areas of town based on the damage assessment forms that were completed by homeowners. She thanked homeowners for getting these turned in as it was key to the FEMA assessment process. There were 22 counties in Minnesota declared as disasters for public (municipal) assistance so it was great to have FEMA here early so they could see the extent of the damage to homes and where it had flooded before clean-up. She added that 20 more counties are trying to get included in the disaster declaration and FEMA will be visiting these other places too so it may be a while before any official FEMA decision on individual assistance is determined for Windom. If Cottonwood County is FEMA declared for

individual assistance to residents the FEMA team will set up a Disaster Recovery Center\Resources to process FEMA grants, SBA loans and mental health resources. Other assistance will also be available to displaced persons and we have 52 currently on that list.

Grunig asked how many self-assessments forms have been turned into the City? Lamb said over 400 have been returned. The State demographer says we have 2,000 housing units, including multi-family, so the response is over 20% of all units but maybe 30% of single-family homes.

Jones asked if residents can still submit damage assessment forms. Lamb said they could still submit them as it helps complete the story on the flood damage. Jones asked about sandbag pick-up. Lamb said the river level prediction is showing a lower than 17 foot action stage a few days earlier than previously predicted, but sandbag pick-up will still be the week of July 22 as planned. The recommendation is to keep them on the property until the river is below 17 feet as if we were to get another big rain. The sandbag pick-up will be on the curb and volunteers are working to help people get the bags to the curb.

Jones noted a resolution in the Council packet to extend the local emergency and asked if it was still needed. Lamb said that the State and Federal declarations have been made so she does not think there is any requirement to keep it in place for FEMA or State assistance.

Nasby concurred and noted the City Council does not have to act on the resolution as the current local emergency will expire on July 17, 2024 without any action by Council to extend it.

Jones said that the Council had previously discussed flood mitigation measures and that some are short-term actions while others are longer-term but all will need some funding. The City Administrator has included a memorandum in the packet that lays out funding options and asked Nasby to review them.

Debt Funding -The City of Windom could use long-term General Obligation debt to fund projects. The debt would most likely be repaid through general property taxes, which would increase the property tax rates on all taxpayers.

A second debt option is for the use of a long-term loan from the U.S. Department of Agriculture for rural community facilities. These funds would need to be repaid, but the length of the loan term (up to 40 years) would make the payments more affordable than a GO bond. The interest rate on the USDA monies currently would be a minimum of 4.0% and are related to community income-eligibility. While the term is attractive for the USDA loan the interest rate charged may be the same or possibly higher than it is for a 15-20 year GO bond issue.

Grant Applications and State Bonding Requests are options, but not a reliable resource. There are various opportunities that become available for the funding of capital projects. City staff works on these opportunities as they become available and relate to the City's needs that have been identified through the Capital Improvement Plan or City Council goals. Examples include the Foundation grants such as the Remick Foundation, USDA, State bonding, MN DOT, FEMA and MN DNR funding as well as others.

To pursue these grants and other financial resources for large projects the City Council will need to provide direction as the commitment of staff resources, planning monies, legislative efforts and ultimately an investment of substantial local funds will be necessary to make applications that potentially could leverage these resources.

Preliminary

State bonding funds were received for the dam removal and wastewater treatment plant. Bond funds were requested for the flood mitigation efforts at Red Leaf Court (twice) and for the Emergency Services Facility but none were received for these projects. In 2024 the legislature did not even pass a bonding bill which is discouraging as generally the big bonding bills are done in even numbered years. As there was not a bonding bill in 2024 there may be some legislative action to do one in 2025.

Local Sales Tax

Local sales taxes are becoming more common in Minnesota and are used to fund a variety of projects, but public facilities such as trails, recreational complexes, arenas and community centers are the most common. The legislature has established a set of guidelines for local option sales taxes to be projects of "Regional Significance". An information brief on Local Sales Taxes in Minnesota (Exhibit A) is attached for Council review. This document outlines the procedure for cities wishing to implement a local sales tax. Under current legislative policy\procedure a City must have legislative approval **before** a local sales tax is to be presented to voters at a general election (which would be 2024 for Windom). The rules on local taxes have been amended over the last few years to make it more difficult for cities to enact local sales taxes; however, there may be legislation that could be requested that could allow for waving the legislative restrictions as the possible funding would go to flood recovery and mitigation in response to this year's flood.

Jones said that Highways 60/71 and Highway 62 were closed due to the floods and he sees this as a regional impact and thus a regionally significant qualification for bonding funds.

Nasby said that State Department of Revenue numbers show \$73,123,112 in taxable retail sales for Cottonwood County in retail trade in 2021; however, specific numbers are not available for the City of Windom. A 2010 estimate from the Department of Revenue suggests that 75% of the taxable sales are in Windom. As such, a one-percent local sales tax could generate about \$548,000 annually.

Jones acknowledged that a majority of the local option sales taxes would be paid by city and area residents, there is the benefit of also collecting this tax from people living outside of the community as they purchase goods and/or services in Windom.

Nasby said that in our area the cities of Fairmont, Worthington, Marshall and Mankato have a local option sales tax. Local option sales taxes are generally one-half percent to one-percent and are collected for a specific length of time or amount of funds to be collected. He added that Due to the timeframes for the upcoming 2024 general election, ballot questions must be submitted to the County Auditor in August if the Council were to want to get a referendum to the voters. Even if a local option sales tax were approved by the voters in November 2024 the City would need legislative approval in the 2025 legislative session. If legislative approval is obtained and the Governor agrees, a request for a local option sales tax needs to be made to the Minnesota Department of Revenue and they would have a minimum of 90 days to start the collection of local option sales taxes revenues which puts funds coming into the City in mid to late 2025. He noted the memo also included a Windom City Council resolution that was passed in 2013 when the City requested a local option sales tax from the State legislature.

Grunig asked if a ballot question should list specific projects or is a general use enough. Nasby said specific projects are probably best, but since some of the flood mitigation projects have yet to be identified or prioritized it would be hard to have specifics on the ballot question.

Quade asked if the businesses pay the tax. Nasby said the business collects the local option sales tax the same way they collect State sales tax from the customer. The business remits it all to the State and the State then remits the local portion back to the City.

Nelson asked if the local option sales tax is necessary as the City is expecting a windfall this fall. Nasby said if this is in reference to a payment in lieu of taxes from the hospital that was slated for a Council budget discussion in September/October and nothing had been decided yet and the project is still under construction. Jones acknowledged this will be a fall 2024 discussion. Nelson said with an August decision needed for a ballot question the timing is off.

Storm Water Utility Fee – Is another idea that was presented during budget discussions several years ago was to begin a stormwater utility as Windom will soon be required by the State to abide by MS4 stormwater rules and regulations. Funds raised through this new utility fee could be used in combination with other funds to address flooding issues. Many cities throughout the State have adopted this type of fee. Included in this packet are examples that provide some information from the cities of Monticello (pop. 14,455) and St. Peter (pop. 12,066). This type of fee is generally based on a formula for contributions to storm water by commercial, industrial and residential properties.

Jones said there maybe some funds from the Des Moines 1 Watershed 1 Plan program. Maybe discuss this with the Soil & Water Conservation staff as the stormwater runs into the river. This maybe worth a look for Red Leaf Court.

General Fund Reserves - The City does maintain a General Fund reserve for emergencies and to cover cashflow needs. The State Auditor's office recommends a range of 35 – 50% of the general fund to be kept in reserve. The City Council has set a range of 35 – 60% as its policy. The City Council could look into using some of these reserve funds towards flood recovery and mitigation projects. The City Council has already committed up to \$25,000 to be used for finishing work on the existing levy, up to \$175,000 for construction of a new levy in Island Park and to cover any matching funds that maybe needed for FEMA Public Assistance (e.g. debris removal).

Property Tax Increase (One-time or Short-time Duration and/or Payment In Lieu of Tax) – Nasby noted this is the last option listed as a property tax increase is not what the Council favors, but it is the primary way the City has to raise funds. Windom currently has a property tax levy of \$2,561,842 to cover City facilities and services. A directed tax increase for flood recovery and/or mitigation could be imposed by the City Council for a short-term or longer-term duration. For example, each 1% increase in the property tax levy is equal to \$25,618. As such it would likely require a minimum of a 5%+ property tax levy increase over a multi-year period to raise the level of funds needed to undertake significant projects. Please note: this would be in addition to any property tax increase needed to maintain services/facilities and/or take on new projects (e.g. streets). Another option, more limited in scope, would be to increase or institute a payment in lieu of property tax such as is done with the Electric Utility and Liquor Store.

Jones said he likes the local option sales tax as this will let the voters decide. He feels they will support it as this will have a long-term impact to reduce flooding damage and this fresh in people's minds. The community came together to help one-another in time of need and he see this as the same. The way to find out is to have Council approve a ballot question for the voters in the fall election. Not every place will be able to have flooding mitigated but projects will help a large number of businesses and homes.

Grunig said he agrees the local option sales tax is a better option for citizens as they have control.

Nasby said staff needs City Council direction whether or not to have a resolution calling for a ballot question on a local option sales tax for the August 6th Council meeting. How large of a fund does the Council want to target which will indicate the amount of the sales tax and duration.

Nelson said there was no loss of life, which is fortunate, as it could have been worse. So the Council needs to do something.

Grunig said he feels the grants and bonding should be done first so it is not doing nothing.

Grunig and Benson said it is hard to consider a tax on people that are already suffering with loss.

Esplan asked if a local option sales tax can be stopped. Nasby replied that the City could not present it to the legislature for approval but if enacted it would likely need to follow through. He did not research that question as this was intended to be a limited duration local option tax.

Motion by Benson second by Nelson to have staff present a resolution to the City Council at the August 6, 2024 meeting outlining a possible local option sales tax with amount and duration stated for the purpose of flood mitigation projects. Motion carried 5 – 0.

10. Planning Commission – Variance – 1875 Red Leaf Court:

Todd Severson, Building Official, said the Planning Commission reviewed an application for a variance as the property owners want to add onto their garage and needed a variance to reduce the side yard setback. The house and existing garage are located closer to one side of the property line than the other and the garage is on the short side. The Planning Commission held a public hearing and no comments were received. The Planning Commission is recommending approval.

Motion by Quade second by Benson to approve the variance for 1875 Red Leaf Court. Motion carried 5 – 0.

11. Street Closure Requests:

Jon Ketzenberg, Streets & Parks Superintendent, said the Windom Area Chamber had requested a street closure for the July 25th Hot Dog night from 4 – 8 pm on the square. The second request for street closure is for August 6th Night to Unite activities from 5 – 7 pm.

Motion by Benson second by Quade to approve the Street Closures for Hot Dog Night on July 25th and Night to Unite on August 6th. Motion carried 5 – 0.

12. Parks & Recreation – Recommendation on Island Park Camper Dump Station:

Ketzenberg said the current camper dump station is not up to code but has been “grandfathered” in. The recent flooding just pushed this decision by the Commission forward. Staff has been working with MN DOT for some time on a possible re-location of the camper dump.

Preliminary

Tim Hogan, Recreation Director, said the Commission is recommending the closing of the camper dump station at Island Park. This has been an issue for years, being close to the football\baseball field concessions and being in the floodplain.

Jones asked if the dump station is connected to the sanitary sewer system and if it can be capped. Ketzenberg said it is hooked into the system and can be capped.

Nelson asked if there is another camper dump station in town. Ketzenberg said he is not aware of one.

Benson said the camp site is not being used due to flooding so we do not need it. When a new campground is built it can have a dump station. This closing needs to be done for flood protection too.

Motion by Benson second by Quade to permanently close the camper dump station at Island Park. Motion carried 5 – 0.

13. Liquor Store – Declaration of Surplus Equipment and Proposed Disposition:

Nasby said that with the remodeling done they have some old shelving units that can be declared surplus and sold. The Liquor Store Manager is recommending sale to the highest bidder.

Motion by Grunig second by Esplan to declare old Liquor Store shelving as surplus and the disposition of the items by sealed bid. Motion carried 5 – 0.

14. Personnel:

Nasby said that the Community Center is recommending the hiring of Mackenzie Cirksema for the Grade 3 full-time Administrative\Receptionist position at Step 3 (\$17.54/hour) with a six-month probation period and step increase upon successful completion. This is an internal transfer and will leave City Hall with an open position.

Motion by Benson second by Nelson to hire Mackenzie Cirksema for the Grade 3 full-time Administrative\Receptionist position at Step 3 (\$17.54/hour) with a six-month probation period and step increase upon successful completion. Motion carried 5 – 0.

Jason Sykora, Electric General Manager, said that he is requesting the hiring of a seasonal line worker due to the work load and deadlines for projects in progress. This was not budgeted but would be paid for out of the Department's operational fund. The recommended hire is Cragun Porath who has graduated from the Jackson Powerline program and he has job shadowed in the Windom utility.

Motion by Benson second by Grunig to hire Cragun Porath as a seasonal line worker at 80% of the IBEW line worker, Step 1 wage. Motion carried 5 – 0.

15. New Business:

None.

16. Old Business:

None.

17. Council Comments:

Benson said with the national discord we need to take care of each other, help each other and understand it is okay to have political differences. He said Windom residents did such a great job helping out friends and neighbors during the flood. He encouraged people to take a step back, slow down and make good decision. He also thanked the people that came from outside of the community to pitch in and help in assisting during the flood.

Preliminary

Quade said the SW Regional Development Commission held their Annual Meeting in Windom on July 11th. The annual Night to Unite is August 6th and invited\encouraged people to attend. She noted the July 22nd public speaker "Tall Cop" on drug recognition and awareness to be held at the Community Center.

Nelson said it was great to see so much volunteer help. He is not sure about the permit fee but if there is a fee it should be inspected.

Grunig noted the debris drop-off site is closed at the school but the landfill is still taking debris through July 22nd. He asked that people please cover their loads so debris and trash is not blowing out and getting scattered on the roads or in town.

Nasby also thanked volunteers, city staff, and Council for the work they did due to the flooding and now the focus is on recovery.

Jones said he too thanks everyone for their work to help out the community.

18. Adjournment:

Mayor Jones adjourned the meeting by unanimous consent at 8:31 p.m.

Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Cottonwood County Pheasants Forever

Previous Gambling Permit Number: X- 17003-23-017

Minnesota Tax ID Number, if any: ES 29354

Federal Employer ID Number (FEIN), if any: 41-1429149

Mailing Address: 290 10th Street

City: Bingham Lake State: MN Zip: 56118 County: Cottonwood

Name of Chief Executive Officer (CEO): Ben Bever

CEO Daytime Phone: 507-822-4950 CEO Email: beverb76@hotmail.com

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): ryannsk@hotmail.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☒ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Windom Community Center

Physical Address (do not use P.O. box): 1750 Cottonwood Drive

Check one:

☒ City: Windom Zip: 56101 County: Cottonwood

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): 9-14-24

Check each type of gambling activity that your organization will conduct:

☒ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LG220 Application for Exempt Permit**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)****CITY APPROVAL
for a gambling premises
located within city limits**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: Windom

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: [Signature] Date: 7/18/2024
(Signature must be CEO's signature; designee may not sign)

Print Name: Ben Bever**REQUIREMENTS****Complete a separate application for:**

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS**Mail application with:**

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Saint Francis Xavier Church

Previous Gambling Permit Number: X-17001-23-015

Minnesota Tax ID Number, if any: _____

Federal Employer ID Number (FEIN), if any: 41-0762922

Mailing Address: 532 17th Street

City: Windom State: MN Zip: 56101 County: Cottonwood

Name of Chief Executive Officer (CEO): Fr. Peter Schuster

CEO Daytime Phone: 507-304-2541 CEO Email: pastor@acmcatholic.org

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): stfxavier@windomnet.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☒ Religious ☐ Veterans ☐ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☒ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): St. Francis Xavier Church

Physical Address (do not use P.O. box): 532 17th Street

Check one:

☐ City: Windom Zip: 56101 County: Cottonwood

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): September 15th 2024

Check each type of gambling activity that your organization will conduct:

☒ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LG220 Application for Exempt Permit

4/23
Page 2 of 3

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits

- ☒ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: Windom

Signature of City Personnel: _____

Title: City Administrator Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

COUNTY APPROVAL for a gambling premises located in a township

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Fr. Peter Schuster Date: 7/24/2024
(Signature must be CEO's signature; designee may not sign)

Print Name: Fr. Peter Schuster

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: WML COBRAS YOUTH FOOTBALL

Previous Gambling Permit Number: X- 95291-23-001

Minnesota Tax ID Number, if any: _____

Federal Employer ID Number (FEIN), if any: 88-3523388

Mailing Address: 40269 310th Street

City: Storden State: MN Zip: 56174 County: Cottonwood

Name of Chief Executive Officer (CEO): Dustin Miller

CEO Daytime Phone: 507-227-0209 CEO Email: wmlyouthcobras@gmail.com

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☒ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Windom Country Club

Physical Address (do not use P.O. box): 2825 Country Club Drive

Check one:

☒ City: Windom Zip: 56101 County: Cottonwood

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): October 19, 2024

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
☐ The application is acknowledged with no waiting period. ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city). ☐ The application is denied.	☐ The application is acknowledged with no waiting period. ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days. ☐ The application is denied.
Print City Name: _____ Signature of City Personnel: _____ Title: _____ Date: _____	Print County Name: _____ Signature of County Personnel: _____ Title: _____ Date: _____
The city or county must sign before submitting application to the Gambling Control Board.	
TOWNSHIP (If required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.) Print Township Name: _____ Signature of Township Officer: _____ Title: _____ Date: _____	

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: 7-15-2024
(Signature must be CEO's signature; designee may not sign)

Print Name: Dustin Miller

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
 1711 West County Road B, Suite 300 South
 Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

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application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Windom Lions Club

Previous Gambling Permit Number: X-

Minnesota Tax ID Number, if any:

Federal Employer ID Number (FEIN), if any: 23-7219238

Mailing Address: PO Box 72

City: Windom State: MN Zip: 56101 County: Cottonwood County

Name of Chief Executive Officer (CEO): Eric Haken - President

CEO Daytime Phone: 507-822-0884 CEO Email: hakener@hotmail.com

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): severs@bankmidwest.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☒ **A current calendar year Certificate of Good Standing**

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Secretary of State website, phone numbers:

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☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Phat Pheasant Pub

Physical Address (do not use P.O. box): 2370 Highway 60 E

Check one:

☒ City: Windom Zip: 56101 County: Cottonwood County

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): 12/7/2024

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LG220 Application for Exempt Permit

4/23
Page 2 of 3

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
☐ The application is acknowledged with no waiting period. ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city). ☐ The application is denied.	☐ The application is acknowledged with no waiting period. ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days. ☐ The application is denied.
Print City Name: _____	Print County Name: _____
Signature of City Personnel: _____	Signature of County Personnel: _____
Title: _____ Date: _____	Title: _____ Date: _____
The city or county must sign before submitting application to the Gambling Control Board.	TOWNSHIP (If required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.) Print Township Name: _____ Signature of Township Officer: _____ Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: *Eric Haken* Date: 7/11/24
 (Signature must be CEO's signature; designee may not sign)

Print Name: Eric Haken - President

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
 1711 West County Road B, Suite 300 South
 Roseville, MN 55113

Questions?

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application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
TEMPORARY CONSUMPTION AND DISPLAY PERMIT**

(City or county may not issue more than 10 permits in any one year)

Name of organization		Date organized		Tax exempt number	
Windom Lions Club		Apr 1, 1971		23-7219238	
Organization Address		City	State	Zip Code	
PO Box 72		Windom	Minnesota	56101	
Name of person making application		Business phone		Home phone	
Stephanie Evers		507-822-3001			
Date(s) of event		Type of organization			
September 20, 2024		☐ Club ☐ Charitable ☐ Religious ☒ Other non-profit			
Organization officer's name		City	State	Zip	
☒ Stephanie Eves, Club Treasurer/Board of Directors		Windom	Minnesota	56101	
Add New Officer					

Location where permit will be used. If an outdoor area, describe.
Tegels Park-Cottonwood Lake, Windom, MN 56101

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County Email Address
	City or County phone number

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



Windom, MN

Expense Approval Report

By Fund

Payment Dates 7/13/2024 - 8/2/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
MAINSTREAM HOLDINS INC	17689-6	07/30/2024	CREDIT REFUND	100-20191	56.00
MACKAYLA GARRISON	1838-4	07/30/2024	CREDIT REFUND	100-20191	20.30
BOBETTE HODGMAN	21802-4	07/30/2024	CREDIT REFUND	100-20191	62.58
MICHAEL CASANOVA	57101-1	07/30/2024	CREDIT REFUND	100-20191	5.20
TOD & LISA QUIRING	59688-3	07/29/2024	CREDIT REFUND	100-20191	56.76
MN REVENUE	JUNE 2024	07/23/2024	SALES TAX	100-20202	688.00
MN REVENUE	JUNE 2024	07/23/2024	SALES TAX	100-20202	5,712.00
MN REVENUE	JUNE 2024	07/23/2024	SALES TAX	100-20202	516.00
MN REVENUE	JUNE 2024	07/23/2024	SALES TAX	100-20202	22,018.00
					29,134.84
Activity: 41110 - Mayor & Council					
CITIZEN PUBLISHING CO	6-30-2024	07/16/2024	ADVERTISING	100-41110-350	303.75
CITIZEN PUBLISHING CO	6-30-2024	07/16/2024	ADVERTISING	100-41110-350	87.20
CITIZEN PUBLISHING CO	6-30-2024	07/16/2024	ADVERTISING	100-41110-350	40.00
CITIZEN PUBLISHING CO	6-30-2024	07/16/2024	ADVERTISING	100-41110-350	130.80
CITIZEN PUBLISHING CO	6-30-2024	07/16/2024	ADVERTISING	100-41110-350	95.00
CITIZEN PUBLISHING CO	6-30-2024	07/16/2024	ADVERTISING	100-41110-350	157.50
CONVENT. & VISITOR BUREAU	JULY 2024	07/23/2024	LODGING TAX/RED CARPET IN	100-41110-491	857.31
CONVENT. & VISITOR BUREAU	JULY 2024	07/23/2024	LODGING TAX/AMERICINN	100-41110-491	4,787.30
Activity 41110 - Mayor & Council Total:					6,458.86
Activity: 41310 - Administration					
SW/WC SERVICE COOPERATIV	JULY-24	07/13/2024	EAP	100-41310-131	3.60
NCPERS MINNESOTA	AUGUST 2024	07/08/2024	INSURANCE	100-41310-133	88.00
INNOVATIVE SYSTEMS LLC	INV-19082	07/05/2024	INSERTS	100-41310-200	6.00
WEX Health Inc	0001983634-IN	07/13/2024	PARTICIPANT FEE	100-41310-217	148.00
MN MUNICIPAL UTILITIES ASS	64059	07/29/2024	SAFETY COMP	100-41310-217	662.09
A & B BUSINESS	IN1172616	07/16/2024	MAINTENANCE CONTRACT	100-41310-217	226.53
SCHLENNER WENNER & CO	321332	07/16/2024	AUDIT SERVICES	100-41310-301	1,086.78
STEVE NASBY	JULY 10, 2024	07/17/2024	CGMC LEGISLATIVE MTG	100-41310-331	40.20
CITIZEN PUBLISHING CO	6-30-2024	07/16/2024	ADVERTISING	100-41310-350	745.50
Activity 41310 - Administration Total:					3,006.70
Activity: 41910 - Building & Zoning					
SW/WC SERVICE COOPERATIV	JULY-24	07/13/2024	EAP	100-41910-131	1.80
NCPERS MINNESOTA	AUGUST 2024	07/08/2024	INSURANCE	100-41910-133	24.00
INDOFF, INC	3735629	07/01/2024	B&Z/SUPPLIES	100-41910-200	32.45
WEX BANK	98021447	07/22/2024	JUNE 2024/MOTOR FUELS	100-41910-212	91.61
SCHRAMMEL LAW OFFICE	JUNE 2024	07/16/2024	B&Z/LEGAL FEES	100-41910-304	645.00
CITIZEN PUBLISHING CO	6-30-2024	07/16/2024	ADVERTISING	100-41910-350	105.00
MN MUNICIPAL UTILITIES ASS	64059	07/29/2024	SAFETY COMP	100-41910-480	220.70
Activity 41910 - Building & Zoning Total:					1,120.56
Activity: 41940 - City Hall					
HOMETOWN SANITATION SER	0000569425	07/05/2024	CITY HALL/REFUSE DISPOSAL	100-41940-384	114.99
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	Electric - Cty Hall Emg Light	100-41940-409	52.21
Activity 41940 - City Hall Total:					167.20
Activity: 42120 - Crime Control					
SW/WC SERVICE COOPERATIV	JULY-24	07/13/2024	EAP	100-42120-131	12.60
NCPERS MINNESOTA	AUGUST 2024	07/08/2024	INSURANCE	100-42120-133	144.00
INDOFF, INC	3736611	07/09/2024	POLICE/SUPPLIES	100-42120-200	64.90
INDOFF, INC	3737175	07/09/2024	POLICE/SUPPLIES	100-42120-200	35.58
WEX BANK	98021447	07/22/2024	JUNE 2024/MOTOR FUELS	100-42120-212	-15.42
WEX BANK	98021447	07/22/2024	JUNE 2024/MOTOR FUELS	100-42120-212	927.09
KWIK TRIP INC & SUBSIDIARIE	JUNE 2024	07/24/2024	MOTOR FUEL/POLICE	100-42120-212	826.53

Expense Approval Report

Payment Dates: 7/13/2024 - 8/2/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
AMAZON CAPITAL SERVICES, I	16W6-DDNL-19WC	07/23/2024	POLICE/UNIFORMS	100-42120-218	58.70
WINDOM AREA HEALTH	321816245	07/23/2024	POLICE/MEDICAL FEES	100-42120-305	195.00
MN MUNICIPAL UTILITIES ASS	64059	07/29/2024	SAFETY COMP	100-42120-308	147.13
ALPHA WIRELESS - MANKATO	26100	07/09/2024	POLICE/RADIO UNITS	100-42120-323	108.00
LEASE FINANCE PARTNERS	3250 07-19-24	07/29/2024	POLICE/LEASE PAYMENT	100-42120-326	398.00
WINDOM PRINTING LLC	24189	07/09/2024	POLICE/PRINTING	100-42120-350	247.30
CRYSTAL CLEAN CAR WASH LL	1113	07/09/2024	POLICE/JUNE CAR WASHES	100-42120-405	79.00
PAUL MARSH	31735	07/23/2024	POLICE/UNIT 22-2	100-42120-405	90.51
FLEET SERVICES DIVISION	2024120001	07/17/2024	POLICE/VEHICLE LEASE	100-42120-419	1,944.89
CENTRAL MN SERVICES COOP	40735	07/30/2024	POLICE/SCHOOL RESOURCE O	100-42120-433	154.00
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	Police other maint	100-42120-480	17.15
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	Police other maint	100-42120-480	13.98

Activity 42120 - Crime Control Total: 5,448.94

Activity: 42220 - Fire Fighting

VESTIS GROUP, INC	2560277622	07/16/2024	FIRE/SUPPLIES	100-42220-211	34.95
WEX BANK	98021447	07/22/2024	JUNE 2024/MOTOR FUELS	100-42220-212	535.45
RUNNINGS SUPPLY, INC	JUNE 24 RUNNINGS	07/15/2024	Fire	100-42220-215	119.99
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	Fire materials	100-42220-215	14.62
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	Fire materials	100-42220-215	10.97
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	Fire cleaning supplies	100-42220-215	45.98
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	Fire operating supplies	100-42220-215	39.90
A & B BUSINESS	IN1172616	07/16/2024	MAINTENANCE CONTRACT	100-42220-217	170.29
ACTION TRAINING SYSTEMS, I	22609	07/16/2024	FIRE/TRAINING & REGISTRATI	100-42220-308	3,370.00
HOMETOWN SANITATION SER	0000569485	07/05/2024	AMBO/REFUSE DISPOSAL	100-42220-384	45.99
HOMETOWN SANITATION SER	0000569485	07/05/2024	FIRE/REFUSE DISPOSAL	100-42220-384	46.00
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	Fire Maint Office	100-42220-404	9.99
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	Fire maint vehicle	100-42220-404	20.77
O'REILLY AUTOMOTIVE, INC	4425-408567	07/20/2024	FIRE/MAINTENANCE - VEHICL	100-42220-405	14.48
RUNNINGS SUPPLY, INC	JUNE 24 RUNNINGS	07/15/2024	Fire	100-42220-406	83.94

Activity 42220 - Fire Fighting Total: 4,563.32

Activity: 42700 - Animal Control

COTTONWOOD VET CLINIC	279953	07/17/2024	CITY POUND	100-42700-300	87.50
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Activity 42700 - Animal Control Total: 87.50

Activity: 43100 - Streets

SW/WC SERVICE COOPERATIV	JULY-24	07/13/2024	EAP	100-43100-131	1.80
NCPERS MINNESOTA	AUGUST 2024	07/08/2024	INSURANCE	100-43100-133	80.00
WEX BANK	98021447	07/22/2024	JUNE 2024/MOTOR FUELS	100-43100-212	-20.37
WEX BANK	98021447	07/22/2024	JUNE 2024/MOTOR FUELS	100-43100-212	1,224.69
MN MUNICIPAL UTILITIES ASS	64059	07/29/2024	SAFETY COMP	100-43100-217	735.66
MN MUNICIPAL UTILITIES ASS	64123	07/25/2024	TESTING	100-43100-217	41.25
A & B BUSINESS	IN1172616	07/16/2024	MAINTENANCE CONTRACT	100-43100-217	56.44
HOMETOWN SANITATION SER	0000569426	07/05/2024	STREET/REFUSE DISPOSAL	100-43100-384	116.99
RUNNINGS SUPPLY, INC	JUNE 24 RUNNINGS	07/15/2024	Street	100-43100-402	164.97
RUNNINGS SUPPLY, INC	JUNE 24 RUNNINGS	07/15/2024	Street	100-43100-402	99.96
RUNNINGS SUPPLY, INC	JUNE 24 RUNNINGS	07/15/2024	Street	100-43100-402	479.94
H & L MESABI COMPANY	13525	07/16/2024	STREET/SNOW PLOW CUTTIN	100-43100-404	7,781.00
GDF ENTERPRISES, INC	A26985	07/23/2024	STREET/SKID LOADER BROOM	100-43100-404	238.22
RUNNINGS SUPPLY, INC	JUNE 24 RUNNINGS	07/15/2024	Street	100-43100-404	23.98
DAVID AHRENS	1036	07/31/2024	ASH TREATMENT	100-43100-439	1,920.00

Activity 43100 - Streets Total: 12,944.53

Activity: 43210 - Sanitation

HOMETOWN SANITATION SER	0000567114	07/16/2024	CITY WIDE CLEANUP	100-43210-340	7,908.15
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Activity 43210 - Sanitation Total: 7,908.15

Activity: 45120 - Recreation

ELIAS A JENSEN	07/22/24	07/25/2024	UMPIRE 11 GAMES	100-45120-217	825.00
ST. JAMES YOUTH BASEBALL A	07-12-2024	07/17/2024	MITES TOURNAMENT	100-45120-217	90.00
ST. JAMES YOUTH BASEBALL A	7-12-24	07/17/2024	MITES TOURNAMENT	100-45120-217	90.00
HANNAH ANDERSON	7-22-2024	07/30/2024	UMPIRE 7 GAMES	100-45120-217	525.00
HAILEY ANNE VEENKER	7-22-24	07/31/2024	UMPIRE - 1 GAME	100-45120-217	75.00

Expense Approval Report

Payment Dates: 7/13/2024 - 8/2/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
A & B BUSINESS	IN1172616	07/16/2024	MAINTENANCE CONTRACT	100-45120-217	14.03
Activity 45120 - Recreation Total:					1,619.03

Activity: 45202 - Park Areas

NCPERS MINNESOTA	AUGUST 2024	07/08/2024	INSURANCE	100-45202-133	16.00
RUNNINGS SUPPLY, INC	JUNE 24 RUNNINGS	07/15/2024	Parks	100-45202-211	12.17
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	Park chemicals	100-45202-216	17.18
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	Park small tools	100-45202-241	34.99
HOMETOWN SANITATION SER	0000569427	07/05/2024	SQUARE/REFUSE DISPOSAL	100-45202-384	67.99
HOMETOWN SANITATION SER	0000569443	07/05/2024	ISLAND PARK/REFUSE DISPOS	100-45202-384	86.96
HOMETOWN SANITATION SER	0000569444	07/05/2024	TEGELS/REFUSE DISPOSAL	100-45202-384	79.98
HOMETOWN SANITATION SER	0000569445	07/05/2024	WRA/REFUSE DISPOSAL	100-45202-384	99.99
HOMETOWN SANITATION SER	0000569446	07/05/2024	KASTLE KINGDOM/REFUSE DI	100-45202-384	77.97
HOMETOWN SANITATION SER	0000569462	07/05/2024	MAYFLOWER/REFUSE DISPOS	100-45202-384	47.98
HOMETOWN SANITATION SER	0000569491	07/05/2024	ABBY/REFUSE DISPOSAL	100-45202-384	22.99
SCHILLING SUPPLY COMPANY	969704-00	07/23/2024	STREET/MAINTENANCE - STR	100-45202-402	189.85
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	Park main structure	100-45202-402	15.99
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	Park main structure	100-45202-402	-15.99
RUNNINGS SUPPLY, INC	JUNE 24 RUNNINGS	07/15/2024	Parks	100-45202-404	52.99
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	Park maint office	100-45202-404	5.98
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	Park maint office	100-45202-404	9.59
MN MUNICIPAL UTILITIES ASS	64059	07/29/2024	SAFETY COMP	100-45202-480	147.13
Activity 45202 - Park Areas Total:					969.74
Fund 100 - GENERAL Total:					73,429.37

Fund: 211 - LIBRARY

Activity: 45501 - Library

NCPERS MINNESOTA	AUGUST 2024	07/08/2024	INSURANCE	211-45501-133	16.00
MN MUNICIPAL UTILITIES ASS	64059	07/29/2024	SAFETY COMP	211-45501-217	147.13
DEMCO INC	7505194	07/16/2024	LIBRARY/OPERATING SUPPLIE	211-45501-217	178.92
A & B BUSINESS	IN1172616	07/16/2024	MAINTENANCE CONTRACT	211-45501-217	58.89
VESTIS GROUP, INC	2560275351	07/16/2024	LIBRARY/MAINTENANCE - STR	211-45501-402	44.65
VESTIS GROUP, INC	2560280016	07/25/2024	LIBRARY/MAINTENANCE	211-45501-402	44.65
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	Library maint structure	211-45501-402	366.59
INGRAM INDUSTRIES	07-01-2024	07/23/2024	LIBRARY/BOOKS/PAMPHLETS	211-45501-435	2,483.92
SCHLENNER WENNER & CO	321332	07/16/2024	AUDIT SERVICES	211-45501-480	373.58
Activity 45501 - Library Total:					3,714.33
Fund 211 - LIBRARY Total:					3,714.33

Fund: 225 - AIRPORT

Activity: 45127 - Airport

SCHRADEL LAW OFFICE	JUNE 2024	07/16/2024	AIRPORT/CROSSWIND RUNW	225-45127-304	375.00
SOUTHWEST MN BROADBAN	07-15-2024	07/25/2024	AIRPORT/TELEPHONE	225-45127-321	36.86
SOUTH CENTRAL ELECTRIC	06-01-24 - 06-30-24	07/26/2024	ELECTRIC	225-45127-381	287.00
SOUTH CENTRAL ELECTRIC	06-01-24 - 06-30-24	07/26/2024	ELECTRIC	225-45127-381	149.73
SYN-TECH SYSTEMS, INC	297332	07/09/2024	AIRPORT/MAINTENANCE - OF	225-45127-404	1,575.00
SCHLENNER WENNER & CO	321332	07/16/2024	AUDIT SERVICES	225-45127-480	373.58
Activity 45127 - Airport Total:					2,797.17
Fund 225 - AIRPORT Total:					2,797.17

Fund: 230 - POOL

Activity: 45124 - Pool

JCL SOLUTIONS - JANITORS CL	1364214-1	07/25/2024	ARENA/CLEANING/SUPPLIES	230-45124-211	97.88
MN DEPT OF EMPLOY & ECON	17235053	07/13/2024	UNEMPLOYMENT BENEFIT	230-45124-217	29.44
A & B BUSINESS	IN1172616	07/16/2024	MAINTENANCE CONTRACT	230-45124-217	14.03
AH HERMEL COMPANY	1025065/1025065	07/24/2024	ARENA/CONCESSIONIS	230-45124-260	250.67
HOMETOWN SANITATION SER	0000569447	07/05/2024	POOL/REFUSE DISPOSAL	230-45124-384	116.99
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	pool	230-45124-401	49.97
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	pool	230-45124-401	82.51
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	Pool maint structure	230-45124-401	77.88
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	Pool	230-45124-401	27.98
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	Pool operating supplies	230-45124-401	71.73

Expense Approval Report

Payment Dates: 7/13/2024 - 8/2/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	pool	230-45124-401	55.98
SCHLENNER WENNER & CO	321332	07/16/2024	AUDIT SERVICES	230-45124-480	373.58
				Activity 45124 - Pool Total:	1,248.64
				Fund 230 - POOL Total:	1,248.64

Fund: 235 - AMBULANCE

BLUE CROSS/BLUE SHIELD	21892013240	07/30/2024	AMBULANCE OVERPAY	235-34205	1,212.16
BLUE CROSS/BLUE SHIELD	22401226755	07/30/2024	AMBULANCE OVERPAY	235-34205	564.63
					1,776.79

Activity: 42153 - Ambulance

SW/WC SERVICE COOPERATIV	JULY-24	07/13/2024	EAP	235-42153-131	1.80
NCPERS MINNESOTA	AUGUST 2024	07/08/2024	INSURANCE	235-42153-133	16.00
WEX BANK	98021447	07/22/2024	JUNE 2024/MOTOR FUELS	235-42153-212	2,566.56
WEX BANK	98021447	07/22/2024	JUNE 2024/MOTOR FUELS	235-42153-212	-42.70
AMAZON CAPITAL SERVICES, I	1KGR-9H9K-7G1L	07/16/2024	AMBO/SUPPLIES	235-42153-217	52.00
VESTIS GROUP, INC	2560277622	07/16/2024	AMBO/SUPPLIES	235-42153-217	34.95
BOUND TREE MEDICAL, LLC	85411302	07/16/2024	AMBO/OPERATING SUPPLIES	235-42153-217	82.89
BOUND TREE MEDICAL, LLC	85411303	07/16/2024	AMBO/OPERATING SUPPLIES	235-42153-217	41.42
BOUND TREE MEDICAL, LLC	85417963	07/30/2024	AMBO/OPERATING SUPPLIES	235-42153-217	204.28
A & B BUSINESS	IN1172616	07/16/2024	MAINTENANCE CONTRACT	235-42153-217	56.11
LEWIS FAMILY DRUG, LLC	06-30-2024	07/16/2024	AMBO/MEDICAL SUPPLIES	235-42153-261	212.54
LINDE GAS & EQUIPMENT INC	43821323	07/12/2024	MEDICAL SUPPLIES	235-42153-261	640.85
WINDOM AREA HEALTH	734-0024-06-2024-01	07/05/2024	AMBO/MEDICAL MERCHANDI	235-42153-261	59.80
WINDOM AREA HEALTH	734-0024-06-2024-02	07/23/2024	AMBO/NURSING	235-42153-312	1,894.42
EXPERT BILLING LLC	12613	07/23/2024	AMBO/DATA PROCESSING	235-42153-326	2,030.00
KRISTEN PORATH	7-12-24	07/23/2024	AMBO/MEALS	235-42153-334	12.44
LEESA ARNDT	7-13-24	07/23/2024	AMBO/MEALS	235-42153-334	14.72
JIM AXFORD	7-15-24 - 7-18-24	07/23/2024	AMBO/MEALS	235-42153-334	86.37
ROB VISKER	7-16-24	07/23/2024	AMBO/MEALS	235-42153-334	33.98
AMBER SVOBODA	7-20-24 - 7-21-24	07/23/2024	AMBO/MEALS	235-42153-334	29.60
MEGAN BRAMSTEDT	7-9-24 - 7-11-24	07/23/2024	AMBO/MEALS	235-42153-334	78.33
CITIZEN PUBLISHING CO	6-30-2024	07/16/2024	ADVERTISING	235-42153-340	142.80
AMAZON CAPITAL SERVICES, I	1QPV-FLHT-CCMD	07/23/2024	AMBO/GARBAGE BAGS	235-42153-384	41.92
RUNNINGS SUPPLY, INC	JUNE 24 RUNNINGS	07/15/2024	Ambulance	235-42153-405	9.99
RUNNINGS SUPPLY, INC	JUNE 24 RUNNINGS	07/15/2024	Ambulance	235-42153-405	9.99
JNC ELECTRIC, LLC	3214	07/16/2024	AMBO/REPAIR LIGHTING ISSU	235-42153-406	1,143.56
SCHLENNER WENNER & CO	321332	07/16/2024	AUDIT SERVICES	235-42153-480	373.58
				Activity 42153 - Ambulance Total:	9,828.73
				Fund 235 - AMBULANCE Total:	11,604.99

Fund: 250 - EDA GENERAL

Activity: 46520 - EDA

NCPERS MINNESOTA	AUGUST 2024	07/08/2024	INSURANCE	250-46520-133	24.00
INDOFF, INC	3735629	07/01/2024	EDA/SUPPLIES	250-46520-200	32.45
SCHLENNER WENNER & CO	321332	07/16/2024	AUDIT SERVICES	250-46520-301	2,014.27
EHLERS & ASSOC., INC.	98388	07/23/2024	COTTONWOOD/TIF RPT 23	250-46520-301	4,138.75
FRYBERGER, BUCHANAN, SMI	12336.000033.12407	07/23/2024	REDEVELOPMENT TIF 1-22	250-46520-304	344.00
SCHRAMMEL LAW OFFICE	JUNE 2024	07/16/2024	EDA/LEGAL FEES	250-46520-304	350.00
WINDOM PRINTING LLC	F2439	07/01/2024	EDA/PROMOTION FAIR AD	250-46520-340	199.00
CITIZEN PUBLISHING CO	6-30-2024	07/16/2024	ADVERTISING	250-46520-350	168.00
DGR ENGINEERING	00269118	07/16/2024	SOUTH COTTONWOOD LAKE	250-46520-439	1,921.00
MN MUNICIPAL UTILITIES ASS	64059	07/29/2024	SAFETY COMP	250-46520-480	220.70
				Activity 46520 - EDA Total:	9,412.17
				Fund 250 - EDA GENERAL Total:	9,412.17

Fund: 254 - NORTH IND PARK

Activity: 46520 - EDA

SOUTH CENTRAL ELECTRIC	06-01-24 - 06-30-24	07/26/2024	ELECTRIC	254-46520-381	131.36
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Expense Approval Report

Payment Dates: 7/13/2024 - 8/2/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
KULSETH LAWN LANDSCAPE	4798	07/16/2024	NWIP MOWING	254-46520-406	436.00
Activity 46520 - EDA Total:					567.36
Fund 254 - NORTH IND PARK Total:					567.36
Fund: 255 - EDA GENERAL RLF					
SCOTT COWAN & JESSICA CO	7-16-24	07/16/2024	EDA COMMERCIAL REHAB LO	255-12900	9,500.00
					9,500.00
Activity: 46520 - EDA					
C. STEVEN WHITE & LAURA W	07-16-2024	07/16/2024	EDA SMALL BUSINESS FACADE	255-46520-491	3,000.00
Activity 46520 - EDA Total:					3,000.00
Fund 255 - EDA GENERAL RLF Total:					12,500.00
Fund: 261 - TIF 1-21 TIBODEAU'S CENTER					
Activity: 46530 - TIF Districts					
WINDSTREAM INNS LLC	7-16-24	07/16/2024	TAXES PAYABLE IN 2024	261-46530-482	33,775.35
Activity 46530 - TIF Districts Total:					33,775.35
Fund 261 - TIF 1-21 TIBODEAU'S CENTER Total:					33,775.35
Fund: 276 - TIF 1-20 NEW VISION					
Activity: 46530 - TIF Districts					
NEW VISION COOP	7-16-24	07/16/2024	TAXES PAYABLE IN 2024	276-46530-482	10,806.82
Activity 46530 - TIF Districts Total:					10,806.82
Fund 276 - TIF 1-20 NEW VISION Total:					10,806.82
Fund: 401 - GENERAL CAPITAL PROJECTS					
Activity: 49950 - Capital Outlay					
HIGLEY FORD	7-15-2024	07/17/2024	FIRE/WILDLAND TRUCK UNIT	401-49950-502	52,982.00
DGR ENGINEERING	00269124	07/16/2024	2024 STREET IMPROVEMNETS	401-49950-503	510.00
WDR - DEPUTY REGISTRAR #5	07-16-2024	07/16/2024	PLATES FOR CITY SNOWPLOW	401-49950-503	141.00
CRYSTEEL MANUFACTURING,	LC00090067	07/17/2024	STREET/TRUCK	401-49950-503	78,487.00
ELECTRIC FUND	# 932	07/26/2024	EL/2024 FLOOD	401-49950-509	68.13
ELECTRIC FUND	# 933	07/26/2024	EL/2024 FLOOD	401-49950-509	270.67
ELECTRIC FUND	# 937	07/30/2024	EL/2024 FLOOD	401-49950-509	962.33
CLARKE MOSQUITO CONTROL	005109529	07/12/2024	FLOODING - MOSQUITO CON	401-49950-509	10,584.20
JOHNSON HARDWARE	12399	07/16/2024	TRIMMER HEAD/2024 FLOOD	401-49950-509	44.95
WINDOM TOWING LLC	12549	07/09/2024	FLOOD TEM LEVY CONSTRUCT	401-49950-509	160.31
RED ROCK QUARRY INC	13782	07/30/2024	2024 FLOODING	401-49950-509	187.18
JOHNSON HARDWARE	15980	07/30/2024	2024 FLOOD/STREET/CHAIN S	401-49950-509	26.38
TIMOTHY KETZENBERG	166453	07/17/2024	STREET/2024 FLOOD/PUMP	401-49950-509	13,872.00
KDOM RADIO	24060181	07/16/2024	2024 FLOOD/AM ADVERTISM	401-49950-509	50.00
KDOM RADIO	24060182	07/16/2024	2024 FLOOD/FM ADVERTISM	401-49950-509	50.00
SCOTT VEENKER	30722	07/30/2024	2024 FLOOD/RED LEAF CT PU	401-49950-509	8,455.00
SCOTT VEENKER	30723	07/30/2024	2024 FLOOD/SAND BAGS	401-49950-509	16,037.76
SCOTT VEENKER	30724	07/30/2024	2024 FLOOD/WASTEWATER B	401-49950-509	32,225.00
SCOTT VEENKER	30725	07/30/2024	2024 FLOOD/WARREN LAKE D	401-49950-509	675.00
SCOTT VEENKER	30726	07/30/2024	24 FLOOD/CLAY BERM ADJAC	401-49950-509	75,612.41
SCOTT VEENKER	30741	07/23/2024	STREET/2024 FLOOD/REMOV	401-49950-509	9,205.00
SCOTT VEENKER	30769	07/26/2024	EL/2024 FLOOD	401-49950-509	835.00
O'MALLEY'S STORAGE AND RE	3772	07/16/2024	2024 FLOODING/PUMP RENT	401-49950-509	500.00
O'REILLY AUTOMOTIVE, INC	4425-406173	07/23/2024	WATER/FLOOD	401-49950-509	12.38
JONATHON KETZENBERG	7-23-24 - 7-24-24	07/26/2024	2024 FLOOD REIMBURSEMENT	401-49950-509	43.46
DICKS WELDING INC	73615	07/16/2024	2024 FLOOD/WELDING ON D	401-49950-509	108.50
WEX BANK	98021447	07/22/2024	JUNE 2024/MOTOR FUELS	401-49950-509	782.07
WEX BANK	98021447	07/22/2024	JUNE 2024/MOTOR FUELS	401-49950-509	1,570.03
WEX BANK	98021447	07/22/2024	JUNE 2024/MOTOR FUELS	401-49950-509	1,384.09
INNOVATIVE SYSTEMS LLC	INV-19082	07/05/2024	FLOOD MAILING - PROCESSIN	401-49950-509	2,010.28
CITY OF WORTHINGTON	WWTF - 24132	07/30/2024	2024 FLOOD	401-49950-509	351.92
Activity 49950 - Capital Outlay Total:					308,204.05
Fund 401 - GENERAL CAPITAL PROJECTS Total:					308,204.05
Fund: 601 - WATER					
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	Water Fixed Asset M&E	601-16200	3.00

Expense Approval Report

Payment Dates: 7/13/2024 - 8/2/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SCHWICKERT'S TECTA AMERIC	S510127346	07/24/2024	WATER/BUILDINGS	601-16200	500.00
SCHWICKERT'S TECTA AMERIC	S510127353	07/24/2024	WATER/BUILDINGS	601-16200	200.00
					703.00

Activity: 49400 - Water

SW/WC SERVICE COOPERATIV	JULY-24	07/13/2024	EAP	601-49400-131	1.80
NCPERS MINNESOTA	AUGUST 2024	07/08/2024	INSURANCE	601-49400-133	48.00
WEX BANK	98021447	07/22/2024	JUNE 2024/MOTOR FUELS	601-49400-212	225.94
MN MUNICIPAL UTILITIES ASS	64059	07/29/2024	SAFETY COMP	601-49400-217	441.39
A & B BUSINESS	IN1172616	07/16/2024	MAINTENANCE CONTRACT	601-49400-217	112.89
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	water supplies	601-49400-217	51.75
SCHLENNER WENNER & CO	321332	07/16/2024	AUDIT SERVICES	601-49400-301	1,086.78
CORE & MAIN LP	INV0008510	07/25/2024	WATER/LAB TESTING	601-49400-310	222.32
GOPHER STATE ONE CALL	4060846	07/08/2024	LOCATES	601-49400-321	22.95
INNOVATIVE SYSTEMS LLC	INV-19082	07/05/2024	POSTAGE	601-49400-322	255.32
INNOVATIVE SYSTEMS LLC	INV-18920	07/12/2024	BILLING SYSTEM MAINTENAN	601-49400-326	866.63
INNOVATIVE SYSTEMS LLC	INV-18920	07/12/2024	SOFTWARE SERVICE PAYMENT	601-49400-326	517.50
INNOVATIVE SYSTEMS LLC	INV-19082	07/05/2024	PROCESSING	601-49400-326	159.68
HOMETOWN SANITATION SER	0000569429	07/05/2024	WATER/REFUSE DISPOSAL	601-49400-384	119.98
STANTEC CONSULTING SERVIC	2202320	07/30/2024	WATER/LANDFILL	601-49400-386	3,738.00
STANTEC CONSULTING SERVIC	2224962	07/30/2024	WATER/LANDFILL	601-49400-386	2,220.13
STANTEC CONSULTING SERVIC	2249180	07/30/2024	WATER/LANDFILL	601-49400-386	2,934.95
RUNNINGS SUPPLY, INC	JUNE 24 RUNNINGS	07/15/2024	Water	601-49400-404	535.97
UNITED SYSTEMS & SOFTWAR	107999	07/24/2024	WATER/MAINTENANCE - DIST	601-49400-408	350.00
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	Water maint distribution	601-49400-408	18.99
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	Water maint distribution	601-49400-408	6.59
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	Water maint distribution	601-49400-408	23.98
CORE & MAIN LP	V225134	07/25/2024	WATER/MAINTENANCE	601-49400-408	94.79
SW/WC SERVICE COOPERATIV	JULY-24	07/13/2024	EAP	601-49400-480	1.80

Activity 49400 - Water Total: 14,058.13**Fund 601 - WATER Total: 14,761.13****Fund: 602 - SEWER**

SCHWICKERT'S TECTA AMERIC	S510127093	07/24/2024	SEWER/BUILDINGS	602-16200	160.00
SCHWICKERT'S TECTA AMERIC	S510127095	07/24/2024	SEWER/BUILDINGS	602-16200	500.00
MN PUBLIC FACILITIES AUTHO	7-11-24	07/23/2024	CLEAN WATER LOAN FUND	602-23900	218,462.89
					219,122.89

Activity: 49450 - Sewer

NCPERS MINNESOTA	AUGUST 2024	07/08/2024	INSURANCE	602-49450-133	32.00
WEX BANK	98021447	07/22/2024	JUNE 2024/MOTOR FUELS	602-49450-212	193.57
MN MUNICIPAL UTILITIES ASS	64059	07/29/2024	SAFETY COMP	602-49450-217	294.26
A & B BUSINESS	IN1172616	07/16/2024	MAINTENANCE CONTRACT	602-49450-217	112.95
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	PO#12 Flood-Sand Bags	602-49450-217	26.98
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	W4	602-49450-217	7.18
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	Sewer small tools	602-49450-217	189.98
SCHLENNER WENNER & CO	321332	07/16/2024	AUDIT SERVICES	602-49450-301	1,086.78
MN VALLEY TESTING	1259300	07/02/2024	SEWER/LAB TESTING	602-49450-310	170.80
MN VALLEY TESTING	1259367	07/02/2024	SEWER/LAB TESTING	602-49450-310	134.40
MN VALLEY TESTING	1259526	07/02/2024	SEWER/LAB TESTING	602-49450-310	266.80
MN VALLEY TESTING	1260726	07/16/2024	SEWER/LAB TESTING	602-49450-310	126.00
MN VALLEY TESTING	1260798	07/16/2024	SEWER/LAB TESTING	602-49450-310	77.50
MN VALLEY TESTING	1260961	07/16/2024	SEWER/LAB TESTING	602-49450-310	170.80
MN VALLEY TESTING	1261048	07/16/2024	SEWER/LAB TESTING	602-49450-310	126.00
CORE & MAIN LP	INV0008510	07/25/2024	SEWER/LAB TESTING	602-49450-310	622.56
GOPHER STATE ONE CALL	4060846	07/08/2024	LOCATES	602-49450-321	22.95
INNOVATIVE SYSTEMS LLC	INV-19082	07/05/2024	POSTAGE	602-49450-322	255.30
INNOVATIVE SYSTEMS LLC	INV-18920	07/12/2024	BILLING SYSTEM MAINTENAN	602-49450-326	866.63
INNOVATIVE SYSTEMS LLC	INV-18920	07/12/2024	SOFTWARE SERVICE PAYMENT	602-49450-326	517.50
INNOVATIVE SYSTEMS LLC	INV-19082	07/05/2024	PROCESSING	602-49450-326	159.68
SOUTH CENTRAL ELECTRIC	06-01-24 - 06-30-24	07/26/2024	ELECTRIC	602-49450-381	171.53
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	Sewer maint office	602-49450-404	14.97

Expense Approval Report

Payment Dates: 7/13/2024 - 8/2/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
GDF ENTERPRISES, INC	A26955	07/24/2024	SEWER/MAINTENANCE	602-49450-406	1,238.77
WENNER HOLDINGS LLC	4218	07/24/2024	SEWER/COTTONWOOD SEWE	602-49450-408	1,780.00
RUNNINGS SUPPLY, INC	JUNE 24 RUNNINGS	07/15/2024	Sewer	602-49450-408	608.97
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	Sewer maint utilities	602-49450-409	29.97
				Activity 49450 - Sewer Total:	9,304.83

Activity: 49980 - Debt Service

MN PUBLIC FACILITIES AUTHO	7-11-24	07/23/2024	CLEAN WATER LOAN FUND	602-49980-611	19,544.21
				Activity 49980 - Debt Service Total:	19,544.21
				Fund 602 - SEWER Total:	247,971.93

Fund: 604 - ELECTRIC

ELECTRIC FUND	# 562 RETURN	07/16/2024	EL/INVENTORY	604-14200	126.96
ELECTRIC FUND	# 564 RETURN	07/17/2024	1105 1ST AVE NORTH	604-14200	33.22
ELECTRIC FUND	# 566 RETURN	07/23/2024	EL/1105 1ST AVE NORTH	604-14200	540.96
ELECTRIC FUND	# 567 RETURN	07/23/2024	EL/1105 1ST AVE NORTH	604-14200	431.86
ELECTRIC FUND	# 570 RETURN	07/24/2024	EL/1105 1ST AVE NORTH	604-14200	239.97
IRBY ELECTRICAL DISTRIBUTO	S013998562.001	07/26/2024	EL/INVENTORY	604-14200	40.20
IRBY ELECTRICAL DISTRIBUTO	S013998562.002	07/26/2024	EL/INVENTORY	604-14200	489.78
J. H. LARSON	S103175708.001	06/20/2024	EL/INVENTORY	604-14200	48.96
DAKOTA SUPPLY GROUP	S103636706.003	07/12/2024	INVENTORY PURCHASED	604-14200	87.60
DAKOTA SUPPLY GROUP	S103831808.001	07/12/2024	INVENTORY	604-14200	13,067.39
DAKOTA SUPPLY GROUP	S103866646.001	07/26/2024	EL/INVENTORY	604-14200	20,784.03
DAKOTA SUPPLY GROUP	S103885475.001	07/26/2024	EL/INVENTORY	604-14200	325.03
DAKOTA SUPPLY GROUP	S103914401.001	07/30/2024	EL/INVENTORY	604-14200	-325.03
ELECTRIC FUND	# 927	07/23/2024	EL/COUNTY RD 15	604-16300	5,164.28
ELECTRIC FUND	# 928	07/23/2024	EL/COUNTY ROAD 15	604-16300	4,868.53
ELECTRIC FUND	# 929	07/23/2024	EL/COUNTY ROAD 15	604-16300	5,415.85
ELECTRIC FUND	# 930	07/23/2024	EL/COUNTY ROAD 15	604-16300	19,988.68
IRBY ELECTRICAL DISTRIBUTO	S013997530.001	07/12/2024	EL/BIT COIN	604-16300	2,688.00
DGR ENGINEERING	00269377	07/23/2024	EL/TRANSMISSION LINE	604-16480	1,280.38
DGR ENGINEERING	00269378	07/23/2024	EL/GENERATION BLDG	604-16480	10,944.31
DGR ENGINEERING	00269379	07/23/2024	EL/TRUCK GARAGE	604-16480	65.00
AMERICAN ENGINEERING TES	INV-200968	07/26/2024	EL/GENERATION BLDG	604-16480	1,282.00
HECTOR ORTIZ DELIZ	24365-0	07/29/2024	DEPOSIT REFUND	604-22000	300.00
BREANNA WAGNER	26157-2	07/29/2024	DEPOSIT REFUND	604-22000	171.76
ALBERTO X MARTINEZ RIVERA	34094-3	07/29/2024	DEPOSIT REFUND	604-22000	183.57
VICTORIA G CANO	38185-1	07/29/2024	DEPOSIT REFUND	604-22000	300.00
BREANA HALVORSON	42025-7	07/29/2024	DEPOSIT REFUND	604-22000	181.62
RUSSELL & SAMANTHA STILL	4654-8	07/29/2024	DEPOSIT REFUND	604-22000	300.00
CINTHYA HERRERA GARDUNO	46638-6	07/29/2024	DEPOSIT REFUND	604-22000	300.00
MAURICIO LEBRON	51756-0	07/29/2024	DEPOSIT REFUND	604-22000	7.03
KAI VONGSY	58924-8	07/29/2024	DEPOSIT REFUND	604-22000	254.38
					89,586.32

Activity: 49550 - Electric

SW/WC SERVICE COOPERATIV	JULY-24	07/13/2024	EAP	604-49550-131	1.80
NCPERS MINNESOTA	AUGUST 2024	07/08/2024	INSURANCE	604-49550-133	88.00
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	Electric office supplies	604-49550-200	8.99
WEX BANK	98021447	07/22/2024	JUNE 2024/MOTOR FUELS	604-49550-212	804.72
AMAZON CAPITAL SERVICES, I	16KY-R4GF-KD1V	07/30/2024	EL/OPERATING SUPPLIES	604-49550-217	37.44
MN MUNICIPAL UTILITIES ASS	64059	07/29/2024	SAFETY COMP	604-49550-217	809.24
CMP - CENTRAL MUNICIPAL P	7744	07/12/2024	EL/ENERGY	604-49550-263	52,127.73
CMP - CENTRAL MUNICIPAL P	7744	07/12/2024	EL/TRANSMISSION	604-49550-263	154,647.52
DEPARTMENT OF ENERGY	BFPB000800624	07/12/2024	ENERGY FOR RESALE	604-49550-263	104,068.97
SCHLENNER WENNER & CO	321332	07/16/2024	AUDIT SERVICES	604-49550-301	1,086.78
BOARDMAN & CLARK LLP	286985	07/16/2024	EL/LEGAL FEES	604-49550-304	195.00
MN MUNICIPAL UTILITIES ASS	63914	07/16/2024	EL/TRAINING & REGISTRATIO	604-49550-308	2,224.50
MN MUNICIPAL UTILITIES ASS	64059	07/29/2024	SAFETY COMP	604-49550-308	787.50
SKARSHAUG TESTING LAB	275446	07/26/2024	EL/LAB TESTING	604-49550-310	462.57
GOPHER STATE ONE CALL	4060846	07/08/2024	LOCATES	604-49550-321	22.95
INNOVATIVE SYSTEMS LLC	INV-19082	07/05/2024	POSTAGE	604-49550-322	255.32

Expense Approval Report

Payment Dates: 7/13/2024 - 8/2/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
INNOVATIVE SYSTEMS LLC	INV-18920	07/12/2024	SOFTWARE SERVICE PAYMENT	604-49550-326	1,035.00
INNOVATIVE SYSTEMS LLC	INV-18920	07/12/2024	BILLING SYSTEM MAINTENAN	604-49550-326	1,733.26
INNOVATIVE SYSTEMS LLC	INV-19082	07/05/2024	PROCESSING	604-49550-326	159.68
HOMETOWN SANITATION SER	0000569430	07/12/2024	REFUSE SERVICE - ELECTRIC	604-49550-384	117.98
ELECTRIC FUND	# 926	07/16/2024	EL/MAINTENANCE - STRUCTU	604-49550-402	54.98
CARQUEST - SMITH AUTO SUP	JUNE 2024	07/16/2024	MAINTENANCE	604-49550-402	231.10
CARQUEST - SMITH AUTO SUP	JUNE 2024	07/16/2024	MAINTENANCE	604-49550-402	5.69
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	Electric maint structure	604-49550-402	25.77
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	Electric maint structure	604-49550-402	57.96
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	Electric maint structure	604-49550-402	13.99
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	Electric maint structure	604-49550-402	1.20
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	Electric maint office fitting grs	604-49550-404	15.99
ELECTRIC FUND	# 925	07/16/2024	EL/MAINTENANCE - DISTRIBU	604-49550-408	149.25
ELECTRIC FUND	# 934	07/26/2024	EL/MAINTENANCE - DISTRIBU	604-49550-408	184.49
ELECTRIC FUND	# 935	07/26/2024	EL/MAINTENANCE - DISTRIBU	604-49550-408	362.86
ELECTRIC FUND	# 936	07/30/2024	EL/MAINTENANCE - DISTRIBU	604-49550-408	2.89
UNION PACIFIC RAILROAD CO	334133558	07/16/2024	ELECTRIC/UNDERGROUND WI	604-49550-408	755.00
RUNNINGS SUPPLY, INC	JUNE 24 RUNNINGS	07/15/2024	Electric	604-49550-408	46.90
INNOPLAST INC	5076430	07/17/2024	EL/MAINTENANCE - DISTRIBU	604-49550-408	220.25
DAKOTA SUPPLY GROUP	5103739793.003	07/26/2024	EL/MAINTENANCE - DISTRIBU	604-49550-408	1,418.00
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	Electric maint utilities	604-49550-409	72.95
ZIEGLER, INC.	SI000515466	07/26/2024	EL/MAINTENANCE - FILTER RE	604-49550-410	1,924.65
NICK ANDERSON	07-26-24	07/29/2024	EL/CONSERVATION - ENERGY	604-49550-450	300.00
CMP - CENTRAL MUNICIPAL P	7744	07/12/2024	EL/CIP	604-49550-450	3,599.92
Activity 49550 - Electric Total:					330,118.79
Fund 604 - ELECTRIC Total:					419,705.11

Fund: 609 - LIQUOR STORE

MN REVENUE	JUNE 2024	07/23/2024	SALES TAX	609-20202	18,988.00
					18,988.00

Activity: 49751 - Liquor Store

SW/WC SERVICE COOPERATIV	JULY-24	07/13/2024	EAP	609-49751-131	1.80
NCPERS MINNESOTA	AUGUST 2024	07/08/2024	INSURANCE	609-49751-133	48.00
INDOFF, INC	3737171	07/12/2024	OFFICE SUPPLIES - LIQUOR ST	609-49751-200	144.99
VESTIS GROUP, INC	2560275354	07/12/2024	CLEANING SUPPLIES - LIQUOR	609-49751-211	69.07
VESTIS GROUP, INC	2560280019	07/26/2024	LIQUOR S/CLEANING/SUPPLIE	609-49751-211	69.07
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	Liquor cleaning supplies	609-49751-211	19.98
AH HERMEL COMPANY	1026229/1026229	07/01/2024	LIQUOR S/OPERATING SUPPLI	609-49751-217	249.06
AH HERMEL COMPANY	1028880/1028880	07/23/2024	LIQUOR S/OPERATING SUPPLI	609-49751-217	87.08
MN DEPT OF EMPLY & ECON	17235053	07/13/2024	UNEMPLOYMENT BENEFIT	609-49751-217	352.52
O'MALLEY'S STORAGE AND RE	3804	07/23/2024	LIQUOR S/STORAGE CONTAIN	609-49751-217	100.00
MN MUNICIPAL UTILITIES ASS	64059	07/29/2024	SAFETY COMP	609-49751-217	294.26
A & B BUSINESS	IN1172616	07/16/2024	MAINTENANCE CONTRACT	609-49751-217	56.11
VINOCOPIA, INC	0353835-IN	07/08/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-251	2,065.01
VINOCOPIA, INC	0353903-IN	07/08/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	297.00
VINOCOPIA, INC	0354300-IN	07/23/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	270.75
BREAKTHRU BEVERAGE MN	116815636	07/23/2024	LIQUOR S/MERCHANDISE	609-49751-251	4,071.94
DOLL DISTRIBUTING, LLC	1538437	07/08/2024	LIQUOR S/LIQUOR/BEER/NON	609-49751-251	132.96
DOLL DISTRIBUTING, LLC	1542977	07/08/2024	LIQUOR S/LIQUOR/BEER	609-49751-251	6.10
DOLL DISTRIBUTING, LLC	1548038	07/23/2024	LIQUOR S/MERCHANDISE	609-49751-251	185.20
SOUTHERN GLAZER'S OF MN	2497774	07/08/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	2,446.61
SOUTHERN GLAZER'S OF MN	2499025	07/08/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	607.47
SOUTHERN GLAZER'S OF MN	2503095	07/23/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	7,691.91
JOHNSON BROS.	2570605	07/08/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	4,189.45
JOHNSON BROS.	2575668	07/08/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	3,672.39
JOHNSON BROS.	2579970	07/23/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	2,256.41
JOHNSON BROS.	2584687	07/23/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	299.10
BEVERAGE WHOLESALERS	336745	07/23/2024	LIQUOR S/MERCHANDISE	609-49751-251	2,759.00
BEVERAGE WHOLESALERS	337860	07/23/2024	LIQUOR S/MERCHANDISE	609-49751-251	589.00
BEVERAGE WHOLESALERS	339039	07/30/2024	LIQUOR S/LIQUOR/BEER/NON	609-49751-251	470.00

Expense Approval Report

Payment Dates: 7/13/2024 - 8/2/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SOUTHERN GLAZER'S OF MN	5112624	07/23/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	228.16
SOUTHERN GLAZER'S OF MN	5113585	07/23/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	114.74
PHILLIPS WINE & SPIRITS	6805694	07/08/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	4,829.62
PHILLIPS WINE & SPIRITS	6809332	07/08/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	1,848.30
PHILLIPS WINE & SPIRITS	6812663	07/23/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	1,109.85
PHILLIPS WINE & SPIRITS	6812664	07/23/2024	LIQUOR S/MERCHANDISE	609-49751-251	151.00
PHILLIPS WINE & SPIRITS	6816380	07/23/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	2,679.76
DOLL DISTRIBUTING, LLC	1538437	07/08/2024	LIQUOR S/LIQUOR/BEER/NON	609-49751-252	5,919.90
DOLL DISTRIBUTING, LLC	1540678	07/08/2024	LIQUOR S/BEER	609-49751-252	146.00
DOLL DISTRIBUTING, LLC	1542964	07/08/2024	LIQUOR S/BEER/WINE/NON A	609-49751-252	6,959.65
DOLL DISTRIBUTING, LLC	1542977	07/08/2024	LIQUOR S/LIQUOR/BEER	609-49751-252	25.05
DOLL DISTRIBUTING, LLC	1548038	07/23/2024	LIQUOR S/MERCHANDISE	609-49751-252	9,631.13
DOLL DISTRIBUTING, LLC	1553324	07/23/2024	LIQUOR S/BEER	609-49751-252	95.00
DOLL DISTRIBUTING, LLC	1553326	07/23/2024	LIQUOR S/MERCHANDISE	609-49751-252	6,944.85
DOLL DISTRIBUTING, LLC	1555727	07/23/2024	LIQUOR S/BEER	609-49751-252	168.50
DOLL DISTRIBUTING, LLC	1555732	07/23/2024	LIQUOR S/BEER	609-49751-252	187.20
BRAU BROTHERS BREWING C	233196396-A	07/23/2024	LIQUOR S/BEER	609-49751-252	141.00
BEVERAGE WHOLESALERS	336745	07/23/2024	LIQUOR S/MERCHANDISE	609-49751-252	15,585.60
BEVERAGE WHOLESALERS	337486	07/23/2024	LIQUOR S/BEER	609-49751-252	370.00
BEVERAGE WHOLESALERS	337860	07/23/2024	LIQUOR S/MERCHANDISE	609-49751-252	7,991.55
BEVERAGE WHOLESALERS	339039	07/30/2024	LIQUOR S/LIQUOR/BEER/NON	609-49751-252	10,235.00
ARTISAN BEER COMPANY	3691740	07/08/2024	LIQUOR S/BEER	609-49751-252	104.55
ARTISAN BEER COMPANY	3693640	07/08/2024	LIQUOR S/BEER	609-49751-252	181.35
ARTISAN BEER COMPANY	3695045	07/23/2024	LIQUOR S/BEER	609-49751-252	60.80
DOLL DISTRIBUTING, LLC	921252	07/08/2024	LIQUOR S/BEER	609-49751-252	-275.20
BREAKTHRU BEVERAGE MN	116815636	07/23/2024	LIQUOR S/MERCHANDISE	609-49751-253	280.45
DOLL DISTRIBUTING, LLC	1542964	07/08/2024	LIQUOR S/BEER/WINE/NON A	609-49751-253	67.20
DOLL DISTRIBUTING, LLC	1548038	07/23/2024	LIQUOR S/MERCHANDISE	609-49751-253	30.00
DOLL DISTRIBUTING, LLC	1553326	07/23/2024	LIQUOR S/MERCHANDISE	609-49751-253	164.40
PAUSTIS WINE COMPANY	240971	07/12/2024	MERCHANDISE PURCHASED -	609-49751-253	861.75
SOUTHERN GLAZER'S OF MN	2497775	07/08/2024	LIQUOR S/WINE/FREIGHT	609-49751-253	775.24
SOUTHERN GLAZER'S OF MN	2499026	07/01/2024	MERCHANDISE PURCHASED -	609-49751-253	322.40
SOUTHERN GLAZER'S OF MN	2503097	07/23/2024	LIQUOR S/WINE/FREIGHT	609-49751-253	503.20
JOHNSON BROS.	2570606	07/08/2024	LIQUOR S/WINE/FREIGHT	609-49751-253	796.00
JOHNSON BROS.	2575669	07/08/2024	LIQUOR S/WINE/FREIGHT	609-49751-253	1,636.50
JOHNSON BROS.	2579971	07/23/2024	LIQUOR S/MERCHANDISE	609-49751-253	552.00
JOHNSON BROS.	2584688	07/23/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-253	719.25
ROUND LAKE VINEYARDS & W	4207	07/08/2024	LIQUOR S/WINE	609-49751-253	525.00
PHILLIPS WINE & SPIRITS	6805695	07/08/2024	LIQUOR S/WINE/FREIGHT	609-49751-253	447.80
PHILLIPS WINE & SPIRITS	6809333	07/08/2024	LIQUOR S/WINE/FREIGHT	609-49751-253	194.60
PHILLIPS WINE & SPIRITS	6812664	07/23/2024	LIQUOR S/MERCHANDISE	609-49751-253	354.00
PHILLIPS WINE & SPIRITS	6816381	07/23/2024	LIQUOR S/WINE/FREIGHT	609-49751-253	679.50
WINE MERCHANTS	7474297	07/23/2024	LIQUOR S/WINE	609-49751-253	240.00
WINE MERCHANTS	7478669	07/08/2024	LIQUOR S/WINE/FREIGHT	609-49751-253	896.00
WINE MERCHANTS	7479070	07/08/2024	LIQUOR S/WINE/FREIGHT	609-49751-253	814.10
WINE MERCHANTS	7480870	07/23/2024	LIQUOR S/WINE/FREIGHT	609-49751-253	208.65
VINOCOPIA, INC	0353835-IN	07/08/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-254	240.00
AH HERMEL COMPANY	1026233/1026233	07/01/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-254	127.54
AH HERMEL COMPANY	1028885/1028885	07/23/2024	LIQUOR S/MERCHANDISE	609-49751-254	65.14
BREAKTHRU BEVERAGE MN	116815636	07/23/2024	LIQUOR S/MERCHANDISE	609-49751-254	216.21
DOLL DISTRIBUTING, LLC	1553326	07/23/2024	LIQUOR S/MERCHANDISE	609-49751-254	108.00
SOUTHERN GLAZER'S OF MN	2503096	07/23/2024	LIQUOR S/SOFT DRINKS & MI	609-49751-254	27.00
JOHNSON BROS.	2579971	07/23/2024	LIQUOR S/MERCHANDISE	609-49751-254	37.00
JOHNSON BROS.	2584688	07/23/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-254	88.00
BEVERAGE WHOLESALERS	337860	07/23/2024	LIQUOR S/MERCHANDISE	609-49751-254	86.00
ATLANTIC COCA-COLA	4659964	07/23/2024	LIQUOR S/SOFT DRINKS & MI	609-49751-254	316.00
PHILLIPS WINE & SPIRITS	6812664	07/23/2024	LIQUOR S/MERCHANDISE	609-49751-254	177.90
AH HERMEL COMPANY	1026233/1026233	07/01/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-256	226.60
AH HERMEL COMPANY	1028885/1028885	07/23/2024	LIQUOR S/MERCHANDISE	609-49751-256	230.22
HOME CITY ICE COMPANY	7493240649	07/23/2024	LIQUOR S/ICE/FREIGHT	609-49751-257	263.78

Expense Approval Report

Payment Dates: 7/13/2024 - 8/2/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
HOME CITY ICE COMPANY	7511240627	07/12/2024	MERCHANDISE FOR RESALE - I	609-49751-257	240.17
ARTISAN BEER COMPANY	3691741	07/09/2024	LIQUOR S/THC	609-49751-258	494.00
ARTISAN BEER COMPANY	3695046	07/23/2024	LIQUOR S/THC	609-49751-258	101.45
DOLL DISTRIBUTING, LLC	1538437	07/08/2024	LIQUOR S/LIQUOR/BEER/NON	609-49751-259	157.75
DOLL DISTRIBUTING, LLC	1542964	07/08/2024	LIQUOR S/BEER/WINE/NON A	609-49751-259	67.00
DOLL DISTRIBUTING, LLC	1548038	07/23/2024	LIQUOR S/MERCHANDISE	609-49751-259	188.65
DOLL DISTRIBUTING, LLC	1553326	07/23/2024	LIQUOR S/MERCHANDISE	609-49751-259	165.05
BEVERAGE WHOLESALERS	336745	07/23/2024	LIQUOR S/MERCHANDISE	609-49751-259	91.70
BEVERAGE WHOLESALERS	337860	07/23/2024	LIQUOR S/MERCHANDISE	609-49751-259	64.60
BEVERAGE WHOLESALERS	339039	07/30/2024	LIQUOR S/LIQUOR/BEER/NON	609-49751-259	34.00
PHILLIPS WINE & SPIRITS	6812664	07/23/2024	LIQUOR S/MERCHANDISE	609-49751-259	176.00
AH HERMEL COMPANY	1026233/1026233	07/01/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-261	85.19
AH HERMEL COMPANY	1028885/1028885	07/23/2024	LIQUOR S/MERCHANDISE	609-49751-261	52.29
SCHLENNER WENNER & CO	321332	07/16/2024	AUDIT SERVICES	609-49751-301	1,086.78
VINOCOPIA, INC	0353835-IN	07/08/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-333	36.25
VINOCOPIA, INC	0353903-IN	07/08/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	7.50
VINOCOPIA, INC	0354300-IN	07/23/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	2.50
AH HERMEL COMPANY	1026233/1026233	07/01/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-333	8.95
AH HERMEL COMPANY	1028885/1028885	07/23/2024	LIQUOR S/MERCHANDISE	609-49751-333	8.95
BREAKTHRU BEVERAGE MN	116815636	07/23/2024	LIQUOR S/MERCHANDISE	609-49751-333	68.91
PAUSTIS WINE COMPANY	240971	07/12/2024	MERCHANDISE PURCHASED -	609-49751-333	13.50
SOUTHERN GLAZER'S OF MN	2497774	07/08/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	31.26
SOUTHERN GLAZER'S OF MN	2497775	07/08/2024	LIQUOR S/WINE/FREIGHT	609-49751-333	27.16
SOUTHERN GLAZER'S OF MN	2499025	07/08/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	8.62
SOUTHERN GLAZER'S OF MN	2499026	07/01/2024	MERCHANDISE PURCHASED -	609-49751-333	24.64
SOUTHERN GLAZER'S OF MN	2503094	07/23/2024	LIQUOR S/FREIGHT	609-49751-333	1.03
SOUTHERN GLAZER'S OF MN	2503095	07/23/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	148.85
SOUTHERN GLAZER'S OF MN	2503096	07/23/2024	LIQUOR S/SOFT DRINKS & MI	609-49751-333	2.05
SOUTHERN GLAZER'S OF MN	2503097	07/23/2024	LIQUOR S/WINE/FREIGHT	609-49751-333	18.45
JOHNSON BROS.	2570605	07/08/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	80.19
JOHNSON BROS.	2570606	07/08/2024	LIQUOR S/WINE/FREIGHT	609-49751-333	24.53
JOHNSON BROS.	2575668	07/08/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	83.23
JOHNSON BROS.	2575669	07/08/2024	LIQUOR S/WINE/FREIGHT	609-49751-333	39.25
JOHNSON BROS.	2579970	07/23/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	42.98
JOHNSON BROS.	2579971	07/23/2024	LIQUOR S/MERCHANDISE	609-49751-333	20.30
JOHNSON BROS.	2584687	07/23/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	8.80
JOHNSON BROS.	2584688	07/23/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-333	30.45
SOUTHERN GLAZER'S OF MN	5112624	07/23/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	1.02
SOUTHERN GLAZER'S OF MN	5113585	07/23/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	0.68
PHILLIPS WINE & SPIRITS	6805694	07/08/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	96.95
PHILLIPS WINE & SPIRITS	6805695	07/08/2024	LIQUOR S/WINE/FREIGHT	609-49751-333	14.56
PHILLIPS WINE & SPIRITS	6809332	07/08/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	44.66
PHILLIPS WINE & SPIRITS	6809333	07/08/2024	LIQUOR S/WINE/FREIGHT	609-49751-333	6.09
PHILLIPS WINE & SPIRITS	6812663	07/23/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	23.35
PHILLIPS WINE & SPIRITS	6812664	07/23/2024	LIQUOR S/MERCHANDISE	609-49751-333	32.48
PHILLIPS WINE & SPIRITS	6816380	07/23/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	42.47
PHILLIPS WINE & SPIRITS	6816381	07/23/2024	LIQUOR S/WINE/FREIGHT	609-49751-333	26.39
WINE MERCHANTS	7478669	07/08/2024	LIQUOR S/WINE/FREIGHT	609-49751-333	20.30
WINE MERCHANTS	7479070	07/08/2024	LIQUOR S/WINE/FREIGHT	609-49751-333	12.54
WINE MERCHANTS	7480870	07/23/2024	LIQUOR S/WINE/FREIGHT	609-49751-333	2.54
HOME CITY ICE COMPANY	7493240649	07/23/2024	LIQUOR S/ICE/FREIGHT	609-49751-333	7.50
HOME CITY ICE COMPANY	7511240627	07/12/2024	MERCHANDISE FOR RESALE - I	609-49751-333	7.50
KDOM RADIO	24060387	06/30/2024	ADVERTISING - LIQUOR	609-49751-340	258.26
KDOM RADIO	24060388	07/12/2024	LIQUOR S/AM ADVERTISING	609-49751-340	51.00
KDOM RADIO	24060389	07/12/2024	LIQUOR S/FM ADVERTISING	609-49751-340	204.00
KDOM RADIO	24060391	07/12/2024	LIQUOR S/FM ADVERTISING	609-49751-340	357.00
CITIZEN PUBLISHING CO	6-30-24	07/17/2024	LIQUOR S/ADVERTISING	609-49751-340	1,194.20
WINDOM PRINTING LLC	F2479-4	07/10/2024	LIQUOR S/ADVERTISING	609-49751-340	254.00
WINDOM PRINTING LLC	24213	07/17/2024	LIQUOR S/PRINTING	609-49751-350	73.00
HOMETOWN SANITATION SER	0000569428	07/05/2024	LIQUOR/REFUSE DISPOSAL	609-49751-384	193.99

Expense Approval Report

Payment Dates: 7/13/2024 - 8/2/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	Liquor maint structure	609-49751-404	9.99
ELITE MECHANICAL SYSTEMS	22268	07/30/2024	LIQUOR S/MAINTENANCE - U	609-49751-409	108.00
MN MUNICIPAL BEVERAGE AS	JULY 2024	07/23/2024	LIQUOR S/DUES & SUBSCRIPT	609-49751-433	1,700.00
MN REVENUE	JUNE 2024	07/23/2024	SALES TAX	609-49751-460	45.00
Activity 49751 - Liquor Store Total:					130,743.48
Fund 609 - LIQUOR STORE Total:					149,731.48

Fund: 614 - TELECOM

INTERNAL REVENUE SERVICE	JULY-24	07/25/2024	EXCISE TAX POSTING	614-20201	500.00
INTERNAL REVENUE SERVICE	JUN-24 FINAL	07/25/2024	EXCISE TAX POSTING	614-20201	254.71
MN 9-1-1 PROGRAM	JUNE 2024	07/23/2024	JUNE 911 SERVICES	614-20206	884.82
					1,639.53

Activity: 49870 - Telecom

SW/WC SERVICE COOPERATIV	JULY-24	07/13/2024	EAP	614-49870-131	1.80
NCPERS MINNESOTA	AUGUST 2024	07/08/2024	INSURANCE	614-49870-133	80.00
WEX BANK	98021447	07/22/2024	JUNE 2024/MOTOR FUELS	614-49870-212	365.20
CNA SURETY	08-01-204 - 08-01-2026	07/09/2024	70902631/WINDOMNET	614-49870-217	250.00
TRIPLE PLAY TELECOM, LLC	15736	07/24/2024	TELECOM/OPERATING SUPPLI	614-49870-217	554.36
MN MUNICIPAL UTILITIES ASS	64059	07/29/2024	SAFETY COMP	614-49870-217	735.66
A & B BUSINESS	IN1172616	07/16/2024	MAINTENANCE CONTRACT	614-49870-217	56.94
AMAZON CAPITAL SERVICES, I	199V-HMXM-HFRY	07/16/2024	TELECOM/UTILITY SYSTEM	614-49870-227	94.90
AMAZON CAPITAL SERVICES, I	1DKL-NNFF-TLWC	07/25/2024	TELECOM/UTILITY SYSTEM	614-49870-227	669.54
AMAZON CAPITAL SERVICES, I	1FPG-WRGQ-MGM6	07/16/2024	TELECOM/UTILITY SYSTEM	614-49870-227	766.40
AMAZON CAPITAL SERVICES, I	1FVY-GFM6-H46H	07/12/2024	TELECOM BATTERY REPLACE	614-49870-227	356.38
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	Telecom utility system	614-49870-227	20.98
SCHLENNER WENNER & CO	321332	07/16/2024	AUDIT SERVICES	614-49870-301	1,086.78
JONATHAN ENGSTROM	379	07/24/2024	TELECOM/ENG/SURVEYING F	614-49870-303	1,700.00
JONATHAN ENGSTROM	380	07/24/2024	TELECOM/ENG/SURVEYING F	614-49870-303	1,700.00
JONATHAN ENGSTROM	381	07/24/2024	TELECOM/ENG/SURVEYING F	614-49870-303	1,700.00
JONATHAN ENGSTROM	382	07/24/2024	TELECOM/ENG/SURVEYING F	614-49870-303	1,700.00
GOPHER STATE ONE CALL	4060846	07/08/2024	LOCATES	614-49870-321	22.95
INNOVATIVE SYSTEMS LLC	INV-19082	07/05/2024	POSTAGE	614-49870-322	255.32
INNOVATIVE SYSTEMS LLC	INV-18635	07/12/2024	ACS QUARTERLY PAYMENT 7/	614-49870-326	1,284.00
INNOVATIVE SYSTEMS LLC	INV-18920	07/12/2024	BILLING SYSTEM MAINTENAN	614-49870-326	1,733.26
INNOVATIVE SYSTEMS LLC	INV-18920	07/12/2024	SOFTWARE SERVICE PAYMENT	614-49870-326	1,035.00
INNOVATIVE SYSTEMS LLC	INV-18920	07/12/2024	BILLING SYSTEM MAINTENAN	614-49870-326	997.10
INNOVATIVE SYSTEMS LLC	INV-19082	07/05/2024	PROCESSING	614-49870-326	159.68
NEUSTAR, INC.	L-0000047243	07/16/2024	TELECOM/DATA PROCESSING	614-49870-326	4.75
KDOM RADIO	24060485	07/02/2024	TELECOM/AM ADVERTISING	614-49870-340	151.98
HOMETOWN SANITATION SER	0000569431	07/05/2024	TELECOM/REFUSE DISPOSAL	614-49870-384	105.00
KULSETH LAWN LANDSCAPE	4797	07/24/2024	TELECOM/MOWING	614-49870-406	352.00
CENTURY LINK	7242105D-D-24199	07/26/2024	CABS	614-49870-441	38.12
CENTURY LINK	LX017082024204	07/24/2024	DIRECTORY LISTINGS	614-49870-441	302.03
CONSOLIDATED COMMUNICA	07-01-24	07/09/2024	TELECOM/SUBSCRIBER FEES	614-49870-442	1,444.95
NATIONAL CABLE TV COOP	24070414	07/31/2024	TELECOM/SUBSCRIBER FEES	614-49870-442	47,262.83
FOX TELEVISION STATIONS, LL	312163	07/23/2024	TELECOM/SUBSCRIBER FEES	614-49870-442	244.14
FOX TELEVISION STATIONS, LL	312164	07/23/2024	TELECOM/SUBSCRIBER FEES	614-49870-442	3,130.00
ARVIG ENTERPRISES, INC	344384	07/02/2024	TELECOM/SUBSCRIBER FEES	614-49870-442	317.25
NEXSTAR BROADCASTING GR	574468	07/23/2024	TELECOM/SUBSCRIBER FEES	614-49870-442	215.56
MLB NETWORK	575030	07/23/2024	TELECOM/SUBSCRIBER FEES	614-49870-442	360.36
SHOWTIME NETWORKS INC	82257	07/23/2024	TELECOM/SUBSCRIBER FEES	614-49870-442	163.20
BALLY SPORTS NORTH	W04148	07/23/2024	TELECOM/SUBSCRIBER FEES	614-49870-442	6,508.32
UNIVERSAL SERVICE ADMIN C	UBDI0001463586	07/30/2024	499A CONTRIBUTION	614-49870-443	1,939.45
CONSOLIDATED CALL CENTER	25462	07/05/2024	TELECOM/SWITCH FEES	614-49870-445	128.46
1623 FARNAM LLC	00009559	07/05/2024	TELECOM/INTERNET EXPENSE	614-49870-447	200.00
ZAYO GROUP, LLC	2024070027696	07/09/2024	TELECOM/INTERNET EXPENSE	614-49870-447	1,950.00
MANKATO NETWORKS, LLC	390198	07/16/2024	TELECOM/INTERNET EXPENSE	614-49870-447	475.00
MANKATO NETWORKS, LLC	390211	07/16/2024	TELECOM/INTERNET EXPENSE	614-49870-447	1,242.46
SWWC - SOUTHWEST WEST C	76087	07/10/2024	TELECOM/ON CALL SUPPORT	614-49870-448	950.00
SWWC - SOUTHWEST WEST C	76123	07/10/2024	TELECOM/ON CALL SUPPORT	614-49870-448	950.00

Expense Approval Report

Payment Dates: 7/13/2024 - 8/2/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ZAYO GROUP, LLC	2024070002376	07/05/2024	TELECOM/CALL COMPLETION	614-49870-451	5,450.98
ONVOY, LLC dba INTELIGENT	465380	07/05/2024	TELECOM/CALL COMPLETION	614-49870-451	2,341.90
ONVOY, LLC dba INTELIGENT	465444	07/05/2024	TELECOM/CALL COMPLETION	614-49870-451	404.46
CENTURY LINK	JULY 16 2024	07/25/2024	SERVICES 831-1075 104	614-49870-451	91.71
MN REVENUE	JUNE 2024	07/23/2024	SALES TAX	614-49870-460	314.00
Activity 49870 - Telecom Total:					94,365.16
Fund 614 - TELECOM Total:					96,004.69

Fund: 615 - ARENA

Activity: 49850 - Arena

SW/WC SERVICE COOPERATIV	JULY-24	07/13/2024	EAP	615-49850-131	1.80
NCPERS MINNESOTA	AUGUST 2024	07/08/2024	INSURANCE	615-49850-133	32.00
WEX BANK	98021447	07/22/2024	JUNE 2024/MOTOR FUELS	615-49850-212	332.08
KWIK TRIP INC & SUBSIDIARIE	JUNE 2024	07/24/2024	MOTOR FUEL/ARENA	615-49850-212	163.94
MN MUNICIPAL UTILITIES ASS	64059	07/29/2024	SAFETY COMP	615-49850-217	294.26
A & B BUSINESS	IN1172616	07/16/2024	MAINTENANCE CONTRACT	615-49850-217	28.20
RUNNINGS SUPPLY, INC	JUNE 24 RUNNINGS	07/15/2024	Arena	615-49850-217	7.49
RUNNINGS SUPPLY, INC	JUNE 24 RUNNINGS	07/15/2024	Arena	615-49850-217	35.46
RUNNINGS SUPPLY, INC	JUNE 24 RUNNINGS	07/15/2024	Arena	615-49850-217	37.98
RUNNINGS SUPPLY, INC	JUNE 24 RUNNINGS	07/15/2024	Arena	615-49850-217	79.96
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	Arena operating supplies	615-49850-217	49.72
SCHLENNER WENNER & CO	321332	07/16/2024	AUDIT SERVICES	615-49850-301	373.58
HOMETOWN SANITATION SER	0000569432	07/05/2024	ARENA/REFUSE DISPOSAL	615-49850-384	178.99
MN REVENUE	JUNE 2024	07/23/2024	SALES TAX	615-49850-460	316.00
SW/WC SERVICE COOPERATIV	JULY-24	07/13/2024	EAP	615-49850-480	1.80
Activity 49850 - Arena Total:					1,933.26
Fund 615 - ARENA Total:					1,933.26

Fund: 617 - M/P CENTER

SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	AC Bid	617-16400	23,118.52
MIRANDA & MICHAEL HAEFF	7-16-24	07/16/2024	REFUND FOR BEER KEG	617-38521	300.00
EMILY NEGEN	7-23-24	07/23/2024	KEG RETURN	617-38521	300.00
					23,718.52

Activity: 49860 - M/P Center

SW/WC SERVICE COOPERATIV	JULY-24	07/13/2024	EAP	617-49860-131	1.80
NCPERS MINNESOTA	AUGUST 2024	07/08/2024	INSURANCE	617-49860-133	32.00
INDOFF, INC	3738890	07/26/2024	WCC/SUPPLIES	617-49860-200	23.99
VESTIS GROUP, INC	256005571	07/26/2024	WCC/CLEANING/SUPPLIES	617-49860-211	128.84
VESTIS GROUP, INC	256005607	07/26/2024	WCC/CLEANING/SUPPLIES	617-49860-211	177.93
VESTIS GROUP, INC	2560280012	07/26/2024	WCC/CLEANING/SUPPLIES	617-49860-211	18.52
MN DEPT OF EMPLOY & ECON	17235053	07/13/2024	UNEMPLOYMENT BENEFIT	617-49860-217	489.53
MN MUNICIPAL UTILITIES ASS	64059	07/29/2024	SAFETY COMP	617-49860-217	441.39
A & B BUSINESS	IN1172616	07/16/2024	MAINTENANCE CONTRACT	617-49860-217	56.11
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	MP operating supplies	617-49860-217	10.77
VESTIS GROUP, INC	26491777	07/16/2024	WCC/UNIFORMS	617-49860-218	74.94
DOLL DISTRIBUTING, LLC	1538455	07/08/2024	WCC/LIQUOR	617-49860-251	77.90
DOLL DISTRIBUTING, LLC	1538456	07/08/2024	WCC/LIQUOR	617-49860-251	22.85
JOHNSON BROS.	2579881	07/16/2024	WCC/LIQUOR	617-49860-251	153.37
BEVERAGE WHOLESALERS	337859	07/31/2024	WCC/LIQUOR	617-49860-251	64.25
DOLL DISTRIBUTING, LLC	1538454	07/08/2024	WCC/BEER	617-49860-252	146.00
BEVERAGE WHOLESALERS	336744	07/16/2024	WCC/BEER	617-49860-252	148.00
JOHNSON BROS.	2579882	07/16/2024	WCC/WINE	617-49860-253	129.43
SCHLENNER WENNER & CO	321332	07/16/2024	AUDIT SERVICES	617-49860-301	373.58
KDOM RADIO	24060475	07/16/2024	WCC/AM ADVERTISING	617-49860-340	51.00
KDOM RADIO	24060476	07/16/2024	WCC/FM ADVERTISING	617-49860-340	102.00
WINDOM PRINTING LLC	F2481-2	07/02/2024	WCC/ADVERTISING FAIR	617-49860-340	309.00
HOMETOWN SANITATION SER	0000569433	07/05/2024	WCC/REFUSE DISPOSAL	617-49860-384	172.99
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	Community Center	617-49860-404	262.50
KULSETH LAWN LANDSCAPE	4814	07/23/2024	WCC/SPRAYING	617-49860-406	200.00
PLUNKETT'S PEST CONTROL	8628266	07/16/2024	WCC/MAINTENANCE - GROU	617-49860-406	479.02
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	Mp maint grounds	617-49860-406	39.58

Expense Approval Report

Payment Dates: 7/13/2024 - 8/2/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	Mp maint grounds	617-49860-406	29.97
SCHWALBACH HARDWARE	June 24 Schwalbach	07/16/2024	MP maint utilities	617-49860-409	194.98
MN REVENUE	JUNE 2024	07/23/2024	SALES TAX	617-49860-460	197.00
Activity 49860 - M/P Center Total:					4,609.24
Fund 617 - M/P CENTER Total:					28,327.76

Fund: 651 - RIVERLBUFF TOWNHOMES

Activity: 46520 - EDA

SCHLENNER WENNER & CO	321332	07/16/2024	AUDIT SERVICES	651-46520-480	373.57
Activity 46520 - EDA Total:					373.57
Fund 651 - RIVERLBUFF TOWNHOMES Total:					373.57

Fund: 700 - PAYROLL

Internal Revenue Service-Payr	INV0002471	07/26/2024	Federal Tax Withholding	700-21701	11,640.27
MN Department of Revenue -	INV0002472	07/26/2024	State Withholding	700-21702	5,869.77
Internal Revenue Service-Payr	INV0002471	07/26/2024	Social Security	700-21703	15,009.12
MN Pera	INV0002469	07/26/2024	PERA	700-21704	805.98
MN Pera	INV0002469	07/26/2024	PERA	700-21704	9,071.16
MN Pera	INV0002469	07/26/2024	PERA	700-21704	16,162.79
MN State Deferred	INV0002470	07/26/2024	Deferred Compensation	700-21705	5,804.00
MN State Deferred	INV0002470	07/26/2024	Deferred Roth	700-21705	577.00
LOCAL UNION #949	JULY 2024	07/31/2024	UNION DUES	700-21707	1,816.44
LAW ENFORCEMENT LABOR S	JULY 2024	07/17/2024	UNION DUES	700-21708	493.50
Internal Revenue Service-Payr	INV0002471	07/26/2024	Medicare Withholding	700-21711	4,355.76
WEX Health Inc	07-18-2024	07/23/2024	FLEX SPENDING	700-21712	149.10
WEX Health Inc	7-16-2024	07/17/2024	FLEX SPENDING	700-21712	846.41
WEX Health Inc	7-19-2024	07/23/2024	FLEX SPENDING	700-21712	300.00
WEX Health Inc	7-26-2024	07/30/2024	FLEX SPENDING	700-21712	2,500.00
WEX Health Inc	7-5-2024	07/17/2024	FLEX SPENDING	700-21712	86.65
WEX Health Inc	7-6-2024	07/17/2024	FLEX SPENDING	700-21712	27.81
WEX Health Inc	7-8-2024	07/17/2024	FLEX SPENDING	700-21712	7.42
WEX Health Inc	7-9-2024	07/17/2024	FLEX SPENDING	700-21712	3.18
AFLAC	707352	07/23/2024	JULY INSURANCE	700-21715	499.73
AFLAC	707352	07/23/2024	JULY INSURANCE	700-21716	704.23
MN BENEFIT ASSOCIATION	2024-0274003	07/23/2024	INSURANCE	700-21717	5.84
NCPERS MINNESOTA	AUGUST 2024	07/08/2024	INSURANCE	700-21718	16.00
MN BENEFIT ASSOCIATION	2024-0274003	07/23/2024	INSURANCE	700-21719	671.86
WEX Health Inc	INV0002468	07/26/2024	VEBA Employer Contribution	700-21720	1,696.61
WEX Health Inc	INV0002467	07/26/2024	HSA Employer Contribution	700-21722	1,185.84
WEX Health Inc	INV0002466	07/26/2024	HSA Employee Contribution	700-21723	536.32
					80,842.79
Fund 700 - PAYROLL Total:					80,842.79
Grand Total:					1,507,711.97

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	73,429.37
211 - LIBRARY	3,714.33
225 - AIRPORT	2,797.17
230 - POOL	1,248.64
235 - AMBULANCE	11,604.99
250 - EDA GENERAL	9,412.17
254 - NORTH IND PARK	567.36
255 - EDA GENERAL RLF	12,500.00
261 - TIF 1-21 TIBODEAU'S CENTER	33,775.35
276 - TIF 1-20 NEW VISION	10,806.82
401 - GENERAL CAPITAL PROJECTS	308,204.05
601 - WATER	14,761.13
602 - SEWER	247,971.93
604 - ELECTRIC	419,705.11
609 - LIQUOR STORE	149,731.48
614 - TELECOM	96,004.69
615 - ARENA	1,933.26
617 - M/P CENTER	28,327.76
651 - RIVERLBUFF TOWNHOMES	373.57
700 - PAYROLL	80,842.79
Grand Total:	1,507,711.97

Account Summary

Account Number	Account Name	Payment Amount
100-20191	Unapplied Cash	200.84
100-20202	Sales Tax Payable	28,934.00
100-41110-350	Printing & Design	814.25
100-41110-491	Payments to Other Orga	5,644.61
100-41310-131	Employer Paid Insurance	3.60
100-41310-133	Employer Paid Insurance	88.00
100-41310-200	Office Supplies	6.00
100-41310-217	Other Operating Supplie	1,036.62
100-41310-301	Auditing & Consulting Se	1,086.78
100-41310-331	Travel Expense	40.20
100-41310-350	Printing & Design	745.50
100-41910-131	Employer Paid Insurance	1.80
100-41910-133	Employer Paid Insurance	24.00
100-41910-200	Office Supplies	32.45
100-41910-212	Motor Fuels	91.61
100-41910-304	Legal Fees	645.00
100-41910-350	Printing & Design	105.00
100-41910-480	Other Miscellaneous	220.70
100-41940-384	Refuse Disposal	114.99
100-41940-409	Repairs & Maint - Utilitie	52.21
100-42120-131	Employer Paid Insurance	12.60
100-42120-133	Employer Paid Insurance	144.00
100-42120-200	Office Supplies	100.48
100-42120-212	Motor Fuels	1,738.20
100-42120-218	Uniforms	58.70
100-42120-305	Medical & Dental Fees	195.00
100-42120-308	Training & Registrations	147.13
100-42120-323	Radio Units	108.00
100-42120-326	Data Processing	398.00
100-42120-350	Printing & Design	247.30
100-42120-405	Repairs & Maint - Vehicl	169.51
100-42120-419	Vehicle Lease	1,944.89
100-42120-433	Dues & Subscriptions	154.00

Account Summary

Account Number	Account Name	Payment Amount
100-42120-480	Other Miscellaneous	31.13
100-42220-211	Cleaning Supplies	34.95
100-42220-212	Motor Fuels	535.45
100-42220-215	Materials & Equipment	231.46
100-42220-217	Other Operating Supplie	170.29
100-42220-308	Training & Registrations	3,370.00
100-42220-384	Refuse Disposal	91.99
100-42220-404	Repairs & Maint - M&E	30.76
100-42220-405	Repairs & Maint - Vehicl	14.48
100-42220-406	Repairs & Maint - Groun	83.94
100-42700-300	Charges for Services	87.50
100-43100-131	Employer Paid Insurance	1.80
100-43100-133	Employer Paid Insurance	80.00
100-43100-212	Motor Fuels	1,204.32
100-43100-217	Other Operating Supplie	833.35
100-43100-384	Refuse Disposal	116.99
100-43100-402	Repairs & Maint - Struct	744.87
100-43100-404	Repairs & Maint - M&E	8,043.20
100-43100-439	Special Projects	1,920.00
100-43210-340	Advertising & Promotion	7,908.15
100-45120-217	Other Operating Supplie	1,619.03
100-45202-133	Employer Paid Insurance	16.00
100-45202-211	Cleaning Supplies	12.17
100-45202-216	Chemicals and Chemical	17.18
100-45202-241	Small Tools	34.99
100-45202-384	Refuse Disposal	483.86
100-45202-402	Repairs & Maint - Struct	189.85
100-45202-404	Repairs & Maint - M&E	68.56
100-45202-480	Other Miscellaneous	147.13
211-45501-133	Employer Paid Insurance	16.00
211-45501-217	Other Operating Supplie	384.94
211-45501-402	Repairs & Maint - Struct	455.89
211-45501-435	Books and Pamphlets	2,483.92
211-45501-480	Other Miscellaneous	373.58
225-45127-304	Legal Fees	375.00
225-45127-321	Telephone	36.86
225-45127-381	Electric Utility	436.73
225-45127-404	Repairs & Maint - M&E	1,575.00
225-45127-480	Other Miscellaneous	373.58
230-45124-211	Cleaning Supplies	97.88
230-45124-217	Other Operating Supplie	43.47
230-45124-260	Concessions	250.67
230-45124-384	Refuse Disposal	116.99
230-45124-401	Repairs & Maint - Buildi	366.05
230-45124-480	Other Miscellaneous	373.58
235-34205	Ambulance Revenues -	1,776.79
235-42153-131	Employer Paid Insurance	1.80
235-42153-133	Employer Paid Insurance	16.00
235-42153-212	Motor Fuels	2,523.86
235-42153-217	Other Operating Supplie	471.65
235-42153-261	Other Merchandise-Med	913.19
235-42153-312	Nursing	1,894.42
235-42153-326	Data Processing	2,030.00
235-42153-334	Meals/Lodging	255.44
235-42153-340	Advertising & Promotion	142.80
235-42153-384	Refuse Disposal	41.92
235-42153-405	Repairs & Maint - Vehicl	19.98
235-42153-406	Repairs & Maint - Groun	1,143.56

Account Summary

Account Number	Account Name	Payment Amount
235-42153-480	Other Miscellaneous	373.58
250-46520-133	Employer Paid Insurance	24.00
250-46520-200	Office Supplies	32.45
250-46520-301	Auditing & Consulting Se	6,153.02
250-46520-304	Legal Fees	694.00
250-46520-340	Advertising & Promotion	199.00
250-46520-350	Printing & Design	168.00
250-46520-439	Special Projects	1,921.00
250-46520-480	Other Miscellaneous	220.70
254-46520-381	Electric Utility	131.36
254-46520-406	Repairs & Maint - Groun	436.00
255-12900	Loans Receivable	9,500.00
255-46520-491	Payments to Other Orga	3,000.00
261-46530-482	TIF Payments	33,775.35
276-46530-482	TIF Payments	10,806.82
401-49950-502	Capital Outlay - Fire	52,982.00
401-49950-503	Capital Outlay - Streets	79,138.00
401-49950-509	Capital Outlay - Administ	176,084.05
601-16200	Buildings	703.00
601-49400-131	Employer Paid Insurance	1.80
601-49400-133	Employer Paid Insurance	48.00
601-49400-212	Motor Fuels	225.94
601-49400-217	Other Operating Supplie	606.03
601-49400-301	Auditing & Consulting Se	1,086.78
601-49400-310	Lab Testing	222.32
601-49400-321	Telephone	22.95
601-49400-322	Postage	255.32
601-49400-326	Data Processing	1,543.81
601-49400-384	Refuse Disposal	119.98
601-49400-386	Landfill	8,893.08
601-49400-404	Repairs & Maint - M&E	535.97
601-49400-408	Repairs & Maint - Distrib	494.35
601-49400-480	Other Miscellaneous	1.80
602-16200	Buildings	660.00
602-23900	Notes Payable - Noncurr	218,462.89
602-49450-133	Employer Paid Insurance	32.00
602-49450-212	Motor Fuels	193.57
602-49450-217	Other Operating Supplie	631.35
602-49450-301	Auditing & Consulting Se	1,086.78
602-49450-310	Lab Testing	1,694.86
602-49450-321	Telephone	22.95
602-49450-322	Postage	255.30
602-49450-326	Data Processing	1,543.81
602-49450-381	Electric Utility	171.53
602-49450-404	Repairs & Maint - M&E	14.97
602-49450-406	Repairs & Maint - Groun	1,238.77
602-49450-408	Repairs & Maint - Distrib	2,388.97
602-49450-409	Repairs & Maint - Utilitie	29.97
602-49980-611	Bond Interest	19,544.21
604-14200	Inventory	35,890.93
604-16300	Improvements Other Th	38,125.34
604-16480	CIP-Const in Progress	13,571.69
604-22000	Prepayments	1,998.36
604-49550-131	Employer Paid Insurance	1.80
604-49550-133	Employer Paid Insurance	88.00
604-49550-200	Office Supplies	8.99
604-49550-212	Motor Fuels	804.72
604-49550-217	Other Operating Supplie	846.68

Account Summary

Account Number	Account Name	Payment Amount
604-49550-263	Merchandise for Resale -	310,844.22
604-49550-301	Auditing & Consulting Se	1,086.78
604-49550-304	Legal Fees	195.00
604-49550-308	Training & Registrations	3,012.00
604-49550-310	Lab Testing	462.57
604-49550-321	Telephone	22.95
604-49550-322	Postage	255.32
604-49550-326	Data Processing	2,927.94
604-49550-384	Refuse Disposal	117.98
604-49550-402	Repairs & Maint - Struct	390.69
604-49550-404	Repairs & Maint - M&E	15.99
604-49550-408	Repairs & Maint - Distrib	3,139.64
604-49550-409	Repairs & Maint - Utilitie	72.95
604-49550-410	Repairs & Maint - Gener	1,924.65
604-49550-450	Conservation	3,899.92
609-20202	Sales Tax Payable	18,988.00
609-49751-131	Employer Paid Insurance	1.80
609-49751-133	Employer Paid Insurance	48.00
609-49751-200	Office Supplies	144.99
609-49751-211	Cleaning Supplies	158.12
609-49751-217	Other Operating Supplie	1,139.03
609-49751-251	Liquor	42,971.73
609-49751-252	Beer	64,471.93
609-49751-253	Wine	11,068.04
609-49751-254	Soft Drinks & Mix	1,488.79
609-49751-256	Tobacco Products	456.82
609-49751-257	Ice	503.95
609-49751-258	Liquor Store THC	595.45
609-49751-259	Non- Alcoholic	944.75
609-49751-261	Other Merchandise	137.48
609-49751-301	Auditing & Consulting Se	1,086.78
609-49751-333	Freight and Express	1,077.38
609-49751-340	Advertising & Promotion	2,318.46
609-49751-350	Printing & Design	73.00
609-49751-384	Refuse Disposal	193.99
609-49751-404	Repairs & Maint - M&E	9.99
609-49751-409	Repairs & Maint - Utilitie	108.00
609-49751-433	Dues & Subscriptions	1,700.00
609-49751-460	Miscellaneous Taxes	45.00
614-20201	Excise Tax Payable	754.71
614-20206	911 TAP & TACIP Fees Cl	884.82
614-49870-131	Employer Paid Insurance	1.80
614-49870-133	Employer Paid Insurance	80.00
614-49870-212	Motor Fuels	365.20
614-49870-217	Other Operating Supplie	1,596.96
614-49870-227	Utility System Maint Sup	1,908.20
614-49870-301	Auditing & Consulting Se	1,086.78
614-49870-303	Engineering and Surveyi	6,800.00
614-49870-321	Telephone	22.95
614-49870-322	Postage	255.32
614-49870-326	Data Processing	5,213.79
614-49870-340	Advertising & Promotion	151.98
614-49870-384	Refuse Disposal	105.00
614-49870-406	Repairs & Maint - Groun	352.00
614-49870-441	Transmission Fees	340.15
614-49870-442	Subscriber Fees	59,646.61
614-49870-443	Intergovernmental Fees	1,939.45
614-49870-445	Switch Fees	128.46

Account Summary

Account Number	Account Name	Payment Amount
614-49870-447	Internet Expense	3,867.46
614-49870-448	On-Call Support	1,900.00
614-49870-451	Call Completion	8,289.05
614-49870-460	Miscellaneous Taxes	314.00
615-49850-131	Employer Paid Insurance	1.80
615-49850-133	Employer Paid Insurance	32.00
615-49850-212	Motor Fuels	496.02
615-49850-217	Other Operating Supplie	533.07
615-49850-301	Auditing & Consulting Se	373.58
615-49850-384	Refuse Disposal	178.99
615-49850-460	Miscellaneous Taxes	316.00
615-49850-480	Other Miscellaneous	1.80
617-16400	Machinery & Equipment	23,118.52
617-38521	M/P Beer Sales	600.00
617-49860-131	Employer Paid Insurance	1.80
617-49860-133	Employer Paid Insurance	32.00
617-49860-200	Office Supplies	23.99
617-49860-211	Cleaning Supplies	325.29
617-49860-217	Other Operating Supplie	997.80
617-49860-218	Uniforms	74.94
617-49860-251	Liquor	318.37
617-49860-252	Beer	294.00
617-49860-253	Wine	129.43
617-49860-301	Auditing & Consulting Se	373.58
617-49860-340	Advertising & Promotion	462.00
617-49860-384	Refuse Disposal	172.99
617-49860-404	Repairs & Maint - M&E	262.50
617-49860-406	Repairs & Maint - Groun	748.57
617-49860-409	Repairs & Maint - Utilitie	194.98
617-49860-460	Miscellaneous Taxes	197.00
651-46520-480	Other Miscellaneous	373.57
700-21701	Federal Withholding	11,640.27
700-21702	State Withholding	5,869.77
700-21703	FICA Tax Withholding	15,009.12
700-21704	PERA Contributions	26,039.93
700-21705	Retirement	6,381.00
700-21707	Union Dues	1,816.44
700-21708	PD Union Dues	493.50
700-21711	Medicare Tax Withholdi	4,355.76
700-21712	Flex Account	3,920.57
700-21715	Individual Insurance-Afla	499.73
700-21716	Individual Insurance-Afla	704.23
700-21717	Individual Insurance-MB	5.84
700-21718	Individual Insurance-NC	16.00
700-21719	Individual Insurance-MB	671.86
700-21720	VEBA Contributions	1,696.61
700-21722	HSA Contribution	1,185.84
700-21723	HSA Employee Contribu	536.32
Grand Total:		1,507,711.97

Project Account Summary

Project Account Key
 None

Grand Total:

Payment Amount
 1,507,711.97
 1,507,711.97 ✓

Donna Skegon

CITY OF WINDOM, MINNESOTA

RESOLUTION #2024-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

AUTHORIZATION TO ACCEPT A DONATION FROM WINDOM AREA HEALTH FOR PARK IMPROVEMENTS

WHEREAS, Minnesota State Statute §465.03 requires that any city accepting a grant or gift of real or personal property shall accept such by resolution of the governing body expressing the terms prescribed by the donor; and

WHEREAS, Windom Area Health is a supporter of the City of Windom and specifically improvements to support an active lifestyle; and

WHEREAS, the City of Windom has received a donation of \$1,899.98 from Windom Area Health; and

WHEREAS, the Donor requests that the donation be used for the purchase and installation of nets and additional striping for the pickleball court at the Windom Recreation Area.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, that the City Council accepts the donation of \$1,899.98 offered by Windom Area Health for improvements to the pickleball court at the Windom Recreation Area.

Adopted by the Council this 6th day of August, 2024.

Dominic Jones, Mayor

Attest: _____
Steven Nasby, City Administrator

MEMORANDUM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: City Administrator 
DATE: July 31, 2024
RE: Funding for Flood Recovery and Mitigation

At the July 16th City Council meeting a number of options were presented as methods to pay for flood recovery and mitigation. These options included the following:

- Debt Funding
- Grant Applications
- State Bonding Requests
- Local Option Sales Tax
- Storm Water Utility Fee
- General Fund Reserves
- Property Tax Increase (One-time or Short-time Duration)

This list is not exclusive, meaning that pursuit of one funding source does not preclude the City from seeking other resources. Staff would fully expect that available options such as grant applications (State, Federal or Private) and State Bonding would be funding options that will be requested whether or not the City Council moves forward with any of the other identified options. Please note that local effort\match is a key component to grants and State Bonding so local funds will still be needed.

The City Council did direct staff to prepare a resolution for a possible local option sales tax, which has been included in this packet. Below is a table being an estimate of how much revenue would be raised with different levels of sales tax and durations based on \$500,000 per year being collected.

	¼%	½%	¾%	1%
3 Years	\$375,000	\$750,000	\$1,125,000	\$1,500,000
5 Years	\$625,000	\$1,250,000	\$1,875,000	\$2,500,000
10 Years	\$1,250,000	\$2,500,000	\$3,750,000	\$5,000,000

Local Sales Tax

Just to reiterate, local option sales taxes are generally used to fund public facilities such as trails, recreational complexes, arenas and community centers. The legislature has established a set of guidelines for local option sales taxes to be projects of "Regional Significance" and imposed a moratorium on any new requests until June 1, 2025. Even without the moratorium, the legislative policy\procedure is that a City must have legislative approval before a local sales tax is to be presented to voters at a general election (which would be 2024 for Windom). The legislative rules on local taxes have been amended over the last few years to make it more difficult for cities to enact local sales taxes; however, there may be legislation that could be requested that could allow for waving the legislative restrictions as the possible funding would go to flood recovery and mitigation in response to this year's historic flood.

* The Minnesota Department of Revenue's 2021 numbers show \$73,123,112 in taxable retail sales for Cottonwood County in retail trade; however, specific numbers are not available for the City of Windom. A 2010 estimate from the Department of Revenue suggests that 75% of the taxable sales are in Windom. As such, a one-percent local sales tax could generate about \$548,000 annually. Local option sales taxes are generally one-half percent to one-percent and are collected for a specific length of time or amount of funds to be collected.

A majority of the local option sales taxes would be paid by city and area residents, there is the benefit of also collecting this tax from people living outside of the community as they purchase goods and/or services in Windom.

Due to the timeframes for the upcoming 2024 general election, ballot questions must be submitted to the County Auditor by August 13th if the Council were to want to get a referendum to the voters. Even if a local option sales tax were approved by the voters in November 2024 the City would need legislative approval in the 2025 legislative session. If legislative approval is obtained and the Governor agrees, a request for a local option sales tax needs to be made to the Minnesota Department of Revenue and they would have a minimum of 90 days to start the collection of local option sales taxes revenues which puts funds coming into the City in mid to late 2025.

CITY OF WINDOM, MINNESOTA

RESOLUTION #2024-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

RESOLUTION APPROVING SPECIFICS OF A PROPOSAL TO IMPOSE A LOCAL SALES TAX IN THE CITY OF WINDOM, MINNESOTA

WHEREAS, the City of Windom, Minnesota, has several proposed projects and improvements which cannot be adequately funded with existing resources; and

WHEREAS, the City of Windom desires to submit a proposal to the Minnesota Legislature to allow the City of Windom to impose a local option sales tax of up to one percent. The proceeds of the sales tax would be used to pay for the projects and improvements; and

WHEREAS, Minnesota Statutes Section 297A.99 provides, in part, that a political subdivision may impose a local sales tax if permitted by special law and if approved by the voters of said political subdivision; and that before a governing body requests legislative approval of a special law for local sales tax, it shall adopt a resolution indicating its approval of the proposed tax and indicating the proposed tax rate, a detailed description of no more than five capital projects that will be funded with revenue from the tax, documentation of the regional significance of each project, the amount of local sales tax revenue that would be used for each project and the estimated time needed to raise that amount of revenue, the estimated total revenue that will be raised for all projects before the tax expires, and the estimated length of time the tax will be in effect if all proposed projects are funded.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:

1. The City Council hereby approves a local sales tax of _____ percent if approved by the voters of the City of Windom, Minnesota.
2. The tax revenues will be used to assist in the funding of public improvements to help mitigate future flooding in the City of Windom including, but not limited to, construction of a permanent dike in Island Park at an estimated cost of \$175,000 to \$500,000 which will take one year to raise this amount. This project is of regional significance to mitigate future flooding of State Highway 62 and State Highway 60/US Highway 71. Other proposed projects utilizing \$2,000,000 in local option sales tax proceeds, which will take four years to raise, include street and stormwater improvements

within the municipality to rebuild and alleviate flooding on City streets accessing business\commercial districts, major employers, senior care\housing, schools, hospital and county facilities which are all critical to the economic, educational and medical needs of persons residing in this region.

3. The total revenue for these projects that will be raised before the sale tax expires is estimated to be \$_____. The sales tax will be in effect until the costs of the projects referenced above are paid or _____ years after imposition of the taxes, whichever is earlier.

4. The City Council hereby authorizes submission of a ballot question concerning this proposal to the Cottonwood County Auditor's Office for inclusion on the 2024 General Election ballot.

Adopted by the Council this 6th day of August, 2024.

Dominic Jones, Mayor

Attest: _____
Steven Nasby, City Administrator

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: City Council
FROM: City Administrator and Electric Utility Manager
DATE: August 2, 2024
RE: Large Tariff User Agreement
DEPT: Electric
CONTACT: Steve Nasby, City Administrator: Steve.Nasby@windomn.com
Jason Sykora, Electric Utility Manager: Jason.Sykora@windomn.com

Recommendations/Options/Action Requested

The Windom Utility Commission and staff recommends that the City Council take the following action:

1. Approve an agreement between the City of Windom and Revolve Labs as a large tariff user.

Issue Summary/Background

For several month the City staff has been working with a private company on a potential data center\crypto-mining\AI facility being located in the community. Many sites were vetted by the company and City staff based on availability of electric infrastructure, telecom, access, expandability and distance from residential housing. The company eventually purchased property outside of City limits, but within the City's electric service territory. These types of data facilities utilize large amounts of electric power and our utility has the capacity to take on the anticipated 12-14 megawatt load without substantial upgrades or cost to the utility.

A contract for services has been developed between the parties and reviewed by legal counsel. The Windom Utility Commission met on August 2, 2024 to review the agreement and is recommending its approval.

Fiscal Impact

A line extension from the City's substation to the site will be needed, but the initial construction of this line will be paid for by the company with a credit back to them over time based on their operations. The City's electric utility will receive its share of revenue from an \$0.0045 per kwh adder to the bill as the company will be purchasing real-time market power, covering its capacity fees, renewable energy credits and sales taxes.

Attachments

-
1. Agreement between the City of Windom and Revolve Labs.

POWER PURCHASE AGREEMENT

DATED AS OF _____

BY AND BETWEEN

CITY OF WINDOM

AND

REVOLVE LABS

POWER PURCHASE AGREEMENT

This AGREEMENT is dated as of _____ 2024 ("Effective Date") and is by and between City of Windom, Minnesota ("Windom") and Revolve Labs ("Customer") (each individually a "Party," or collectively, the "Parties").

RECITALS

WHEREAS, Windom owns and operates a municipal electric utility chartered and existing under virtue of the laws of the State of Minnesota, with its principal place of business at located at 444 9th Street in Windom, Minnesota;

WHEREAS, Customer is a corporation organized under the laws of the State of Delaware, with a principal place of business at 7775 Gary Watson Pt Colorado Springs, Colorado 80915;

WHEREAS, Customer is desirous of constructing a high-density data center in the city of Windom ("Facility") with an anticipated capacity need of up to 14 MW and seeks to obtain full requirements electric power service from Windom under Windom's Large Power Customer Tariff ("Tariff"), which is attached to this Agreement as Appendix A;

WHEREAS, this new service will necessitate the installation of electric facilities by Windom to ensure interconnection of the Facility to Windom's distribution system as defined by Windom or within a separate interconnection agreement;

WHEREAS, in accordance with the Tariff, the Parties must enter into a Power Purchase Agreement in order to set the terms of Customer's purchase of energy, capacity, and certain ancillary and interconnection services from Windom;

NOW THEREFORE, in consideration of the above premises, and mutual covenants and agreements herein contained, the Parties hereby agree as follows:

DEFINITIONS

The following words and terms shall be understood to have the following meanings when used in this Agreement or in any associated documents entered into in conjunction with this Agreement.

Agreement means this Power Purchase Agreement, including the Appendices, as may be amended, modified or supplemented from time to time, subject to the mutual agreement of both Parties.

Capacity means any type, form and amount of generating capability or capacity resource entitlement required by Windom to service retail load in accordance with MISO Market Rules and Business Practices, including Reserve Margins.

Claims means all third-party claims or actions, threatened or filed and, whether groundless, false, fraudulent or otherwise, that directly or indirectly relate to the subject matter of this Agreement, and the resulting losses, damages, expenses, attorneys' fees and court costs, whether incurred by settlement or otherwise, and whether such claims or actions are threatened or filed prior to or after the termination of this Agreement.

CMPAS means Central Minnesota Power Agency/Services, which is a municipal joint action agency of which Windom is a member. CMPAS is the Market Participant that administers Windom's Energy and Capacity transactions in the MISO markets.

Confidential Information means i) business plans, strategies, some financial information, proprietary, patented, licensed, copyrighted or trademarked information, and/or technical information regarding the design, operation and maintenance of the Facility or the project or of Customer's business; ii) all documents and other information, whether technical or commercial, relating to the design, financing, construction, ownership, operation or maintenance of the Facility or the project supplied to it by or on behalf of the other Party that is of a confidential nature, and iii) the terms of this Agreement and such other terms as the Parties agree shall remain confidential. Notwithstanding the foregoing, the following shall not constitute Confidential Information:

(a) Information which was already in a Party's possession prior to its receipt from another Party and not subject to a requirement of confidentiality;

(b) Information which is obtained from a third person who, insofar as is known to the Party, is not prohibited from transmitting the information to the Party by a contractual, legal or fiduciary obligation to the Party; and

(c) Information which is or becomes publicly available through no fault of the Party.

Credit Rating means, with respect to any entity, the rating then assigned to such entity's unsecured, senior long-term debt obligations (not supported by third party credit enhancements) or if such entity does not have a rating for its senior unsecured long-term debt, then the rating then assigned to such entity as an issuer rating by S&P and/or Moody's.

Day Ahead Hourly LMP has the meaning set forth in the MISO Market Rules and Business Practices.

Delivery Period means the period as defined in Section 1.2.

Delivery Points means the point or points designated on Appendix B at which Firm Energy will be delivered to Customer by Windom.

Energy means three phase, 60-cycle alternating current electric energy, expressed in megawatt hours.

Event of Default means those events by the Defaulting Party set forth in this Agreement.

Facility has the meaning set forth in the Recitals to this Agreement.

FERC means the Federal Energy Regulatory Commission.

Firm Energy means Energy that Windom shall sell and deliver and Customer shall purchase and receive unless relieved of their respective obligations without liability by Force Majeure, but only to the extent that, and for the period during which, either Windom's or Customer's performance is prevented by Force Majeure.

Force Majeure means an event or circumstance, or combination of events or circumstances, which prevents one Party from performing its obligations under this Agreement, which event or circumstance was

not anticipated as of the date the Agreement was agreed to, which is not within the reasonable control of, or the result of the negligence of, the claiming party, and which, by the exercise of due diligence, the claiming party is unable to overcome or avoid or cause to be avoided.

Full Requirements Service means those services described in Section 2.1 of this Agreement.

Good Utility Practice means any of the practices, methods, techniques and standards (including the practices, methods, techniques and standards approved by a significant portion of the electric power generation industry, MISO and/or the North American Energy Resource Council) that, in the exercise of reasonable judgment in light of the facts known or that should reasonably have been known at the time a decision was made and having due regard for, among other things, contractual obligations, applicable laws and equipment manufacturer's recommendations, could have been expected to accomplish the desired result in a manner consistent with good business practices, reliability, safety and expedition. Good Utility Practice is not intended to be limited to the optimum practice, method, technique or standard to the exclusion of all others, but rather to be a range of possible practices, methods, techniques or standards.

Hourly Market Price means the Day Ahead Hourly LMP price for the CMPAS CPNode(s) as determined by MISO for the applicable hour and currently published at [Market Reports \(misoenergy.org\)](http://MarketReports(misoenergy.org)).

LMP means locational marginal price as established in accordance with applicable MISO rules and business practices.

Market Rules and Business Practices means the market rules, manuals and procedures adopted by MISO, as may be amended from time to time, and as administered by MISO to govern energy and capacity operations within MISO.

Metering has the meaning set forth in section 1.2(d).

MISO means the Midcontinent Independent System Operator.

MW means Megawatt.

MWh means Megawatt-hour.

NERC means the North American Electric Reliability Council.

Non-Defaulting Party means the Party that has not experienced an Event of Default.

Term is defined in Section 1.1.

ARTICLE 1: TERM, ELECTRIC SERVICE, AND DELIVERY PROVISIONS

2.1 **Term.** The term of this Agreement (Term) shall begin as of the Effective Date and extend for an initial term of 5 (five) years unless this Agreement is terminated earlier pursuant to the provisions of this Agreement allowing for termination in the event of a breach or default by either of the Parties ("Early Termination"). The Term of the Agreement may be extended for successive 1 (one) year terms, by mutual agreement of both Parties, upon provision of written notice to be provided no later than 6 (six) months prior to the end of the initial or any subsequent Term.

2.2 Electric Service and Delivery.

(a) **Delivery Period.** The Delivery Period shall commence on the date the Facility is completed by the Customer (Commercial Operations Date or "COD"). Prior to COD, Customer shall be eligible to obtain temporary power in accordance with Windom's current policies and procedures.

(b) **Equipment; Connection Facilities and Infrastructure.** Windom shall own, operate and maintain all equipment at the Delivery Point required to provide Firm Energy under this Agreement. Customer shall interconnect to Windom's system in accordance with Windom's service extension rules and policies.

(c) **CPNode.** Windom, through CMPAS, shall establish a separate Commercial Pricing Node (CPNode) in accordance with applicable MISO Market Rules and Business Practices in order to enable financial settlement of energy transactions on behalf of Customer.

(d) **Metering.** Windom agrees to furnish, install and maintain suitable metering to measure Energy delivered under this Agreement on the primary side of the transformers serving the Facility. Meter testing procedures, procedures for correcting errors and other requirements shall be in accordance with local ordinance and currently applicable Windom policies and procedures. Customer shall be granted read-only access to metering for operations.

ARTICLE 2: SALE AND PURCHASE OF ELECTRIC POWER AND ENERGY

2.1 **Full Requirements Service.** Pursuant to the terms of this Agreement, Windom agrees to provide, sell and deliver and Customer agrees to take and pay for all of the Energy required to serve Customer's load. Capacity shall be obtained pursuant to section 2.6, below. Windom, through CMPAS, is solely responsible to undertake such actions with respect to MISO that are necessary to provide Full Requirements Service for Customer's retail load in each hour, subject to Article 6 and applicable MISO rules and business practices. Windom shall arrange for Full Requirements Service regardless of changes in Customer's load during each hour arising from daily fluctuations, increased or decreased usage, extreme weather and similar events.

2.2 **Cost-Effectiveness.** When the Facility becomes operational, charges for electric service shall be market-based as set forth in this Agreement in accordance with sections 2.3 and 2.5, below, with the intent of providing the Customer with the most cost-effective means of meeting its Energy and Capacity requirements. To implement this provision, Windom and Customer agree to meet annually, or at such times as the parties may agree, to discuss market Energy pricing under this Agreement. At such meetings, Customer will provide an estimate in spreadsheet format of its anticipated load and load growth for a minimum of a one-month period. The parties will then work with each other to identify the type of transaction (fixed or variable) as well as the term and other aspects of Energy transaction(s) suitable to meet Customer needs in lieu of market-based Energy purchases. The Parties will then discuss and mutually agree on the Energy transaction(s) desired. Windom, working with CMPAS, shall then obtain a price for such Energy transaction(s) and present it to the Customer for approval. Once approved, Windom shall be obligated to enter into the Energy transaction, through CMPAS. For clarity, all Energy transactions scheduled or contracted for on behalf of the Customer through bilateral agreements, as opposed to market-based purchases, shall be recovered on a pass-through basis directly from the Customer.

2.3 **Firm Energy.** Subject to section 2.2, above, Customer shall purchase from Windom required Firm Energy at the Hourly Market Price plus an adder of \$.0045 per kWh to cover administrative costs, franchise fees and other service-related costs not otherwise designated in this Agreement ("Adder"). The adder shall be calculated on a monthly basis in accordance with the Tariff with a monthly minimum

load factor of 90%. If the monthly load factor drops below 90% in a given month, the adder will track Customer's actual load down to a minimum payment of no less than 80% of the maximum demand of the previous 6 (six) consecutive months. However, if the monthly load factor drops below 90% for 2 (two) consecutive months, the monthly adder will be applied at 90% of maximum demand of the previous 6 (six) consecutive months. For example, if the maximum demand of the previous 6 (six) months were 12,000 MW, the first month below 90% load factor would be subject to an adder of \$31,536 (12,000 kWh x 730 hours x \$0.0045 x 0.80), whereas subsequent months below 90% load factor would be subject to an adder of \$35,478 (12,000 kWh x 730 hours x \$0.0045 x 0.90). The monthly load factor calculation excludes any interruption due to MISO, extreme weather, and/or any provision in Article 6. Provided the Customer pays the minimum monthly payments designated above, the customer shall not be considered to be in default under the terms of this Agreement even if the monthly load factor in any given month is less than 90%.

2.4 **MISO Charges.** Customer shall be responsible for all collateral and all applicable charges for Firm Energy required by MISO to supply Customer's load obligation at the Delivery Point in accordance with MISO's Market Rules and Business Practices. The MISO collateral deposit will be determined annually by CMPAS and either billed or credited to Customer by Windom, as described in more detail in Appendix C.

2.5 **Capacity.** In order to meet Capacity obligations required to serve Customer load, Customer agrees to provide Windom with an attestation of anticipated load prior to February 1 of each contract year during the Term of this Agreement, beginning in 2025. Upon attestation, the Customer shall deposit an amount of cash equivalent to the amount that equals the product of the anticipated highest monthly peak times MISO Cost of New Entry for the applicable planning year as a form of prepayment. Windom will then provide a true-up of the capacity prepayment once the actual auction price is known for the applicable planning year, as described in more detail on Appendix C. For clarity, for service year 2025/2026, the required deposit will be due ten (10 business days) before February 1, 2025. Customer shall provide Windom with any contracts it has with third-party providers intended to provide demand-related services and agrees to work with Windom and CMPAS in good faith to ensure that such services are consistent with the commercial intent of this Agreement.

2.6 **Transmission Service.** Transmission Service shall be provided by Windom in accordance with Windom's applicable network integration transmission service agreements and paid for by Customer, if applicable, as a pass through based on reporting of peak load.

2.7 **Contribution in Aid of Construction** To initiate Utility's design, procurement or construction of the required electric facilities for the new electric service required by Customer, Customer agrees to pay Windom as a "Contribution in Aid of Construction" ("CIAC"), as defined in Windom's Electric Service Rules (Attached as Attachment B to this Agreement), a sum equal to (a) the estimated total cost of distribution facilities required to be extended from Windom's substation (1105 1st Avenue) facilities to Point of Interconnection at Customer's site (to be mutually agreed upon by Windom and Customer), currently estimated to be \$750,000, including estimated costs for pre-construction engineering, detailed design, construction period legal and administrative fees. The initial CIAC shall be paid within 10 (ten) business days of Customer signing this Agreement. Upon completion of construction, the final CIAC charge shall be balanced to equal the actual costs of construction. After a pattern of peak load usage establishes the average new monthly billed kW demand of Customer, not to exceed 6 months from energization, an embedded cost credit (the "Cost Credit"), will be calculated and refunded by Windom to Customer in monthly credits equaling 1/48th of the actual CIAC paid by Customer until repaid in full. Cost Credit refunds will only be provided to Customer on the monthly bills from Windom if Customer is current on utility accounts. Cost credit refunds shall also not exceed 75% of the adder.

2.8 **State and Federal Renewable Obligations.** During the Term of this Agreement payment of Customer's load ratio share of the cost of Renewable Energy Credits obtained to meet Windom's renewable portfolio and carbon-reduction obligations under Minnesota law shall be included as a separate line item on the invoice.

2.9 **CIP.** Customer shall cover the minimum cost of Windom's compliance with Minnesota's Conservation Improvement Program incurred through entry into this Agreement, currently equivalent to 1.5% of Windom gross retail electric sales. Should State requirements be eliminated or modified for CIP compliance, at any time within the duration of this agreement, related to data mining activities Customer will be notified by Windom and Adder adjusted accordingly.

2.10 **Taxes.** Windom reserves the right to impose state and local taxes on Customer, including sales tax. Such taxes shall be applied in a non-discriminatory manner and in conformity with applicable law.

2.11 **Customer Right to Additional Capacity.**

(a) During the term of this Agreement, Customer shall be able to purchase up to 2 MW of additional substation-related capacity without incurring any additional capital expense charges. Firm Energy and Capacity required for such additional substation-related capacity shall be provided by Windom in accordance with sections 2.3 and 2.5, above.

(b) Customer also will have the right to obtain additional substation-related capacity up to a total amount of 50 MW, if available from Windom's transmission provider, upon fulfillment of the following conditions:

(i) Customer shall inform Windom of the amount of additional substation capacity Customer desires and shall cover all costs imposed by transmission provider for the cost of determining the feasibility of obtaining the additional transmission capacity Customer desires.

(ii) Upon completion of the feasibility study, if transmission provider confirms the availability of transmission capacity, Windom shall determine the estimated cost of constructing the necessary distribution substation capacity, including any interconnection costs required by the transmission provider.

(iii) After obtaining notice from Windom of the feasibility and cost of Customer's request, Customer shall have 90 days to confirm its interest in obtaining the additional substation capacity and to provide payment for the estimated cost of such capacity, such payment to be designated as a Contribution in Aid of Construction.

(iv) Customer shall execute an addendum to this Agreement incorporating any modifications to the terms and conditions of this Agreement necessary to accommodate Customer's request.

(v) Customer acknowledges that Windom's ability to provide such requested additional substation capacity is conditional on Customer's fulfillment of all of these preceding conditions. Customer further acknowledges that entry into this Agreement does not restrict Windom from otherwise meeting its obligation to serve other large commercial customers who require service under this or any other applicable tariff offered by Windom under its Code of

Ordinances; notwithstanding the foregoing, during the applicable 90-day period stated in this subsection for the Customer to confirm its interest in such additional capacity, Windom shall not offer such (or any) capacity to other individuals or legal entities operating in the same industry as the Customer.

ARTICLE 3: BILLING FOR UTILITY SERVICE

3.1 **Billing for Utility Service.** In each month during the Delivery Period, Windom shall calculate all charges due under this Agreement, including pass through of MISO charges and any taxes, fees and levies in accordance with the applicable ordinance. Because quantities determined under this Article 3 may be estimated, and subject to a settlement process in accordance with applicable MISO Market Rules and Business Practices, quantities used in calculations shall be subject to adjustment, whether positive or negative, in subsequent months' calculations. Because there may be various energy transactions on a month-by-month basis, per section 2.2, above, the billing may include fixed and or variable rates. All charges for utility service shall be billed in accordance with Section 3.2 below.

3.2 Payment.

(b) **Invoice and Payment Date.** On or before the 12th day at the beginning of each month Windom shall prepare and deliver to Customer via facsimile, email or other electronic transmittal, a billing statement showing the amounts payable to Windom for service for the previous month under this Agreement. Customer shall pay Windom any amounts due and payable hereunder on or before the tenth (10th) day after the date of invoice, or if such day is not a business day, then on the next business day.

(c) **Payment Method and Interest.** All invoices shall be paid by electronic funds transfer, or by other mutually agreeable method(s), to the account designated by Windom. Payments may be made by credit cards, however administrative fees associated with credit card use will be passed on to Customer, consistent Windom policy. If all or any part of any amount due and payable pursuant to this Agreement shall remain unpaid thereafter, interest shall thereafter accrue and be payable to Windom in accordance with the applicable ordinance.

3.3 **Billing Disputes.** If Customer, in good faith, disputes an invoice, it shall immediately notify Windom of the basis for the dispute and, if the invoice has not yet been paid, pay all of such invoice no later than the due date. Upon resolution of the dispute, any required payment or refund shall be made within ten (10) business days of such resolution along with any accrued interest from and including the due date to but excluding the date paid.

ARTICLE 4: PERFORMANCE ASSURANCE

Prior to any service being provided under this Agreement, and in addition to collateral required by MISO pursuant to MISO's Market Rules and Business Practices, Customer shall provide performance assurance to Windom in the form of a cash deposit based on: i) an annual estimate of two average service bills and ii) a rolling three-year average of MISO Day Ahead LMPs, as illustrated on attached Appendix D subject to an annual adjustment. The Transmission Service Fees stated in subsection (i) of this article shall be lowered by Windom in the event Windom reasonably determines that the Customer avoided such Transmission Service Fees in any extant facilities or undertakings of the Customer for which the Customer provides documentation. In such an event, Windom shall lower such Transmission Service Fees by the percentage that the Customer previously avoided during any service bill (provided the Customer supplies sufficient documentation of such avoidance). Additional deposits may be required if other energy contracts are entered into according to Section 2.2.

ARTICLE 5: DEFAULT AND REMEDIES

5.1 Customer Events of Default. Any one or more of the following shall constitute an "Event of Default" hereunder with respect to Customer:

- (a) The failure to make, when due, any payment required pursuant to this Agreement (other than payments disputed under Section 3.3) if such failure is not remedied within three (3) business days after written notice;
- (b) Any representation or warranty made Customer herein is false or misleading in any material respect when made or when deemed made or repeated if such false or misleading representation or warranty is not remedied within thirty (30) days after written notice;
- (c) The failure by Customer to provide or maintain performance assurance as set forth in Article 4 if such failure is not remedied within five (5) business days after written notice;
- (d) The failure by Customer to perform any material covenant or obligation set forth in this Agreement (except to the extent constituting a separate Event of Default as specified above), if such failure is not remedied within thirty (30) business days after written notice;
- (e) Customer files a petition or otherwise commences, authorizes or acquiesces in the commencement of a proceeding or cause of action under any bankruptcy, insolvency, reorganization or similar law, or has any such petition filed or commenced against it, (ii) makes an assignment or any general arrangement for the benefit of creditors, (iii) otherwise becomes bankrupt or insolvent (however evidenced), (iv) has a liquidator, administrator, receiver, trustee, conservator or similar official appointed with respect to it or any substantial portion of its property or assets, or (v) is generally unable to pay its debts as they fall due, if such failure, filing or commencement of a proceeding or cause of action is not remedied within thirty (30) business days after written notice; or
- (f) Customer consolidates or amalgamates with, or merges with or into, or transfers all or substantially all of its assets to, another entity and, at the time of such consolidation, amalgamation, merger or transfer, the resulting, surviving or transferee entity fails to assume all the obligations of such Party under this Agreement to which it or its predecessor was a party by operation of law or pursuant to an agreement reasonably satisfactory to the other Party.

5.2 Windom Events of Default.

- (a) Any representation or warranty made herein is false or misleading in any material respect when made or when deemed made or repeated if such false or misleading representation or warranty is not remedied within ten (10) Business Days after written notice;
- (b) Windom fails to perform any material covenant or obligation set forth in this Agreement (except to the extent constituting a separate Event of Default as specified above, or otherwise excused by Force Majeure).

5.3 Remedies for an Event of Default

In the event of a Customer Default per Section 5.1, Windom shall have the right to impose such remedies as may be provided in accordance with the applicable ordinance or any other appropriate legal or equitable remedies, including the right to disconnect the Customer from further service.

In the event of a Windom default, Customer shall have the right to (a) terminate this Agreement by delivering written notice to Windom or (b) seek appropriate legal and equitable remedies.

These rights and remedies shall not be exclusive but, to the extent permitted by law, shall be cumulative and in addition to all other rights and remedies existing at law, in equity or otherwise.

ARTICLE 6: CURTAILMENT, TEMPORARY INTERRUPTIONS AND FORCE MAJEURE

6.1 Curtailment. If there is a constraint on the distribution or transmission system requiring Windom to curtail Firm Energy deliveries to Customer, then upon being notified by MISO or Windom of such requirement to curtail, Customer will institute procedures which will cause a corresponding curtailment of the use of Energy by its retail load. It is the express intention of this provision that any curtailment of Energy shall fall equitably on all end use loads within the affected control area and the load served by Windom. If upon notification of a requirement to curtail Energy deliveries to its retail load, Customer fails to institute such procedures, Windom shall be entitled to limit deliveries of Firm Energy to Customer in order to effectuate reductions in Energy deliveries equivalent to the reduction which would have been effected had Customer fulfilled its curtailment obligation hereunder during the period any shortage exists, and, in such event, Windom shall not incur any liability to Customer in connection with any such action so taken by Windom.

6.2 Temporary Interruptions. Windom will use reasonable diligence in undertaking its obligations under this Agreement to furnish Firm Energy to Customer, but Windom does not guarantee that the supply of Energy furnished to Customer will be uninterrupted, or that voltage and frequency will be at all times constant. Temporary interruption of Firm Energy deliveries hereunder shall not constitute a breach of the obligations of Windom under this Agreement, and Windom shall not in any such case be liable to Customer for damages resulting from any such temporary interruptions of service. To the extent practicable, Customer shall provide Windom advance notice of all planned or unplanned equipment changes or load interruptions, including interruptions associated with third-party load side management services in order to optimize energy market scheduling activities. For clarity, it is acknowledged that such notice may be by electronic mail or other electronic means and shall not be deemed to constitute an Event of Default under section 5.1(d), above.

6.3 Force Majeure. To the extent either Party is prevented by Force Majeure from carrying out, in whole or part, its obligations under the Agreement and such Party (the "Claiming Party") gives notice and details of the Force Majeure to the other Party as soon as practicable, then the Claiming Party shall be excused from the performance of its obligations with respect to this Agreement (other than the obligation to make payments then due or becoming due with respect to performance prior to the Force Majeure). The Claiming Party shall remedy the Force Majeure with all reasonable dispatch. The non-Claiming Party shall not be required to perform or resume performance of its obligations to the Claiming Party corresponding to the obligations of the Claiming Party excused by Force Majeure. The suspension of performance shall be of no greater scope and of no longer duration than is required by the Force Majeure. The non-performing Party shall use its best efforts to remedy its inability to perform; and when the non-performing Party is able to resume performance of its obligations under this Agreement, that Party shall promptly give the other Party written notice to that effect.

6.4 Force Majeure Exceptions. Force Majeure shall not be based on (i) the loss of Customer's Retail Load; (ii) Customer's inability economically to use the Full Requirements Service; (iii) Windom's ability to resell the Full Requirements Service at a price greater than the pricing set forth herein, (iv) non-performance resulting from normal wear and tear typically experienced in power generation materials and equipment; and (v) non-performance caused by, or connected with, the non-performing Party's (a)

negligent or intentional acts, errors or omissions, (b) failure to comply with applicable laws, or (c) breach of, or default under, this Agreement.

ARTICLE 7: NOTICES, REPRESENTATIVES OF THE PARTIES

7.1 **Notices.** Any notice, demand, or request required or authorized by this Agreement to be given by one Party to another Party shall be in writing. Such notice shall be sent by facsimile, electronic messaging (confirmed by telephone), courier, personally delivered or mailed, postage prepaid, to the representative of the other Parties designated in this Article 9. Any such notice, demand, or request shall be deemed to be given (i) when received by facsimile or electronic messaging, (ii) when actually received if delivered by courier, overnight mail or personal delivery, or (iii) three (3) days after deposit in the United States mail, if sent by first class mail.

Notices and other communications by Windom to Customer shall be addressed to:

Revolve Labs
Attn: Cody Nelson
7775 Gary Watson Pt
Colorado Springs, CO 80915

Notices and other communications by Customer to Windom shall be addressed to:

City of Windom
Attn: City Administrator's Office
444 9th Street, PO Box 38
Windom, MN 56101

7.2 **Authority of Representative.** The Parties' representatives designated in Section 7.1 shall have full authority to act for their respective principals in all technical matters relating to the performance of this Agreement. The Parties' representatives shall not, however, have the authority to amend, modify or waive any provision of this Agreement unless they are authorized officers of their respective entities and such amendment, modification or waiver is made pursuant to Article 14.

ARTICLE 8: LIABILITY, INDEMNIFICATION, AND RELATIONSHIP OF PARTIES

8.1 Limitation on Consequential, Incidental and Indirect Damages.

TO THE FULLEST EXTENT PERMITTED BY LAW AND NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT, NEITHER CUSTOMER NOR COMPANY, NOR THEIR RESPECTIVE OFFICERS, DIRECTORS, AGENTS, EMPLOYEES, MEMBERS, PARENTS OR AFFILIATES, SUCCESSOR OR ASSIGNS, OR THEIR RESPECTIVE OFFICERS, DIRECTORS, AGENTS, OR EMPLOYEES, SUCCESSORS OR ASSIGNS, SHALL BE LIABLE TO THE OTHER PARTY OR THEIR RESPECTIVE MEMBERS PARENTS, SUBSIDIARIES, AFFILIATES, OFFICERS, DIRECTORS, AGENTS, EMPLOYEES, SUCCESSORS OR ASSIGNS, FOR CLAIMS, SUITS, ACTIONS OR CAUSES OF ACTION FOR INCIDENTAL, INDIRECT, SPECIAL, PUNITIVE, MULTIPLE OR CONSEQUENTIAL DAMAGES CONNECTED WITH OR RESULTING FROM PERFORMANCE OR NON-PERFORMANCE OF THIS AGREEMENT, PROVIDED HOWEVER THAT THIS LIMITATION SHALL NOT APPLY (A) TO LIMIT THE LIABILITY OF A PARTY WHOSE ACTIONS GIVING RISE TO SUCH LIABILITY CONSTITUTE NEGLIGENCE OR

WILLFULL MISCONDUCT. THE PROVISIONS OF THIS SECTION 8.1 SHALL APPLY REGARDLESS OF FAULT AND SHALL SURVIVE TERMINATION, CANCELLATION, SUSPENSION, COMPLETION OR EXPIRATION OF THIS AGREEMENT

8.2 Indemnification. Each Party (the "Indemnifying Party") shall defend, indemnify and hold harmless the other Party and the directors, officers, shareholders, partners, members, agents and employees of such other Party, and the respective affiliates of each thereof (collectively, the "Indemnified Parties"), from and against all loss, damage, expense, liability and other claims, including court costs and reasonable attorneys' fees (collectively, "Liabilities") resulting from any third party actions relating to the breach of any representation or warranty set forth in this Agreement or from injury to or death of persons, or damage to or loss of property to the extent caused by or arising out of the negligent acts or omissions of, or the willful misconduct of, the Indemnifying Party (or its contractors, agents or employees) in connection with this Agreement; provided, however, that nothing herein shall require the Indemnifying Party to indemnify the Indemnified Party for any Liabilities to the extent caused by or arising out of the negligent acts or omissions of, or the willful misconduct of, the Indemnified Party.

Windom assumes no responsibility of any kind with respect to the maintenance or operation of the system or other property owned or used by Customer; and Customer agrees to protect indemnify and save harmless Windom from any and all claims, demands, or actions for injuries to person or property by any person, firm or corporation in any way resulting from, growing out of, or arising in or in connection with (a) the maintenance or operation of Customer's facility or other property, or (b) the use of, or contact with, Energy delivered hereunder after it is delivered to Customer and while it is flowing through the lines of Customer, or is being consumed by Customer.

The Indemnified Party shall give the Indemnifying Party written notice with respect to any Liability asserted by a third party (a "Claim"), as soon as possible upon the receipt of information of any possible Claim or of the commencement of such Claim. The Indemnifying Party may assume the defense of any Claim, at its sole cost and expense, with counsel designated by the Indemnifying Party and reasonably satisfactory to the Indemnified Party. The Indemnified Party may, however, select separate counsel if both Parties are defendants in the Claim and such defense or other form of participation is not reasonably available to the Indemnifying Party. The Indemnifying Party shall pay the reasonable attorneys' fees incurred by such separate counsel until such time as the need for separate counsel expires. The Indemnified Party may also, at the sole cost and expense of the Indemnifying Party, assume the defense of any Claim if the Indemnifying Party fails to assume the defense of the Claim within a reasonable time.

Notwithstanding anything to the contrary above, Windom does not waive any liability limitations applicable to it as a municipal entity under any applicable Minnesota law or statute limiting its indemnification obligations.

8.3 Title: Risk of Loss. Title to and risk of loss related to the Full Requirements Service shall transfer from Windom to Customer at the Delivery Points. Windom warrants that it will deliver Full Requirements Service to Customer free and clear of all Claims or any interest therein or thereto by any person arising prior to the Delivery Points.

ARTICLE 9: REPRESENTATIONS AND WARRANTIES

9.1 Windom and Customer each represent and warrant to the other that:

(a) It is duly organized, validly existing and in good standing under the laws of the jurisdiction of its formation;

(b) It has, or will upon execution of this Agreement promptly seek, all regulatory authorizations necessary for it to legally perform its obligations under this Agreement;

(c) The execution, delivery and performance of this Agreement are within its powers, have been duly authorized by all necessary action and do not violate any of the terms and conditions in its governing documents, including, but not limited to any organizational documents, charters, by-laws, indentures, mortgages or any other contracts or documents to which it is a party or any law, rule, regulation, order or the like applicable to it;

(d) This Agreement, and each other document executed and delivered in accordance with this Agreement constitutes its legally valid and binding obligation enforceable against it in accordance with its terms, subject to any equitable defenses;

(e) It is not bankrupt and there are no proceedings pending or being contemplated by it or, to its knowledge, threatened against it, which would result in it being or becoming bankrupt; and

(f) There is not pending or, to its knowledge, threatened against it any legal proceedings that could materially and/or adversely affect its ability to perform its obligations under this Agreement.

9.2 Windom represents and warrants to Customer that:

(a) Except as otherwise provided herein, with respect to its contractual obligations hereunder and performance thereof, it will not claim immunity on the grounds of its status as a municipality under Federal or state law or similar grounds with respect to itself or its revenues or assets from (i) suit, (ii) jurisdiction of court (including a court located outside the jurisdiction of its organization), (iii) relief by way of injunction, order for specific performance or recovery of property, (iv) attachment of assets, or (v) execution or enforcement of any judgment; and

(b) It will have all necessary infrastructure in place to service Customer as set forth in this Agreement up to twelve (12) megawatts of power.

(c) Future phases requiring additional power resources, over the load identified in 9.2(b), will be negotiated between Windom and Customer if/when Customer requests expansion. Both parties recognize that Windom may be restricted due to limitations outside of its control.

9.3 Customer represents and warrants to Windom that:

Customer shall provide and maintain suitable protective devices on its equipment to prevent any loss, injury or damage that might result from single phasing conditions or any other fluctuations or irregularity in the supply of Energy. Windom shall not be liable for any loss, injury or damage resulting from a single phasing condition or any other fluctuation or irregularity in the supply of Energy which could have been prevented by Customer's use of such protective devices;

ARTICLE 10: ASSIGNMENT

10.1 General Prohibition Against Assignments. Except as provided in Section 10.2 below, no Party shall assign, pledge or otherwise transfer this Agreement or any right or obligation under this Agreement without first obtaining the other Parties' written consent, which consent shall not be unreasonably withheld or delayed.

10.2 Exceptions to Prohibition Against Assignments. A Party may, without the other Party's prior written consent, (and without relieving itself from liability hereunder) (i) transfer, sell, pledge, encumber or assign this Agreement or the accounts, revenues or proceeds hereof in connection with any financing or other financial arrangements; (ii) transfer or assign this Agreement to an Affiliate of such Party (which Affiliate shall be of equal or greater creditworthiness); or (iii) transfer or assign this agreement to any person or entity succeeding by merger or by acquisition to all or substantially all of the assets whose creditworthiness is equal to or higher than that of the assigning Party; provided, however, that in each such case, any such assignee shall agree in writing to be bound by the terms and conditions hereof.

10.3 Consent to Assignment. Windom agrees that, if requested by Customer, Windom will sign a consent to a collateral assignment of this Agreement to Customer's lender(s) typical for project finance.

ARTICLE 11: CONFIDENTIALITY

11.1 Confidential Information. To the extent permitted by law, all Confidential Information shall be held and treated by the Parties and their agents in confidence, used solely in connection with this Agreement, and shall not, except as hereinafter provided, be disclosed without the other Parties' prior written consent. Customer understands that Windom is a public utility and subject to Minnesota public data laws.

11.2 Disclosure. Notwithstanding the foregoing, Confidential Information may be disclosed (a) to a third party for the purpose of effectuating the supply, transmission and/or distribution of Full Requirements Service to be delivered pursuant to this Agreement, (b) to regulatory authorities of competent jurisdiction, or as otherwise required by applicable law, regulation or order, (c) as part of any required, periodic filing or disclosure with or to any regulatory authority of competent jurisdiction and (d) to third parties in connection with merger, acquisition/disposition and financing transactions provided that any such third party shall have signed a confidentiality agreement with the disclosing party containing customary terms and conditions that protect against the disclosure of the Confidential Information and that strictly limit the recipient's use of such information only for the purpose of the subject transaction and that provide for remedies for non-compliance.

11.3 Notice. In the event that a Party ("Disclosing Party") is requested or required to disclose any Confidential Information under Sections 11.1 and 11.2, above, and subject to the requirements of the Minnesota Data Practices Act, the Disclosing Party shall provide the other Party with prompt written notice of any such request or requirement, so that the other Party may seek an appropriate protective order, other confidentiality arrangement or waive compliance with the provisions of this Agreement. If, failing the entry of a protective order, other confidentiality arrangement or the receipt of a waiver hereunder, the Disclosing Party, in the opinion of counsel, is compelled to disclose Confidential Information, the Disclosing Party may disclose that portion of the Confidential Information which the Disclosing Party's counsel advises that the Disclosing Party is compelled to disclose.

11.4 Remedies. The Parties shall be entitled to all remedies available at law or in equity to enforce, or seek relief in connection with, this confidentiality obligation. In addition, to the foregoing, the Disclosing Party shall indemnify, defend and hold harmless the other Parties from and against any Claims, threatened or filed, and any losses, damages, expenses, attorneys' fees or court costs incurred by such Party in connection with or arising directly or indirectly from or out of the Disclosing Party's disclosure of the Confidential Information to third parties except as permitted above.

11.5 MISO and CMPAS. Notwithstanding the above provisions, Windom shall be permitted to communicate with MISO and CMPAS any necessary information with regard to implementation of this

Agreement, and will make all reasonable efforts to ensure that Confidential Information remains confidential. All interactions initiated by Customer involving MISO and CMPAS shall be routed through Windom.

ARTICLE 12: REGULATORY AUTHORITIES

Each Party shall perform its obligations hereunder in accordance with applicable law, rules and regulations. Nothing contained herein shall be construed to constitute consent or acquiescence by either Party to any action of the other Party which violates the laws of the United States as those provisions may be amended, supplemented or superseded, or which violates any other law or regulation, or any order, judgment or decree of any court or governmental authority of competent jurisdiction. The Parties understand and acknowledge that there may be changes in state and federal laws that regulate the energy industry which may materially affect this Agreement. In the event of any such changes, the parties shall confer in order to determine what modifications to the Agreement, if any, are necessary to preserve the parties' mutual interest and commercial intent of the Agreement. If the parties cannot mutually agree on such modifications within six (6) months of one party receiving written notice from the other party of the need to modify Agreement terms, the parties may agree to invoke the alternative dispute provisions below.

ARTICLE 13: DISPUTE RESOLUTION AND STANDARD OF REVIEW FOR PROPOSED CHANGES

13.1 Resolution by Officers of the Parties. In the event of any dispute among the Parties arising out of or relating to this Agreement, the Parties shall refer the matter to their duly authorized officers for resolution who shall meet within ten (10) days after notice is given by either Party. If within thirty (30) days after such meeting, the Parties have not succeeded in negotiating a resolution to the dispute then, the Parties, may, upon mutual agreement of the parties, agree to binding arbitration before a single arbitrator. If the parties fail to select an arbitrator within thirty (30) days after mutual agreement to submit a matter to arbitration, the arbitrator shall be named in accordance with the International Institute for Conflict Prevention and Resolution ("CPR") Rules for Non-administered Arbitration then in effect (the "Rules"). The Rules shall govern any such proceedings. Judgment upon any award rendered by the arbitrator may be entered in any court having jurisdiction thereof. The Parties shall share equally the services and expenses of the arbitrator and each shall pay its own costs, expenses, and attorneys' fees. Fees and expenses of the court reporter shall be paid in equal parts by the Parties hereto.

In the event the Parties do not mutually agree to binding arbitration, the Parties each hereby knowingly, voluntarily and intentionally waive any rights they may have to a trial by jury in respect of any litigation based hereon, or arising out of, under, or in connection with, this Agreement any course of conduct, course of dealing, statements (whether oral or written) or actions of Windom and Customer related hereto and expressly agree to have any disputes arising under or in connection with this Agreement be adjudicated by a judge of the court in the State of Minnesota or federal court sitting in the State of Minnesota having jurisdiction without a jury.

ARTICLE 14: GENERAL PROVISIONS

14.1 Third Party Beneficiaries. This Agreement is intended solely for the benefit of the Parties thereto, and nothing herein will be construed to create any duty to, or standard of care with reference to, or any liability to, any person not a Party hereto.

14.2 No Dedication of Facilities. Any undertakings or commitments by one Party to the other under this Agreement shall not constitute the dedication of generation facilities or the transmission system or any portion thereof of either Party to the public or to the other Party, except for their obligation.

Whenever at Customer's request Windom's facilities are relocated solely to suit Customer's convenience, Customer shall reimburse Windom for the entire cost incurred in making such change.

14.3 Waivers. No waiver by either Party of any default by the other in the performance of any of the provisions of this Agreement shall: (a) operate or be construed as a waiver of any other or further default whether of a like or different character; or (b) be effective unless in writing duly executed by an authorized representative of the non-defaulting Party.

14.4 Interpretation. The interpretation and performance of this Agreement shall be in accordance with and controlled by the laws of the State of Minnesota, without giving effect to its conflict of laws provisions.

14.5 Severability. If any provision or provisions of this Agreement shall be held to be invalid, illegal, or unenforceable, the validity, legality, and enforceability of the remaining provisions shall in no way be affected or impaired thereby; and the Parties hereby agree to affect such modifications to this Agreement as shall be reasonably necessary in order to give effect to the original intention of the Parties.

14.6 Modification. No modification to this Agreement will be binding on any Party unless it is in writing and signed by all Parties.

14.7 Counterparts. This Agreement may be executed in any number of counterparts, and each executed counterpart shall have the same force and effect as an original instrument.

14.8 Headings. Article and Section headings used throughout this Agreement are for the convenience of the Parties only and are not to be construed as part of this Agreement.

14.9 Audit. Each Party has the right, at its sole expense and during normal working hours, to examine the records of the other Party to the extent reasonably necessary to verify the accuracy of any invoice, charge or computation made pursuant to this Agreement. If requested, a Party shall provide to the other Party invoices evidencing the quantities of Full Requirements Service. If any such examination reveals any inaccuracy in any invoice, the necessary adjustments to such invoice and the payments thereof will be made promptly and shall bear interest calculated in accordance with Windom's applicable ordinance from the date the overpayment or underpayment was made until paid provided, however, that no adjustment for any statement or payment will be made unless objection to the accuracy thereof was made prior to the lapse of the twelve (12) months from the rendition thereof, and thereafter any objection shall be deemed waived.

14.10 Records. The Parties shall keep (or as necessary cause to be kept by their respective agents) for a period of at least one (1) year such records as may be needed to afford a clear history of the full Requirements Service supplied pursuant to this Agreement. For any matters in dispute, the Parties shall keep the records related to such matters until the dispute is ended.

14.11 Survival. The provisions of Article 10 shall survive for one year after the termination of this Agreement hereof, and any Section of this Agreement that specifies by its terms that it survives termination, shall survive the termination or expiration of this Agreement.

14.12 Cooperation to Effectuate Agreement. Each Party shall cooperate to implement the provisions of and to administer this Agreement in accordance with the intent of the Parties. Customer and Windom each shall exercise reasonable diligence to use and provide any service furnished under this Agreement with a view to securing the efficiency of their respective apparatus and systems in keeping with Good Utility Practice in the area, shall coordinate their respective systems' relaying and fusing so as to

preclude unnecessary interruptions, shall maintain their respective facilities and equipment at all times in a safe operating condition in accordance with Good Utility Practice, shall operate their respective facilities and equipment in such manner as not to interfere with the service to customers of either party, and shall coordinate maintenance that may adversely affect the operation of their respective facilities and equipment.

ARTICLE 15: RULES OF CONSTRUCTION

Terms used in this Agreement but not listed in this Article or defined in Article 1 shall have meanings as commonly used in the English language and, where applicable, in Good Utility Practice.

Words not otherwise defined herein that have well known and generally accepted technical or trade meanings are used herein in accordance with such recognized meanings.

The masculine shall include the feminine and neuter.

The words "include", "includes" and "including" are deemed to be followed by the words "without limitation."

References to contracts, agreements and other documents and instruments shall be references to the same as amended, supplemented or otherwise modified from time to time.

The Appendices attached hereto are incorporated in and are intended to be a part of this Agreement; provided, that in the event of a conflict between the terms of any Appendices and the Terms of this Agreement, the Terms of this Agreement shall take precedence.

References to laws and to terms defined in, and other provisions of, laws shall be references to the same (or a successor to the same) as amended, supplemented or otherwise modified from time to time.

References to a person or entity shall include its successors and permitted assigns and, in the case of a governmental authority, any entity succeeding to its functions and capacities.

References to "Articles," "Sections," or "Appendices" shall be to articles, sections, or Appendices of this Agreement.

Unless the context plainly indicates otherwise, words importing the singular number shall be deemed to include the plural number (and vice versa); terms such as "hereof," "herein," "hereunder" and other similar compounds of the word "here" shall mean and refer to the entire Agreement rather than any particular part of the same.

This Agreement was negotiated and prepared by both Parties with the advice and participation of counsel. The Parties have agreed to the wording of this Agreement and none of the provisions hereof shall be construed against one Party on the ground that such Party is the author of this Agreement or any part hereof.

ARTICLE 16: ENTIRE AGREEMENT

The Parties agree that this Agreement, including the Appendices attached hereto, sets forth the terms under which Windom will supply Full Requirements Service to Customer, during the Delivery Period and constitutes the entire agreement among the Parties relating to the subject matter hereof and supersedes any other agreements, written or oral (including without limitation any preliminary term sheet), among the Parties concerning this Agreement.

IN WITNESS WHEREOF, the Parties have caused their duly authorized representatives to execute this Agreement on their behalf as of the date first above written.

CITY OF WINDOM

By: _____

Name: _____

Title: _____

REVOLVE LABS

By: _____

Name: _____

Title: _____

APPENDIX A

LARGE CUSTOMER TARIFF

CITY OF WINDOM

Large Power Customer Tariff/Rate

Availability: Service under this Tariff is available within the established City of Windom (Windom) electric service territory for qualified customers with an average demand of at least ten megawatts (10 MW). Customer must take retail three-phase electric service at transmission transformed voltage through direct connect to Windom distribution substation. Customer must also maintain a monthly load factor of at least ninety (90) percent, calculated as follows: $\{\text{monthly kWh} / (\text{number of days in the month} \times 24 \text{ hours per day} \times \text{peak demand})\} \times 100\% = \% \text{ load factor}$. This load factor calculation excludes any interruption due to MISO. Use of this Tariff requires the negotiation and execution by the customer and Windom of a large power customer agreement ("Agreement") containing specific terms and conditions of arranging service in addition to those contained in this tariff.

Additional Conditions: A customer seeking this rate must demonstrate eligibility and the ability to satisfy the rate criteria to Windom's satisfaction. The Agreement will require the customer to acknowledge that this tariff includes market-based pricing through the Midcontinent Independent System Operator (MISO), and to acknowledge certain risks, including changes in prices and rates. The customer shall also be subject to meeting deposit requirements in accordance with MISO rules and business practices as well as Deposit related performance assurance requirements set forth herein and in the Agreement.

Application: All locations for qualified customers and with facilities of adequate capacity and suitable voltage adjacent to the premises to be served as determined by Windom at its sole discretion.

Type of Service: Three-phase, 60 hertz, alternating current at high voltage of 13,800/7,970.

Rate: As further detailed in the Agreement, all components of providing or arranging service, including capacity, energy, transmission, and scheduling will pass through to the customer. In addition, customer shall pay four- and one-half mills (\$ 0.0045) times each kilowatt hour of electric energy sold by Windom to allow Windom to cover administrative costs, franchise fees and other service-related costs. The adder shall be calculated on a monthly basis. If the monthly load factor drops below the required 90% in a given month, the adder will track Customer's actual load down to a minimum payment to be negotiated with the Customer. Customer shall be responsible for all taxes and fees from the point of delivery.

Performance Assurance: Customer shall be required to provide a cash deposit equivalent to 2 times the average monthly Service Bill (based on Energy Costs and Transmission Service Fees based on historical avoidance performance) held in an interest-bearing account. The Transmission Service Fees stated in this section shall be lowered by Windom in the event Windom reasonably determines that the Customer avoided such Transmission Service Fees in any extant facilities or undertakings of the Customer for which the Customer provides documentation. In such an event, Windom shall lower such Transmission Service Fees by the percentage that the Customer previously avoided during any service bill (provided the Customer supplies sufficient documentation of such avoidance).

Energy Efficiency and Renewable Energy Requirements: Customer and Windom shall negotiate the mechanism through which Windom meets State and Federal requirements.

Interruption: The requirements and process for scheduling power and interrupting loads shall be detailed in the Agreement. Windom reserves the right to limit the amount of interruptible load taken by a customer and the total amount of interruptible load on the Windom system.

General Requirements:

1. Service hereunder is subject to applicable provisions of published rules and regulations of Windom.
2. Customer shall install, own, operate, and maintain the equipment necessary to interrupt its load

APPENDIX B

DELIVERY POINT AND INTERCONNECTION FACILITIES

APPENDIX C

MISO COLLATERAL REQUIREMENTS

MISO collateral obligations are a requirement of all MISO market participants and are calculated by MISO daily. CMPAS uses the MISO Initial Credit Requirements Worksheet ("Credit Worksheet") to estimate MISO exposure for a new load. Credit exposure for energy and capacity are based on a three-week exposure window as MISO bills weekly and transmission exposure is based on a seven-week exposure window due to monthly billing. Attached as Schedule 1 to this Appendix is the Credit Worksheet current as of the date of this Agreement, showing a collateral requirement of \$286,759.05.

The actual credit exposure will change over time due to various factors such as market price changes, load changes, bilateral purchases, and payment performance. CMPAS reserves the right to require additional collateral provided that the request for additional collateral is in accordance with MISO Rules and Business Practices and supported by the Credit Worksheet. Excess collateral funds will be refunded if the requirement decreases. Credit exposure will be reviewed by CMPAS on an ongoing basis and adjusted as needed.

MISO pays interest on cash collateral that it has on deposit on a quarterly basis generally in line with changes set by the Federal Reserve. Typically, interest is received by CMPAS from MISO approximately two months after the end of the quarter. CMPAS will refund the interest to Windom within 30 days after receiving it from MISO. Interest will also be paid in a similar manner for any cash deposits held by CMPAS.

An annual deposit for capacity, to be obtained through MISO, is due at least ten business days prior to February 1st and will be held in an account until the MISO Planning Resource Auction (PRA) clears. The basis for this amount will be the anticipated highest monthly peak times the cost of new entry (CONE) amount determined by MISO. If the PRA clears lower, a true-up will be made to the actual capacity cost and any overpaid deposit amount shall be repaid to Customer within 30 days. Interest will also be paid on this deposit. Any Zonal Resource Credits ("ZRC's") or equivalent cash will be included in this calculation. For the purpose of clarity, ZRC means "Zonal Resource Credit" (ZRC) which is a unit of deliverable Unforced Capacity qualified by MISO located in a specific Local Resource Zone and is the unit of measure for resources participating in the Planning Resource Auction. The capacity deposit and/or ZRC's or cash must be received, or the load will not be allowed to remain connected once the new planning year begins on June 1st.

These deposits will remain in effect until the load is no longer tied to Windom and/or CMPAS is no longer the responsibility of CMPAS as Windom's Market Participant. Upon Customer departure, any deposits will be used to satisfy Customer's outstanding financial obligations first and any remaining balance will be refunded to Customer.



	12 MW High Market 6960	14 MW High Market 8120	12 MW Current 6960	14 MW Current 8120
Energy 26A	\$ 19,140.00	\$ 22,330.00	\$ 17,864.00	\$ 20,841.33
Peak NITS	\$ 77,090.40	\$ 89,938.80	\$ 85,295.05	\$ 99,510.89
	0	0	0	0
Net Energy	\$ 518,616.00	\$ 605,052.00	\$ 183,024.00	\$ 213,528.00
RAA Capacity	\$ 68,158.08	\$ 79,517.76	\$ 576.00	\$ 672.00
FTR				
Total	\$ 683,004.48	\$ 796,838.56	\$ 286,759.05	\$ 334,552.22

Average Estimated Monthly Bill		\$ 325,000.00	\$ 378,000.00
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Capacity payment based on CONE		\$ 1,411,200.00	\$ 1,646,400.00
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Current CONE price (Zone 3) \$ 117,600.00 \$/MW-year



Initial Credit Requirement Worksheet

[Enter Company Name Here]

Directions: Enter Company Name, then choose "Yes" or "No" from the dropdown for each question and fill in the blanks based on expected volume. Once completed, send to MISO Credit as PDF. (Select "File" - "Share" - "Email" - "Send as PDF")

Category	Question	PICK (Y/N)
MVP	1) Is your Market Participant a Load Serving Entity that will withdraw energy in MISO North or Central?	PICK (Y/N)
	a) If Yes, what is your estimated net actual energy withdrawals (MWs) in MISO North or Central for the peak month over the next year, including GFAs and thru-schedules or exports.	0.0
	Multi-Value Projects (MVP/Schedule 25-A) collateral requirement:	\$0.00
TRANSMISSION	2) Will you be purchasing any transmission from MISO?	PICK (Y/N)
	a) If Yes, what is your monthly estimated peak load for Network Integrated Transmission Service (NITS)?	0.0
	b) If Yes, what is your monthly estimated amount of reserved Capacity for Point-To-Point (P2P) Transmission Service sinking within the MISO footprint?	0.0
	c) If Yes, what is your monthly estimated amount of reserved Capacity for Point-To-Point (P2P) Transmission Service sinking outside of the MISO footprint?	0.0
Transmission collateral requirement:	\$0.00	
DEMAND	3) Do you have any wholesale or retail load requirements or demand obligations?	PICK (Y/N)
	a) If Yes, what is the estimated peak load in megawatts?	0.0
Demand collateral requirement:	\$0.00	
SUPPLY	4) Do you own or lease any electric generation assets? Do you plan to supply physical energy into the system?	PICK (Y/N)
	a) If Yes, what is the maximum megawatt capacity of the generation?	0.0
	b) If generation is owned or leased, is the generation from a wind-powered facility?	PICK (Y/N)
	c) If wind generation, did you register as a Dispatchable Intermittent Resource (DIR)?	PICK (Y/N)
Supply collateral requirement:	\$0.00	
VIRTUALS	5) Will you be participating in the Virtual Transactions market (bids/offers)?	PICK (Y/N)
	a) If Yes, what is the maximum # of MWs you will bid/offer per day (not per hour)?	0.0
Virtual Transaction collateral requirement:	\$0.00	
FTR	6) Will you be active in the Financial Transmission Rights (FTR) Auctions?	PICK (Y/N)
	a) Do you plan to bid or offer on FTRs with a term beyond the next calendar month in an FTR Auction?	PICK (Y/N)
	b) What will be your maximum monthly FTR Auction Allocation in dollars?	\$0.00
	c) What will be your maximum annual FTR Auction Allocation in dollars?	\$0.00
FTR collateral requirement:	\$0.00	
RAA	7) Will you be active in the Resource Adequacy Auction (RAA)?	PICK (Y/N)
	a) If Yes, how many Zonal Resource Credits (in MWs) will you need to procure for Zone 9 (CLEC, EES, LAFA, LAGN, LEPA)?	0.0
	b) If Yes, how many Zonal Resource Credits (in MWs) will you need to procure for all Zones other than 9?	0.0
RAA collateral requirement:	\$0.00	
ARC	8) Will you be participating in the MISO market as a Aggregator of Retail Customers (ARC)?	PICK (Y/N)
	a) If Yes, what will be your maximum MW capacity of demand resources?	0.0
ARC collateral requirement:	\$0.00	
CAPITALIZATION	9) Market Participants and Applicants must demonstrate adequate capitalization, per the minimum criteria for market participation in the MISO Tariff.	
	a) Can your Applicant provide Audited Financial Statements for the most recent fiscal year showing showing \$500,000 or greater in Tangible Net Worth?	PICK (Y/N)
	b) Can your Applicant provide Audited Financial Statements for the most recent fiscal year showing \$5 million or greater in Total Assets?	PICK (Y/N)
Alternative capitalization requirement:	\$200,000.00	
SUMMARY	Multi-Value Projects (MVP)	\$0
	Transmission	\$0
	Demand/Load	\$0
	Supply/Generation	\$0
	Virtuals	\$0
	FTR	\$0
	RAA (Resource Adequacy Auction)	\$0
	ARC (Aggregator of Retail Customers)	\$0
	Total Collateral Requirement	\$0
	Alternative Capitalization Requirement	\$200,000
Total Initial Credit Requirement	\$200,000	
A portion of the Total Initial Credit Requirement must be restricted in order to meet alternative capitalization requirements. The amount to be set aside is:	\$100,000	

Notice: The information developed using this worksheet serves only as an estimate of the Market Participant's (MP) Initial Value of Total Potential Exposure (as further described in Attachment L of the MISO Tariff). The ultimate credit requirement of any MP depends upon a number of variables, including the transaction volumes of the MP. This estimate is provided as is, and without warranties of any kind, and does not represent a financial commitment of the MISO or the ultimate obligation of any particular MP. All obligations related to credit and/or collateral requirements are governed by the MISO Tariff.

APPENDIX D

Performance Assurance Deposit Calculation

(a) MW 12	(b) Hours in Month 744	(c) Capacity Factor 0.9	(d) MWH 8035.2	$d = a * b * c$
MWH for 2 Highest Months			(e) 16070.4	$e = d * 2$
3 year average LMP			(f) \$ 25.95	Average LMP at Windom (2021-2023)
Energy			\$ 417,026.88	$e * f$
REC's			\$ -	Estimated average rate of \$1.50/REC (1 REC = 1 MWh)
Transmission			\$ 148,608.00	ITCM current zonal rate \$12,384 MW-month*
Capacity			\$ -	Not included here - handled separately via ZRC's or cash
Windom Admin			\$ -	.0045/kwh per contract
Sales Tax (.06875)			\$ -	Current MN tax rate
Total			\$ 565,634.88	

*The actual zonal rate for the zone that the load resides in was used for cash requirement but MISO average is used for collateral

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: City Council
FROM: City Administrator and Finance Director
DATE: August 2, 2024
RE: Auditing Services – Request for Proposals
DEPT: Administration\Finance
CONTACT: Steve Nasby, City Administrator: Steve.Nasby@windommn.com
Donna Torkelson, Finance Director: Donna.Torkelson@windommn.com *dt*

Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action:

1. Authorize the offering of a Request for Proposals (RFP) to solicit firms available to perform the City's auditing services.

Issue Summary/Background

The City's current auditing engagement with Schlenner Wenner ends after completion of the 2023 audit. Best practices for local units of government encourage the solicitation of auditing services periodically. Attached is an updated RFP that the City staff completed for this task. The RFP will be posted on the League of Minnesota Cities' RFP advertisement page and hard copies of the RFP to be sent to other auditing firms being used by other communities in our area.

Fiscal Impact

Minimal, if any, advertisement cost for the League of Minnesota Cities posting plus photocopying and mailing costs to send the RFP to seven to ten firms.

Attachments

1. Auditing Services Request for Proposals

**CITY OF WINDOM
REQUEST FOR PROPOSAL**



PROFESSIONAL AUDIT SERVICES



Donna Torkelson - Finance Director
City of Windom
444 9th Street PO Box 38
Windom, MN 56101

REQUEST FOR PROPOSAL PROFESSIONAL AUDITING SERVICES

The City of Windom is soliciting proposals from qualified certified public accountant firms licensed to practice in the State of Minnesota to audit its financial statements for three fiscal years ending December 31, 2024, 2025, and 2026 **and a second proposal** for the five fiscal years ending December 31, 2024, 2025, 2026, 2027 and 2028 in addition to performing other reports and reviews as required by Minnesota State Statutes. Qualified public accountant firms may submit for either the 3-year or 5-year proposal, or both.

The City audits are to be performed in accordance with auditing standards generally accepted in the United States of America, the standards set forth for financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the U.S. Office of Management and Budget (OMB) Circular A-133 *Audits of State and Local Governments and Non-Profit Organizations* and the provisions of the *Minnesota Legal Compliance Audit Guide for Local Government*, promulgated by the State Auditor pursuant to Minnesota Statutes Section 6.65.

The City Council will evaluate and make the final decision on award of the Contract. At the discretion of the City of Windom, firms submitting proposals may be requested to make an oral presentation as part of the evaluation process.

The City of Windom does not express or imply any obligation to reimburse responding firms for any expenses incurred in preparing proposals in response to this request. If your company would like to consider this engagement, we invite your response due no later than noon on Friday, September 13th, 2024 with one copy of the proposal in a sealed envelope to the below address or submitted electronically via email to donna.torkelson@windommn.com.

City of Windom
Finance Department
444 9th Street PO Box 38
Windom, MN 56101

Additional information may be obtained by contacting:

Donna Torkelson
Finance Director
City of Windom
507-831-6129

Sincerely,

Finance Director

BACKGROUND

Windom, a lively, growing city, is the county seat of Cottonwood County, Minnesota. A transportation hub for the region, Windom is served by U.S. Highway 71 and Minnesota Highway 60. The city has a diverse economy including manufacturing, agriculture, adult care facilities, schools and a hospital. Windom's historic courthouse square is the focal point for a variety of successful retail businesses. Windom has long been a safe, desirable community with excellent public services, schools, clubs, activities and events, many parks, lakes, a golf course, and the Des Moines River.

Windom has a population of 4,798 (2020 census) and is located approximately 30 miles northeast of Worthington, 65 miles southwest of Mankato, 150 miles West of Rochester, and 150 miles southwest of the Twin Cities metropolitan area. The City is located in Cottonwood County.

The City of Windom is a home rule charter city incorporated in 1875 and operates under a Mayor/Council form of government with a full-time City Administrator. The Mayor and five Council Members are elected to four-year terms in staggered terms.

City functions are located in the City Hall. The City has 56 full time equivalent, permanent employees. The City also has a number of seasonal hires for recreational programs and seasonal help.

The Windom Police Department employs ten full-time police officers. Fire protection is provided by a 30-member volunteer department. The ambulance service has 20 part-time EMT's and one full-time Ambulance Director.

Windom Municipal Utilities provide electric, water, and sewer service to approximately 2,500 customers. The electric utility is a distributor of electricity purchased through the Central Minnesota Municipal Power Association (CMMPA) and the Western Area Power Administration. The water system consists of eight wells and three tanks with a capacity of 1.8 million gallons. An activated sludge wastewater treatment plant handles collection and treatment. Refuse hauling is provided privately by Hometown Sanitation and Waste Management. Recycling is provided by Waste Management through an agreement with Cottonwood County. Minnesota Energy Resources provides natural gas services. The City of Windom has a municipally owned telecommunications utility that provides cable, telephone, and internet. The City also operates a Municipal Liquor Store.

The City of Windom appoints the board for Windom Area Health (Hospital) which is a legally separate entity but included as a blended component unit in the audited financial statements. The hospital has an April 30th fiscal year-end which is audited separately.

The City of Windom appoints the board for the Economic Development Authority (EDA) which is a legally separate entity but included as a blended component unit in the audited financial statements. The EDA is not audited separately.

The City of Windom Firefighters are members of the Windom Firefighters Relief Association which is audited separately.

The City utilizes Tyler Technology's Incode product for Payroll and General Ledger applications. Prior City audits are accessible on the City's website at <http://www.windom-mn.com/finance/audits/>. The City has 40 funds including General, Library, Airport, Pool, Ambulance, EDA, 6 EDA loan funds, 16 TIF, 6

debt service, 4 CIP and 8 Proprietary funds including Water, Sewer, Electric, Liquor, Telecom, Arena, M/P Center and River Bluff Townhomes. These funds are used in financial reporting and comprise approximately a \$27M - \$31M budget for the City of Windom. The Finance department consists of six full-time employees including the Finance Director.

NATURE OF SERVICES REQUIRED

The City seeks an audited financial report to be prepared by the independent auditor, to be fully compliant with Government Accounting Standard Board guidelines, and to be filed electronically with the Office of the State Auditor for the State of Minnesota.

The selected independent auditor will be required to perform the following tasks.

The audit firm will perform an audit of all funds of the City of Windom. The audit will be conducted in accordance with the auditing standards generally accepted in the United States of America and *Government Auditing Standards*, issued by the Comptroller of the United States. The audit firm will render their auditors' report on the basic financial statements which will include both Government-Wide Financial Statements and Fund Financial Statements. The audit firm will also apply limited audit procedures to Management's Discussion and Analysis (MD&A) and required supplementary information pertaining to the General Fund and each major fund of the City.

The audit firm will perform a single audit (if necessary) on the expenditures of federal grants in accordance with OMB Circular A-133 and render the appropriate audit reports on Internal Control over Financial Reporting based upon the audit of the City's financial statements in accordance with *Government Auditing Standards* and the appropriate reports on compliance with Requirements Applicable to each Major Program, Internal Control over Compliance and on the Schedule of Expenditures of Federal Awards in Accordance with OMB Circular A-133. The single audit report will include appropriate schedule of expenditures of federal awards, footnotes, findings and questioned cost, including reportable conditions and material weaknesses, and follow up on prior audit findings where required.

The audit firm shall issue a separate "management letter" that includes recommendations for improvements in internal control, accounting procedures, and other significant observations that are considered to be non-reportable conditions. Management letters shall be addressed to the Finance Director with copies to the City Administrator, the Mayor, and City Council.

The audit firm will be responsible for completing and filing all annual reports to the office of the Minnesota State Auditor, of which all will be completed and submitted on time.

The audit firm shall complete a separate compilation report of the City of Windom, Economic Development Authority in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

TIME REQUIREMENTS

The auditor shall provide City of Windom both a detailed audit plan and a list of all schedules to be prepared by the City of Windom no later than December 1st each year. The auditor shall complete all fieldwork by April 15th each year. A schedule for interim work, fieldwork, and draft reports will be

determined upon completion of the auditor selection process. An earlier time schedule may be developed for audits of future fiscal years.

The final audit will be presented to the Windom City Council no later than the third Tuesday in June, with all paperwork submitted by noon the preceding Friday. Both hard copies and electronic versions of the audit are required.

SUBMISSION

The written proposal should include all attachments and exhibits, submitted as follows: one copy of the written proposal to the City of Windom Finance Department in a sealed envelope **no later than noon CST on September 13, 2024** or electronically via email to Donna.Torkelson@windommn.com. Proposals received after the deadline will not be accepted. Any material changes made by the City to the RFP will be in writing and distributed to the known Vendors. Modifications or corrections to the proposal received after the closing date will be rejected.

The evaluation process consists of the following steps:

1. The proposals will be evaluated by an adhoc committee including the City Administrator (or designee), Finance Director and maybe assisted by a City Council representative.
2. The Finance Director will provide specific input which may be supplemented by information\data received from department staff directly involved with the performance of the audit.

THE CITY COUNCIL AND STAFF REQUESTS THAT ONCE PROPOSALS HAVE BEEN SUBMITTED, NO UNSOLICITED CONTACT OR DISCUSSIONS CONCERNING THESE PROPOSALS BE MADE PRIOR TO THE EVALUATION OF ALL PROPOSALS.

QUALIFICATIONS AND APPROACH

Cover letter. A signature by a principal or officer having the authority to negotiate and contractually bind and extend the terms of the written proposal is required.

Executive Summary. In a brief narrative, describe the proposed procedure by setting forth the overall approach and plans to meet the requirements of the RFP. The contents of the narrative are to demonstrate to the City that the Vendor understands the objective of the financial audit and the level of effort necessary to successfully provide the services. The narrative should stipulate how the Vendor plans to provide the services with qualified staff and to meet the required deadlines.

Company. Provide company name, address, telephone, fax, email, and information regarding the Vendor's stability, length of time in business, business history, company size, description of audit staff available, and a list of all public sector audits in Minnesota during the past five years. Include the size of the city and a contact name and telephone number. Highlight specific experience with cities providing Telecommunication Services as well as cities utilizing Tax Increment Funds. The City has reserved the right to accept or reject any changes made to the proposed audit team members.

Audit Approach. Describe the Vendor's general approach to managing the project, including specific plans to manage, control, and supervise the project in order to ensure satisfactory provision of services.

Provide a project schedule designed to meet the requirements of the City, as well as scheduling and control methodology that will be used to ensure the schedule will be met.

Consultants or Sub-Vendors/Contractors. Describe the Vendor's business and reporting relationship with any consultants and/or sub-vendors/contractors. The City desires to enter into one contract with one Vendor, who will be responsible for all work and products. Any other arrangements must be fully disclosed to the City.

Listing of at least three municipal references with contact name, telephone number, and email address.

COST PROPOSAL SUMMARY

The proposal should contain all pricing information relative to performing the audit engagement as described in this request for proposals. The total all-inclusive maximum price to be bid is to contain all direct and indirect costs including all out-of-pocket expenses. The cost for a Single Audit (if it is needed) should be separately stated. Please also separately state the compilation report for the EDA.

The City will not be responsible for expenses incurred in preparing and submitting the proposal. Such costs should not be included in the proposal.

Progress payment will be made on the basis of hours of work completed during the course of the engagement and out-of-pocket expenses incurred in accordance with the firm's proposal. Interim billings shall cover a period of not less than a calendar month.

The proposal submitted in response to this RFP will be incorporated as part of the final contract with the selected Vendor.

Should any discrepancies or omissions be found in the RFP or if there is doubt as to their meaning, the Vendor shall notify the City at once. The City will send written instruction or addenda to all Vendors.

The City shall not be responsible for oral interpretations.

All responses, inquiries, and correspondence relating to this RFP including all reports, charts, displays, schedules, exhibits and other documentation produced by the Vendor that are submitted as part of the proposal and not withdrawn prior to the scheduled closing date shall, upon receipt by the City, become property of the City.

All costs are to be stated in exact amounts. All costs must be detailed specifically in the Vendor Cost Quotations Summary section of the proposal. No additional charges (i.e., sales tax, transportation, container packaging, installation, training, etc.) will be allowed unless so specified in the response.

The contract entered into by the successful Vendor and the City shall be interpreted construed and given effect in all respects according to the State of Minnesota.

AWARD

It is the intent of the City to award audit services for the three fiscal years ending December 31, 2024, 2025 and 2026 or for the five fiscal years ending December 31, 2024, 2025, 2026, 2027, and 2028. Although cost is an important factor in deciding which proposal will be selected; it is only one segment of the criteria used to evaluate audit firms. The City reserves the absolute right, in its

sole discretion, to award a contract, if any, which under all circumstances will best serve the public interest. The City reserves the right to reject any or all proposals or to make no award at all, to determine whether any alternate proposals are equal to the specifications and general requirements, and to accept proposals with minor variations from the specifications and/or conditions. The City shall take into consideration the proposal's confirmation with specifications, suitability to requirements, delivery, terms, and any other item stated in the specifications. A Vendor's past performance will be a factor in making an award.

After award, all written proposals are open to public inspection. The City assumes no responsibility for the confidentiality of information offered in a proposal. The RFP is worded so as not to elicit proprietary information. If proprietary information is submitted as part of the proposal, it must be labeled as proprietary and accompanied with a request that the information shall be returned by the City to the submitter. Any proposal submitted with a blanket statement or limitation that would prohibit or limit such public inspection may be considered non-responsive and shall be rejected.

RESPONSE AND CONTRACT REQUIREMENTS

The Vendor must agree to adhere with strict conformity to the specifications and agrees, if this response is accepted, to contract with the City to provide all necessary personnel to do all the work specified in the specifications, in the manner and time prescribed, and will accept payment for the prices set forth.

The Vendor is required to carefully examine the site of the specifications, contract forms, work contemplated, and it will be assumed that the Vendor investigated and is satisfied as to the conditions to be encountered, as to the character, quality, and quantities of work to be performed as to the requirements of the proposal. It is mutually agreed that submission of the information shall be considered prima facie evidence that the Vendor made such examination.

Failure on the part of the Vendor to comply with the requirements and conditions of this RFP may subject the response to rejection. The burden of proof of compliance with this specification lies with the Vendor.

EVALUATION CRITERIA

The Project Team evaluating the proposal will base the evaluation on criteria including, but not limited to, the following list (in no order of priority):

The audit firm is independent and licensed to practice in Minnesota;

The firm has no conflict of interest with regard to any of the work performed by the firm for the City;

The firm adheres to the instruction in this request for proposals on preparing and submitting the proposal;

The firm submits a copy of its last external quality control review report and the firm has a record of quality audit work;

The firm's past experience and performance on comparable government engagements, specifically with cities providing Telecommunication Services and cities utilizing Tax Increment Funds;

The quality of the firm's professional personnel to be assigned to the engagement and the quality of the firm's management support personnel to be available for technical consultation;

Adequacy of proposed staffing plan for various segments of the engagement;

Thoroughness of approach to conducting the audit of the City and demonstration of the understanding of the objectives and scope of the audit;

Commitment to timeliness in the conduct of the audit; and

Maximum fees to conduct the audit.

INQUIRIES AND COMMUNICATIONS

All contact must be directed to the Finance Director including any questions prior to submission:

Donna Torkelson – Finance Director

City of Windom

444 9th Street PO Box 38

Windom, MN 56101

507-831-6129

Email address: donna.torkelson@windommn.com

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: City Council
FROM: City Administrator
DATE: August 1, 2024
RE: American Rescue Plan Act (ARPA) Funds
DEPT: Finance\Administration
CONTACT: Steve Nasby, City Administrator: Steve.Nasby@windommn.com
Donna Torkelson, Finance Director: Donna.Torkelson@windommn.com

JS

dt

Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action:

1. The City Council authorize using the balance of American Rescue Plan Act (ARPA) funds for the purchase of capital equipment for the Fire Department and Street Department.

Issue Summary/Background

The City Council had budgeted ARPA funds for Police Radars, the Police Drone and the purchase of three snow plow trucks. The Police equipment was purchased and funds used. Due to the long supply chain delay the snow plows were delivered to Windom in May 2024. The balance of ARPA funds is currently \$66,144.35.

In the 2024 City Capital Improvement Plan budget funds were approved by the City Council for the purchase of a new insect fogging unit in the Street Department and for a Fire Department Wildland Truck. Staff is requesting that the remaining ARPA funds be used to cover these purchases and thus allow us to close out this ARPA account.

Fiscal Impact

The use of the remaining ARPA funds for these approved 2024 Capital Improvement Plan purchases will essentially reduce expenses in the City's General Fund.

Attachments

1. None.

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: City Council
FROM: John Nelson, Manager, River Bend Liquor
DATE: August 2, 2024
RE: Liquor Store Non-Union Part-Time Clerk Hiring
DEPT: Liquor Store
CONTACT: John Nelson John.Nelson@windommn.com

Recommendations/Options/Action Requested

It is recommended that the City Council approve the hiring of Shannon Goembel & Travis Johnson as Non-Union Part-Time Liquor Store Clerks.

Issue Summary/Background

We will be losing the staff member we hired back for the summer which leaves an opening. There will also be a few employees who cut back some hours as school starts back up. This position was advertised for multiple weeks and we received 10 applications. Interviews were conducted recently with half of them. It is recommended to hire two of the interviewees. It is recommended to hire both Shannon & Travis as part-time non-union liquor store clerks, both at a wage of \$12.75 per hour. This wage is in accordance with the Non-Union Part-Time Wage Scale approved by the Windom City Council on January 16, 2024.

Fiscal Impact

The fiscal impact is minimal as these hours are already budgeted hours during normal operations, but will require some training time.

Attachments

None

ACTION ITEM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: Jason Sykora, Electric Utility Manager
DATE: July 29, 2024
RE: PR #8 Generation Plant Deduct
DEPT: Electric
CONTACT: Jason Sykora: Jason.Sykora@windommn.com

Recommendations/Options/Action Requested

Utility Commission and Staff recommends that the City Council take the following action:

1. Accept PR#8 deduct on Generation Plant Addition Contract in the amount of \$13,935.00

Issue Summary/Background

City Staff was informed that MN Energy Resources would not be moving the gas shed located in front of the new generation addition. Because of this the 7 inches of concrete and the 4 bollards that were to be placed where the shed was is no longer needed. The cost per yard of concrete and per bollard were broke out in the contract making it a very easy deduct to calculate.

Fiscal Impact

Cost of the project will be reduced by \$13,935.00

Attachments

Memo from DGR breaking down the Deduct.

Memo



TO: John Hoffman & Tyler Tetzloff, Wilcon Construction Services
FROM: Kolten Bus
DATE: 07/18/2024
PROJECT: Construction of a Generation Plant
DGR PROJECT NO.: 425305
RE: PR #8 – Deduct for 7" PCC and Pipe Bollards around Gas Shed (Rev.3)

The City of Windom has been notified by their natural gas supplier that the gas shed will remain in place. As a result, the City is requesting a deduct for the removal of concrete paving and pipe bollard installation from the scope of work. Please refer to the markups on the attached drawing for the change in scope.

We are proposing a deduct of \$13,935.00. See below for calculations.

Area remaining unpaved: $26'-0" \times 30'-0" = 780\text{ft}^2$ -----> $780/3^2 = 86.67 \text{ yd}^2$

Bid Price for Unit No. C5 - 7" PCC Surfacing (sq. yd.): \$85.50 (Labor and Material)

Total Deduct for Unit No. C5: $86.67 \text{ sq. yd} \times \$85.50 = \$7,410.00$

Concrete filled pipe bollards not being installed: 4

Bid Price for Unit No. C17 - Pipe Bollard (ea.): \$1,631.25 (Labor and Material)

Total Deduct for Unit No. C17: $4 \times \$1,631.25 = \$6,525.00$

Total Deduct: $\$7,410.00 + \$6,525.00 = \$13,935.00$

SUMMARY

VALUE OF WORK COMPLETED TO DATE	\$4,151,621.92	ORIGINAL CONTRACT PRICE	\$5,563,762.48
LESS RETAINAGE (5%)	\$207,581.10	EXPECTED FINAL CONTRACT COST (w/C.O.s, Additions & Deletions)	\$5,563,762.48
TOTAL AMOUNT DUE INCLUDING THIS PAYMENT	\$3,944,040.82	LESS TOTAL PAYMENTS, INCLUDING THIS PAYMENT	\$3,944,040.82
LESS ESTIMATES PREVIOUSLY APPROVED		EXPECTED CONTRACT BALANCE AFTER THIS PAYMENT	\$1,619,721.66
Pay Estimate No. 1	\$218,220.30	% OF EXPECTED FINAL CONTRACT PRICE PAID, INCL. THIS PAYMENT	71%
Pay Estimate No. 2	\$265,352.04		
Pay Estimate No. 3	\$164,064.76		
Pay Estimate No. 4	\$140,030.00		
Pay Estimate No. 5	\$818,756.17		
Pay Estimate No. 6	\$640,015.00		
Pay Estimate No. 7	\$735,836.75		
Pay Estimate No. 8	\$450,844.35		
Pay Estimate No. 9			
Pay Estimate No. 10			
Pay Estimate No. 11			
Pay Estimate No. 12			
TOTAL AMOUNT DUE THIS ESTIMATE	\$510,921.45		

The undersigned Contractor hereby certifies that payment has been made in full for all labor and materials incorporated in the project to date, in accordance with the terms of the Construction Contract.

By WILCON CONSTRUCTION SERVICES, LLC, Contractor

By John Hoffman Date 7.11.2024

CERTIFICATE

THE AMOUNT OF \$510,921.45 IS APPROVED FOR PAYMENT ACCORDING TO THE TERMS OF THE CONTRACT.

CITY OF WINDOM ELECTRIC DEPARTMENT, Owner

By _____

Title _____

Date _____

DGR ENGINEERING, Engineer

By Thomas Zio

Title Project Engineer

Date 7/12/2024

Unit No.	Name and Description of Construction Unit	No. of Units	UNIT PRICE				WORK COMPLETED TO DATE (Including this Pay Period)			WORK COMPLETED THIS PERIOD		
			Labor	Material	L & M	Ext. Price L & M	Units Comp.	% Comp.	Value of Comp. Work	Units Comp.	% Comp.	Value of Comp. Work
C22	Clearing and Grubbing (as req'd)	1	\$ 735.30	\$ 735.30	\$ 1,470.60	\$ 1,470.60	1	100%	\$ 1,470.60			\$ -
A1	Building envelope components (as req'd)	1	\$ 141,072.00	\$ 261,990.00	\$ 403,062.00	\$ 403,062.00	0.97	97%	\$ 389,959.99	0.004	0.4%	\$ 1,500.00
A2	Interior components (as req'd)	1	\$ 375,172.00	\$ 202,015.00	\$ 577,187.00	\$ 577,187.00	0.69	69%	\$ 398,238.42	0.19	19%	\$ 110,000.00
A3	Temporary Enclosure (as req'd)	1	\$ 14,117.00	\$ 9,822.00	\$ 23,939.00	\$ 23,939.00	1	100%	\$ 23,939.00			\$ -
S1	Foundation, bldg footings, ftm walls, trenches, slab, and engine ftms (as req'd.)	1	\$ 26,065.00	\$ 26,065.00	\$ 52,130.00	\$ 52,130.00	1	100%	\$ 52,130.00			\$ -
S2	Foundation, Transformer Manhole (as req'd)	1	\$ 26,065.00	\$ 26,065.00	\$ 52,130.00	\$ 52,130.00	0.14	14%	\$ 7,500.00	0.14	14%	\$ 7,500.00
S3	Foundation, Exhaust Stacks (as req'd)	2	\$ 13,032.00	\$ 13,032.00	\$ 26,064.00	\$ 52,128.00	2	100%	\$ 52,128.00			\$ -
S4	Trench covers and associated steel supports (as req'd)	2	\$ 13,032.00	\$ 13,032.00	\$ 26,064.00	\$ 52,128.00	1.80	90%	\$ 46,920.00	1.80	90%	\$ 46,920.00
S5	Concrete masonry walls and masonry wall modification (as req'd)	1	\$ 34,100.00	\$ 34,100.00	\$ 68,200.00	\$ 68,200.00	1	100%	\$ 68,200.00			\$ -
S6	Installation of the floor opening, hoist, and hoist support structure (as req'd)	1	\$ 8,823.00	\$ 12,352.00	\$ 21,175.00	\$ 21,175.00	1	100%	\$ 21,175.00			\$ -
S7	Structural Steel and metal deck (as req'd)	1	\$ 241,334.00	\$ 606,373.00	\$ 847,707.00	\$ 847,707.00	1.00	100%	\$ 847,707.00	0.10	10%	\$ 84,803.31
M1	Plumbing System (as req'd)	1	\$ 111,705.00	\$ 208,811.00	\$ 320,516.00	\$ 320,516.00	0.94	94%	\$ 302,740.00	0.09	9%	\$ 30,127.00
M2	HVAC System, Office Area (as req'd)	1	\$ 87,799.00	\$ 154,176.00	\$ 241,975.00	\$ 241,975.00	0.96	96%	\$ 232,560.00	0.17	17%	\$ 42,132.00
M3	Building Ventilation System, Generation Plant (as req'd)	1	\$ 40,000.00	\$ 467,694.00	\$ 507,694.00	\$ 507,694.00	0.99	99%	\$ 503,860.00	0.08	8%	\$ 38,710.00
M4	Compressed Air System (as req'd)	1	\$ 15,588.00	\$ 38,235.00	\$ 53,823.00	\$ 53,823.00	0.10	10%	\$ 5,510.00	0.10	10%	\$ 5,510.00
M5	Engine Cooling System (as req'd)	2	\$ 36,170.00	\$ 61,323.00	\$ 97,493.00	\$ 194,986.00	1.00	50%	\$ 97,100.00	0.10	5%	\$ 9,550.00
M6	Engine Exhaust System (as req'd)	2	\$ 23,294.00	\$ 32,776.00	\$ 56,070.00	\$ 112,140.00	0.97	48%	\$ 54,281.00			\$ -
M7	Fuel System (as req'd)	1	\$ 32,352.00	\$ 21,470.00	\$ 53,822.00	\$ 53,822.00	0.56	56%	\$ 30,320.00	0.29	29%	\$ 15,700.00
M8	Urea System (as req'd)	1	\$ 19,505.00	\$ 26,176.00	\$ 45,681.00	\$ 45,681.00	0.29	29%	\$ 13,410.00	0.29	29%	\$ 13,410.00
E1	Control Panel Modifications (as req'd)	1	\$ 3,529.00	\$ 8,824.00	\$ 12,353.00	\$ 12,353.00	0.29	29%	\$ 3,530.00	0.08	8%	\$ 942.00
E2	Station service transformer installation (each)	1	\$ 22,059.00	\$ 20,588.00	\$ 42,647.00	\$ 42,647.00	0.71	71%	\$ 30,350.00	0.25	25%	\$ 10,869.99
E3	Switchgear room electrical equipment (as req'd)	1	\$ 7,294.00	\$ 22,941.00	\$ 30,235.00	\$ 30,235.00	0.62	62%	\$ 18,600.00	0.12	12%	\$ 3,520.00
E4	Generator room and roof electrical equipment (as req'd)	1	\$ 17,647.00	\$ 32,352.00	\$ 49,999.00	\$ 49,999.00	0.67	67%	\$ 33,375.00	0.46	46%	\$ 22,825.00
E5	Existing generation plant modifications (as req'd)	1	\$ 5,882.00	\$ 5,647.00	\$ 11,529.00	\$ 11,529.00	0.30	30%	\$ 3,410.00	0.25	25%	\$ 2,880.00

Unit No.	Name and Description of Construction Unit	No. of Units	UNIT PRICE				WORK COMPLETED TO DATE (Including this Pay Period)			WORK COMPLETED THIS PERIOD		
			Labor	Material	L & M	Ext. Price L & M	Units Comp.	% Comp.	Value of Comp. Work	Units Comp.	% Comp.	Value of Comp. Work
E30	(4) Conductor #12, 4/C-12 (ft.)	450	\$ 4.71	\$ 16.71	\$ 21.42	\$ 9,639.00			\$ -			\$ -
E31	(2) Conductor #14, 2/C-14 (ft.)	3,810	\$ 2.36	\$ 12.06	\$ 14.42	\$ 54,940.20			\$ -			\$ -
E32	(12) Conductor #14, 12/C-14 (ft.)	1,420	\$ 8.24	\$ 12.06	\$ 20.30	\$ 28,826.00			\$ -			\$ -
E33	(2) Conductor #16 Shielded, 2/C-16S (ft.)	780	\$ 2.36	\$ 9.65	\$ 12.01	\$ 9,367.80			\$ -			\$ -
E34	(3) Conductor #16 Shielded, 3/C-16S (ft.)	640	\$ 2.95	\$ 3.35	\$ 6.30	\$ 4,032.00			\$ -			\$ -
E35	Cat 6 cables (as req'd)	1	\$ 206.00	\$ 2,530.00	\$ 2,736.00	\$ 2,736.00			\$ -			\$ -
G1	General conditions (as req'd)	1	\$ 438,812.00		\$ 438,812.00	\$ 438,812.00	0.70	70%	\$ 307,170.00	0.10	10%	\$ 43,839.35
G2	Mobilization (as req'd)	1	\$ 74,143.00		\$ 74,143.00	\$ 74,143.00	1	100%	\$ 74,143.00			\$ -
G3	General construction allowance (as req'd.)	1	\$ 100,000.00		\$ 100,000.00	\$ 100,000.00	0.02	2%	\$ 1,648.00	-0.08	-8%	\$ (7,588.00)
						TOTAL CONTRACT PRICE:	\$5,563,762.48		TOTAL TO DATE:	\$4,151,621.92		CONTRACT TOTAL
										THIS PERIOD:		\$537,812.05

AIA® Document G702™ – 1992

Application and Certificate for Payment

TO OWNER:

City of Windom
1105 First Avenue
Windom MN 56101

PROJECT:

River Bend Liquor
575 2nd Ave
Windom MN 56101

APPLICATION NO: 6

PERIOD TO: 7/31/2024

Distribution to:

OWNER ☐

CONTRACT FOR:

ARCHITECT ☐

FROM CONTRACTOR:

Sussner Construction, Inc.
305 Legion Field Road
Marshall MN 56258

VIA ARCHITECT:

TSP Architects
1112 N West Ave
Sioux Falls SD 57104

CONTRACT DATE: 7/7/2023

CONTRACTOR ☐

PROJECT NOS: / /

FIELD ☐

OTHER ☐

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM	\$	745,885.00
2. NET CHANGE BY CHANGE ORDERS	\$	23,221.50
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	769,106.50
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	769,106.50

5. RETAINAGE:

a. 5.00% of Completed Work (Column D + E on G703)	\$	38,455.36
b. 0.00% of Stored Material (Column F on G703)	\$	0.00

Total Retainage (Lines 5a + 5b, or Total in Column I of G703)

6. TOTAL EARNED LESS RETAINAGE

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT

8. CURRENT PAYMENT DUE

9. BALANCE TO FINISH, INCLUDING RETAINAGE

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 0.00	\$ 7,058.00-
Total approved this month	\$ 30,279.50	\$ 7,058.00-
TOTAL	\$	\$ 23,221.50
NET CHANGES by Change Order	\$	

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010711ACD4

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Sussner Construction, Inc.

By: 

Date: 07/16/24

State of: Minnesota

County of: Lyon

Subscribed and sworn to before
me this

16th

day of July, 2024

Notary Public:

My commission expires: January 31, 2028



CRYSTAL D JENNIGES
NOTARY PUBLIC
MINNESOTA
My Commission Expires Jan. 31, 2028

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

\$ 92,198.44

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: 

Date: 7/30/2024

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

KK
Emailed 07.16.24

AIA Document G703™ – 1992

Continuation Sheet

AIA Document G702™-1992, Application and Certificate for Payment, or G732™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
In tabulations below, amounts are in US dollars.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 6
APPLICATION DATE:
PERIOD TO: 7/16/2024
ARCHITECT'S PROJECT NO: 703/2024

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	%(G + C)	BALANCE TO FINISH (C - G)	RETAINAGE (If variable rate)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
001	Misc Demo	19,500.00	19,500.00	0.00	0.00	19,500.00	100.00	0.00	975.00
002	Excavation / Fill	65,700.00	65,700.00	0.00	0.00	65,700.00	100.00	0.00	3,285.00
003	Rebar	12,000.00	12,000.00	0.00	0.00	12,000.00	100.00	0.00	600.00
004	Footings / Foundations	32,000.00	32,000.00	0.00	0.00	32,000.00	100.00	0.00	1,600.00
005	Interior Flatwork	19,800.00	19,800.00	0.00	0.00	19,800.00	100.00	0.00	990.00
006	Exterior Coverage	12,000.00	12,000.00	0.00	0.00	12,000.00	100.00	0.00	600.00
007	Metals / Handrails	6,450.00	6,450.00	0.00	0.00	6,450.00	100.00	0.00	322.50
008	Rough Carpentry	62,000.00	62,000.00	0.00	0.00	62,000.00	100.00	0.00	3,100.00
009	Trusses	28,800.00	28,800.00	0.00	0.00	28,800.00	100.00	0.00	1,440.00
010	Thermal Insulation	20,600.00	20,600.00	0.00	0.00	20,600.00	100.00	0.00	1,030.00
011	Wall / Roof Panels, Trim & Accessories	76,750.00	76,750.00	0.00	0.00	76,750.00	100.00	0.00	3,837.51
012	Joint Sealants	1,600.00	1,200.00	400.00	0.00	1,600.00	100.00	0.00	80.00
013	Hollow Metal, Wood Doors & Hardware	12,500.00	11,250.00	1,250.00	0.00	12,500.00	100.00	0.00	625.00
014	Aluminum / Glazing	8,350.00	8,350.00	0.00	0.00	8,350.00	100.00	0.00	417.50
015	Sheetrock Hang / Tape	18,250.00	18,250.00	0.00	0.00	18,250.00	100.00	0.00	912.50
016	Acoustical Ceilings	11,700.00	11,700.00	0.00	0.00	11,700.00	100.00	0.00	585.00
	GRAND TOTAL	408,000.00							

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AIA® Document G703™ – 1992

Continuation Sheet

AIA Document G702™-1992, Application and Certificate for Payment, or G732™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
In tabulations below, amounts are in US dollars.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 6
APPLICATION DATE: 7/16/2024
PERIOD TO: 7/31/2024
ARCHITECT'S PROJECT NO:

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (If variable rate)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
017	Resilient Base / Carpet	7,850.00	3,925.00	3,925.00	0.00	7,850.00	100.00	0.00	392.50
018	Resinous Flooring	31,500.00	0.00	31,500.00	0.00	31,500.00	100.00	0.00	1,575.00
019	Painting	18,200.00	16,380.00	1,820.00	0.00	18,200.00	100.00	0.00	910.00
020	P-Lam Cabinets / C-tops	6,100.00	6,100.00	0.00	0.00	6,100.00	100.00	0.00	305.00
021	Plumbing / HVAC	106,950.00	80,212.50	26,737.50	0.00	106,950.00	100.00	0.00	5,347.51
022	Electrical	80,750.00	48,450.00	32,300.00	0.00	80,750.00	100.00	0.00	4,037.50
023	Hydro Seeding	3,500.00	0.00	3,500.00	0.00	3,500.00	100.00	0.00	175.00
024	Temp Jobsite Fencing	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00	0.00	100.00
025	Equipment	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00	0.00	500.00
026	General Requirements	35,135.00	35,135.00	0.00	0.00	35,135.00	100.00	0.00	1,756.76
027	Bond	7,600.00	7,600.00	0.00	0.00	7,600.00	100.00	0.00	380.00
028	Mobe	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00	0.00	1,000.00
029	Dumpsters	8,300.00	8,300.00	0.00	0.00	8,300.00	100.00	0.00	415.00
031	Change Order 02	2,676.50	0.00	2,676.50	0.00	2,676.50	100.00	0.00	133.83
30	Change Order 1	27,603.00	27,603.00	0.00	0.00	27,603.00	100.00	0.00	1,380.15
32	Change Order # 003	7,058.00	0.00	7,058.00	0.00	7,058.00	100.00	0.00	352.90
GRAND TOTAL		769,106.50	672,055.50	97,051.00	0.00	769,106.50	100.00	0.00	38,455.36

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AIA® Document G702™ – 1992

Application and Certificate for Payment

TO OWNER:

City of Windom
1105 First Avenue
Windom MN 56101

FROM CONTRACTOR:

Sussner Construction, Inc.
305 Legion Field Road
Marshall MN 56258

PROJECT:

River Bend Liquor
575 2nd Ave
Windom MN 56101

VIA ARCHITECT:

TSP Architects
1112 N West Ave
Sioux Falls SD 57104

APPLICATION NO: 7

PERIOD TO: 7/31/2024

CONTRACT FOR:

CONTRACT DATE: 9/7/2023

PROJECT NOS: / /

Distribution to:

OWNER ☐

ARCHITECT ☐

CONTRACTOR ☐

FIELD ☐

OTHER ☐

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM	\$	745,885.00
2. NET CHANGE BY CHANGE ORDERS	\$	23,221.50
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	769,106.50
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	769,106.50
5. RETAINAGE:		
a. 0.00% of Completed Work (Columns D + E on G703)	\$	0.00
b. 0.00% of Stored Material (Column F on G703)	\$	0.00
Total Retainage (Lines 5a + 5b, or Total in Column I of G703)	\$	0.00
6. TOTAL EARNED LESS RETAINAGE	\$	769,106.50
(Line 4 minus Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$	730,651.14
(Line 6 from prior Certificate)		
8. CURRENT PAYMENT DUE	\$	38,455.36
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$	0.00
(Line 3 minus Line 6)		

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 30,279.50	\$ 7,058.00-
Total approved this month	\$ 0.00	\$ 0.00
TOTAL	\$ 30,279.50	\$ 7,058.00-
NET CHANGES by Change Order	\$	23,221.50

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010711ACD44

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Sussner Construction, Inc.

By: 
State of: Minnesota

Date: 07/16/24

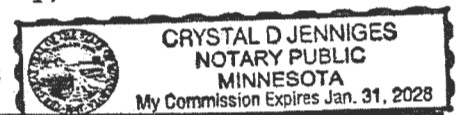
County of: Lyon

Subscribed and sworn to before
me this

16th

day of July, 2024

Notary Public: 
My commission expires: January 31, 2028



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 38,455.36

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: 

Date: 7/30/2024

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Emailed 07.16.24



AIA® Document G703™ – 1992

Continuation Sheet

AIA Document G702™-1992, Application and Certificate for Payment, or G732™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
In tabulations below, amounts are in US dollars.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 7

APPLICATION DATE:

PERIOD TO: 7/16/2024

ARCHITECT'S PROJECT NO: 7/31/2024

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	%(G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (If variable rate)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
001	Misc Demo	19,500.00	19,500.00	0.00	0.00	19,500.00	100.00	0.00	0.00
002	Excavation / Fill	65,700.00	65,700.00	0.00	0.00	65,700.00	100.00	0.00	0.00
003	Rebar	12,000.00	12,000.00	0.00	0.00	12,000.00	100.00	0.00	0.00
004	Footings / Foundations	32,000.00	32,000.00	0.00	0.00	32,000.00	100.00	0.00	0.00
005	Interior Flatwork	19,800.00	19,800.00	0.00	0.00	19,800.00	100.00	0.00	0.00
006	Exterior Coverage	12,000.00	12,000.00	0.00	0.00	12,000.00	100.00	0.00	0.00
007	Metals / Handrails	6,450.00	6,450.00	0.00	0.00	6,450.00	100.00	0.00	0.00
008	Rough Carpentry	62,000.00	62,000.00	0.00	0.00	62,000.00	100.00	0.00	0.00
009	Trusses	28,800.00	28,800.00	0.00	0.00	28,800.00	100.00	0.00	0.00
010	Thermal Insulation	20,600.00	20,600.00	0.00	0.00	20,600.00	100.00	0.00	0.00
011	Wall / Roof Panels, Trim & Accessories	76,750.00	76,750.00	0.00	0.00	76,750.00	100.00	0.00	0.00
012	Joint Sealants	1,600.00	1,600.00	0.00	0.00	1,600.00	100.00	0.00	0.00
013	Hollow Metal, Wood Doors & Hardware	12,500.00	12,500.00	0.00	0.00	12,500.00	100.00	0.00	0.00
014	Aluminum / Glazing	8,350.00	8,350.00	0.00	0.00	8,350.00	100.00	0.00	0.00
015	Sheetrock Hang / Tape	18,250.00	18,250.00	0.00	0.00	18,250.00	100.00	0.00	0.00
016	Acoustical Ceilings	11,700.00	11,700.00	0.00	0.00	11,700.00	100.00	0.00	0.00
	GRAND TOTAL	408,000.00							

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101210AC004

AIA® Document G703™ – 1992

Continuation Sheet

AIA Document G702™-1992, Application and Certificate for Payment, or G732™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
In tabulations below, amounts are in US dollars.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: **7**
APPLICATION DATE:
PERIOD TO: 7/16/2024
ARCHITECT'S PROJECT NO: 7/31/2024

ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)		BALANCE TO FINISH (C - G)	RETAINAGE (If variable rate)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD			% (G + C)		
017	Resilient Base / Carpet	7,850.00	7,850.00	0.00	0.00	7,850.00	100.00	0.00	0.00
018	Resinous Flooring	31,500.00	31,500.00	0.00	0.00	31,500.00	100.00	0.00	0.00
019	Painting	18,200.00	18,200.00	0.00	0.00	18,200.00	100.00	0.00	0.00
020	P-Lam Cabinets / C-tops	6,100.00	6,100.00	0.00	0.00	6,100.00	100.00	0.00	0.00
021	Plumbing / HVAC	106,950.00	106,950.00	0.00	0.00	106,950.00	100.00	0.00	0.00
022	Electrical	80,750.00	80,750.00	0.00	0.00	80,750.00	100.00	0.00	0.00
023	Hydro Seeding	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00	0.00	0.00
024	Temp Jobsite Fencing	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00	0.00	0.00
025	Equipment	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00	0.00	0.00
026	General Requirements	35,135.00	35,135.00	0.00	0.00	35,135.00	100.00	0.00	0.00
027	Bond	7,600.00	7,600.00	0.00	0.00	7,600.00	100.00	0.00	0.00
028	Mobe	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00	0.00	0.00
029	Dumpsters	8,300.00	8,300.00	0.00	0.00	8,300.00	100.00	0.00	0.00
031	Change Order 02	2,676.50	2,676.50	0.00	0.00	2,676.50	100.00	0.00	0.00
30	Change Order 1	27,603.00	27,603.00	0.00	0.00	27,603.00	100.00	0.00	0.00
32	Change Order # 003	7,058.00	7,058.00	0.00	0.00	7,058.00	100.00	0.00	0.00
GRAND TOTAL		769,106.50	769,106.50	0.00	0.00	769,106.50	100.00	0.00	0.00

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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